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Faculty Senate Meeting Agenda and Minutes, May 3, 2010

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Faculty Senate

May 3, 2010, 2:45 p.m., E156 Student Union

1. **Call to Order**

2. **Approval of Minutes of April 5, 2010**
   http://www.wright.edu/admin/senate/senmin/documents/SenMinApr10.pdf

3. **Report of the University President or Provost**

4. **Report of the Senate Executive Committee**

5. **Old Business**
   A. Multicultural Competence Committee Proposal – UCAPC
      http://www.wright.edu/ucapc/0010/fsreport/MulticulturalCompetenceCommittee.pdf
   B. COSM: New Program: B.S. Psychology: Cognition and Perception Concentration
      http://www.wright.edu/ucapc/0010/fsreport/psycognitionperception.pdf
   C. CEHS: Program Name Change: B.S. in Education- Major Athletic Training to B.S.
      Athletic Training
      http://www.wright.edu/ucapc/0010/fsreport/athletictraining.pdf
   D. International Joint Degree in Mechanical and Materials Engineering Master's
      Degree Program
      http://www.wright.edu/admin/senate/senage/documents/MMEProgramNameRequest.pdf

6. **New Business**
   A. Senate Meeting Dates 2010-2011

September, 2010 (tentative)	March 7, 2011
October 4, 2010	April 4, 2011
November 1, 2010	May 2, 2011
January 3, 2011	June 6, 2011
February 7, 2011	

   B. Buildings & Grounds Resolution (Attachment A)

7. **Written Committee Reports and Attendance** (Attachment B)
   A. Faculty Budget Priority Committee: Tom Sudkamp
   B. Faculty Affairs Committee: Jay DeJongh
   C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
   D. Buildings & Grounds Committee: Mateen Rizki
   E. Information Technology Committee: Barbara Denison
   F. Student Affairs Committee: Henry Chen
   G. Student Petitions Committee: Alan Chesen

8.   Council Reports
    None

9.   Special Reports

10.   Announcements
    A.   Nominations, including self-nominations, for Faculty President-Elect (2009-10) will be accepted until Friday, April 30, 5:00 p.m. Qualifications for the office of Faculty President are stated in the Faculty Constitution located at: http://www.wright.edu/academics/fhandbook/

    The following is applicable via Provost Memorandum No. 82-3, May 1, 1982: "The President of the Faculty shall have a two course, or two-third, reduction in his or her full-time teaching load during the Fall, Winter, and Spring Quarters of his or her term of office. The President Elect of the Faculty shall have a one course, or one-third, reduction in his or her full-time teaching load for the Spring Quarter of his or her term of office."

    B.   President Hopkins will host a reception for all Senators and for retiring faculty members at 1:30 p.m. in the Multi-purpose Room of the Student Union on June 7.

    B.   Next Faculty Senate: June 7, 2010, 2:45 p.m., E156 Student Union.

11.   Adjournment

RESOLUTION
BUILDINGS AND GROUNDS COMMITTEE

The University's mission is achieving learning outcomes through innovative, high quality programs for all students: undergraduate, graduate and professional. To deliver a high quality program requires a high quality learning environment consisting of aesthetically appealing furniture in a good state of repair.

The quality of furnishings in instructional spaces should not be tied to a specific academic or administrative unit that manages said spaces. The overall goal will be to maintain a uniform quality of furnishings in all instructional spaces at Wright State University.

To this end, the Senate recommends the University develop policies and procedures by which
A. basic furniture in all instructional areas is examined on a regular basis
B. a department or academic unit can request the evaluation of furniture in an instructional area
C. when an evaluation determines furniture does not meet University standards, a schedule for replacement is developed using the classroom upgrade funds annually set aside in the capital plan

In addition, Senate recognizes the critical importance of maintaining the quality of informal learning spaces such as lobbies and student study lounges that encourage student interaction and alternative learning experiences. Therefore, the Senate recommends the University develop policies and procedures for departments and colleges to request reviews of furnishings in public informal learning spaces, and when the review finds the furniture in need of replacement to schedule upgrades from funds set aside in the capital plan.

Senate Committee Reports
May 3, 2010

Faculty Budget Priority Committee – Tom Sudkamp

Faculty Affairs Committee – Jay DeJongh
The Faculty Affairs Committee met on April 9, 2010.
Members: Jay DeJongh (CECS), Jane Doorley (CONH), Tracey Kramer (CEHS), Cynthia Laman (LAKE), Peggy Lindsey (COLA), Beverly Schieltz (COSM), SueTerzian (RSCOB)

Attendees: Jay DeJongh (CECS), Cynthia Laman (LAKE), Peggy Lindsey (COLA), Beverly Schieltz (COSM), SueTerzian (RSCOB)

Guest: Bill Rickert, Associate Provost

1. The minutes of the last meeting were previously distributed to the committee and were approved by an email vote.

2. We discussed the Senior Lecturer promotion process. Beverly Schieltz is making progress on preparing a template of the promotion document that might help candidates for promotion. We also discussed the need for better communication with lecturers who may be eligible for promotion. Potential recommendations for process improvement include:

        -- Asking the Provost's office to send, at the beginning of each year, an announcement to all lecturers eligible for promotion, outlining the process, and including the WSU policy governing the process, with copies to appropriate Deans and Department Chairs.

        -- Including in the promotion review document a page where the candidate identifies how his/her accomplishments meet the guidelines for promotion.

We will vote on specific recommendations at our next meeting.

3.   We discussed the current status of faculty workload policy with Bill Rickert. He believes the university is close to finalizing a policy with the faculty union. When this is done, it will serve as a starting point for formulating a workload policy for non-BUFM's.   We focused on the process for completing this policy. We would expect that the Faculty Senate and the Provost will ultimately agree on a workload policy that not only incorporates agreements with the union faculty, but that also considers the views of the non-BUFM faculty, obtained through consultation with that constituency.

4. New Business: None

5. The next meeting will be scheduled for early May. At that time we will vote on any recommendations the committee wants to make, and we will draft the committee's final report which needs to be submitted for the June meeting of the Faculty Senate.

Undergraduate Curriculum & Academic Policy Committee - Tom Sav
The UCAPC report to the Faculty Senate meeting of May 3 is available at
http://www.wright.edu/ucapc/0010/fsreport/8fsrep.htm

Buildings & Grounds Committee – Mateen Rizki

Information Technology Committee – Barbara Denison

The IT Committee met April 7. The IT Committee plus interested faculty John Gallagher and Robert Gilkey discussed a number of the CaTS initiatives referred to us by the Faculty Executive Committee. The status of our recommendations and discussion is below. Please refer to the CaTS proposal document at http://www.wright.edu/admin/senate/senators/ProposedPolicies.html for more complete explanation and timeline. The numbers correspond to the CaTS proposals.

- #4 Reestablishing authentication on all wireless networks

There were numerous questions about the Safe Connect software. There were concerns about the 23 hour login and the authentication client. After discussion, it was agreed that CaTS technical personnel will meet with interested faculty to answer the questions. A conference call could be arranged with the vendor. John Gallagher and Larry Fox are coordinating this meeting. The technical coordinators of the various colleges will be invited.   The conclusions of this meeting will be reported back to the IT Committee on April 28.

- #1 Rogue wireless access points

This item will also receive further discussion at the meeting with CaTS, faculty and the college technical coordinators.

- #2 Full disk encryption on laptops and selective desktop computers

After discussion the IT Committee voted to recommend approval of the full disk encryption on all laptops.

- #6 Wings Express PIN policy

The committee recommended approval of the project to update the Wings Express Pin. The tentative timeline is mid to late May. Since it affects the entire university at once, the committee recommended coordinating the dates with the Registrar.

- #7 Major change Workflow

The IT Committee voted to recommend that this project continue and that the IT Committee be kept informed of the status.

- #9 New VPN

The committee voted to recommend that this project proceed. CaTS can inform the user community through a general email plus an email targeted to the specific users.

- #14 Secure transmission of sensitive data in email

This project originally included a request to not forward sensitive data in email. This proposal will be split into two projects with the mail forwarding to be addressed later. CaTS will rewrite and bring both projects to the next meeting.

Student Affairs Committee – Henry Chen

No report.

Student Petitions Committee – Alan Chesen

The undergraduate petitions committee met on Friday April 16, 2010 at 9:00 a.m. in room E 107 of the student union. The following members were present:

A. Chesen (RSCOB--chair)
T. McMillan-Stokes (UC)
J. Howes (COSM)
C. Aubin (CONH)
F. Bennett (CEHS)
K. Kollman (COLA)
J. Parker (student)
E. Poch (registrar--ex officio)
P. Mohr (registrar--ex officio)

The following members were absent:

R. Penmetsa (CECS)
J. Adabor (Lake)
M. Morton (student)

The committee made decisions concerning 48 petitions submitted from 7 entities including 2 petitions that were viewed as "for the record only." The meeting was adjourned at 11:15 a.m. The next meeting of the committee will be on Friday May 14, 2010 also in room E 107 of the student union.

Wright State University
Faculty Senate Minutes
May 3, 2010
2:45 p.m., E156 Student Union

1.   **Call to Order**
Faculty President Tom Sudkamp called the meeting to order at 2:45 p.m.

✓ Belcher, Janice	✓ Klykylo, William	✓ Slilaty, Daniel
✓ Bergdahl, Jacqueline*	✓ Krane, Dan	✓ Stalter, Ann
Bukovinsky, David*	✓ Loranger, Carol	✓ Steele, Tracey
Davis, Stephanie	✓ Mamrack, Mark	✓ Wendeln, Marcia
✓ Doom, Travis	McGinley, Sarah	✓ Williams, Julie*
✓ Duren, Dana	✓ McIlvenna, Noleen	✓ Xue, Kefu*
✓ Ebert, James*	✓ Nagy, Allen*	Zryd, Teresa
✓ Endres, Carole	✓ Patel, Nimisha*	
Fernandes, Ashley	✓ Penmetsa, Ravi	✓ Sudkamp, Tom*
Halling, Kirsten	✓ Peplow, Amber	✓ Hopkins, David
✓ (Owens, G. sub)	Pohlman, Roberta	✓ Angle, Steven
✓ John, Jeffrey	✓ Proulx, Anne	✓ Sav, Tom
✓ Jones, Sharon	✓ Ramsey, Rosemary	✓ Zambenini, Pam
✓ Kich, Martin*	✓ Self, Eileen	

2.   **Approval of Minutes of April 5, 2010**
Minutes were approved as written.
http://www.wright.edu/admin/senate/senage/documents/SenAgnMay10.pdf

3.   **Report of the University President and Provost**

President Hopkins:

Issue 1
I encourage you to consider supporting Issue 1, the Third Frontier bond renewal. The renewal of Issue 1 is critical to our ability as an institution and will help continue our momentum by giving Wright State University an avenue for funding our initiatives.

Budget Presentation
As we look at the coming year, we must consider the current environment and look to the future. Thanks to Governor Strickland, we received stimulus monies and without continuance of this, we will need to make considerable adjustments. I encourage you to attend the budget presentation on May 20.

Master Plan
We are currently collecting data. The mock scenarios provided to the university community are meant to provoke conversation. It is very important to engage in heavy discussion over the next month. This is the beginning of the process as we go into the fall.

Presidential Lecture Series
Please join us for the final Presidential Lecture this evening. Nationally recognized—and controversial—editorial cartoonist Ted Rall, who was raised in Kettering, will speak in the Student Union Apollo Room. Our focus for this series has been to enhance conversations about our "Year of Innovation."

Provost Angle:

Faculty Constitution
Several issues within changes made to Graduate Studies, which were approved by this body, have caused some concern. After discussion with faculty governance, we are holding off on formal approval to allow additional dialogue with the new School of Graduate Studies Dean, Dr. Andrew Hsu.

Dean Searches
Searches are underway for the Dean of the College of Education and Human Services and the Dean of the College of Science and Mathematics. We received great feedback on all the candidates and anticipate making an offer within the week. The Lake Campus Dean search kicks off tomorrow. Four candidates for the Lake Campus will be with us over the next two weeks. An internal search will commence this week for the Dean of the College of Engineering and Computer Science. Based on input from the CECS faculty and leadership, there are strong internal candidates for this position. Because of the multiple changes in college leadership across campus, it seemed prudent to conduct an internal search. We can conduct an external search should the need arise.

Associate Provost Searches
We will soon be announcing two internal searches for the positions of Associate Provost for Undergraduate Studies and the University College, and the Associate Provost for Faculty and Staff Affairs.

4. **Report of the Senate Executive Committee**

   Faculty President Sudkamp
   - The Buildings and Grounds Committee submitted a Resolution on Furnishing Instructional Spaces to the Executive Committee. Executive Committee included the Resolution as New Business on today's agenda.
   - Executive Committee approved the addition of a Senate meeting in September 2010 to facilitate the semester conversion process.
   - The new process for reviewing policies that affect faculty or academic units is working very well, with Executive Committee sending proposed policies on to appropriate committees for feedback. Controversial issues will come before the Senate. All policies are available for review on the Faculty Senate.
   - Finally, the Executive Committee approved the agenda for the May 3, 2010 Senate meeting.

5. **Old Business**
   A. Multicultural Competence Committee Proposal – UCAPC
      http://www.wright.edu/ucapc/0010/fsreport/MulticulturalCompetenceCommittee.pdf
      1. Moved and Seconded to Approve.
      2. Approved.

B. COSM: New Program: B.S. Psychology: Cognition and Perception Concentration
http://www.wright.edu/ucapc/0010/fsreport/psycognitionperception.pdf
1. Moved and Seconded to Approve.
2. Approved.

C. CEHS: Program Name Change: B.S. in Education- Major Athletic Training to B.S. Athletic Training
http://www.wright.edu/ucapc/0010/fsreport/athletictraining.pdf
1. Moved and Seconded to Approve.
2. Approved.

D. International Joint Degree in Mechanical and Materials Engineering Master's Degree Program
http://www.wright.edu/admin/senate/senage/documents/MMEProgramNameRequest.pdf
1. Moved and Seconded to Recommend to the Board of Trustees the Joint Degree Program between Wright State University and Chuan Yuan Christian University in Taiwan and PSG College of Technology in India, pending approval by the Higher Learning Commission.
2. Approved.

Note: Any other new programs are subject to review by Faculty Senate.

6. **New Business**
A. Senate Meeting Dates 2010-2011
September, 2010 (Date TBD)   March 7, 2011
October 4, 2010   April 4, 2011
November 1, 2010   May 2, 2011
January 3, 2011   June 6, 2011
February 7, 2011
1. Moved and Seconded to Old Business.

B. Buildings & Grounds Resolution (Attachment A)
1. Moved and Seconded to Old Business.

C. Conversion and Application of Quarter Hours to Semester Hours
A suspension of the rules was requested to add this item as New Business.
A friendly amendment was offered to correct two typographical errors. The document at the link below was submitted following the Senate meeting to reflect the correction.
http://www.wright.edu/ucapc/0010/fsreport/ConversionandApplicationofQuarterHourstoSemesterHours.pdf
1. Moved, Seconded and Approved to Suspend the Rules and add as New Business today.
2. Moved, Seconded and Approved as Old Business for the June 7, 2010 meeting.

7. **Committee Reports**
A. See Attachment B to the May 3, 2010 Senate Agenda for submitted reports.
http://www.wright.edu/admin/senate/senage/documents/SenAgnMay10.pdf

B. Faculty Budget Priority Committee Chair, Tom Sudkamp, updated Senate on the committee's meeting with Keith Ralston, Budget Planning & Resource Analysis. The meeting agenda

included the following subjects: Faculty FTE's and how they are supported in the new modeling, the Academic Data Series, and prospects for funding for the upcoming year. The Board of Trustee's Budget Presentation is scheduled for May 20. Keith Ralston will be giving Senate a report on the SSI at the June 7 Senate meeting.

C.   UCAPC added the following report at the Senate meeting: http://www.wright.edu/ucapc/0010/fsreport/8bfsrep.htm

UCAPC Chair, Tom Sav, noted to Senate that a memo dated March 31, 2010 to UCAPC from Joe Law, Articulation and Transfer, asked that UCAPC approve the addition of the underlined phrase to the Definition of Transfer Students so that the policy aligns with current practice and the Ohio Board of Regents.

"Students who have attempted one or more courses at a regionally accredited college or university after graduating from high school and before enrolling at WSU are considered transfer students."

D.   Buildings and Grounds Chair, Mateen Rizki, reported on the need for the Resolution on Furnishing of Instructional Space and the student contest to inform the campus community about opportunities to contribute to a more eco-friendly campus. The Master Plan concepts were presented. Concepts are available for preview on the Faculty Senate website at: http://www.wright.edu/admin/senate/SummaryPage.html.

As part of the Buildings and Grounds Report, Robert Sweeney, Planning Secretary to the Board of Trustees, gave a Master Plan Power Point Presentation, which is available at: http://www.wright.edu/admin/facilities/masterplan2010/

Jim Amon, Biology Faculty Emeritus, presented concerns about the Master Plan as it relates to use of the campus woods. He updated Senate on a "Save the Woods" campaign.

8.   **Council Reports**
None

9.   **Special Reports**
None

10.   **Announcements**
A.   President Hopkins will host a reception for all Senators and for retiring faculty members at 1:30 p.m. in the Multi-purpose Room of the Student Union on June 7. All Senators are invited to attend.

11.   **Adjournment**
The meeting adjourned at 4:35 p.m. The next meeting will be on Monday, June 7, 2:45 p.m., in E156 Student Union.

/pz

RESOLUTION
BUILDINGS AND GROUNDS COMMITTEE

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In addition, Senate recognizes the critical importance of maintaining the quality of informal learning spaces such as lobbies and student study lounges that encourage student interaction and alternative learning experiences. Therefore, the Senate recommends the University develop policies and procedures for departments and colleges to request reviews of furnishings in public informal learning spaces, and when the review finds the furniture in need of replacement to schedule upgrades from funds set aside in the capital plan.