

11-1-2010

## Faculty Senate Meeting Agenda and Minutes, November 1, 2010

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# Faculty Senate

November 1, 2010, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of the Minutes of October 4, 2010**  
<http://www.wright.edu/admin/senate/senmin/documents/SenMinOct10.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**  
None
6. **New Business**
  - A. COLA Quarter to Semester Program Conversions (both files contain the same information but the portfolio is best viewed with Adobe Reader 9 or later)  
<http://www.wright.edu/ucapc/0011/fsreport/COLA-Programs-Portfolio.pdf>  
<http://www.wright.edu/ucapc/0011/fsreport/COLA-Programs-SingleFile.pdf>
7. **Written Committee Reports and Attendance** (Attachment A)
  - A. Faculty Budget Priority Committee: Jacqueline Bergdahl
  - B. Faculty Affairs Committee: Sue Terzian
  - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
  - D. Buildings & Grounds Committee: Mateen Rizki
  - E. Information Technology Committee: Barbara Denison
  - F. Student Affairs Committee:
  - G. Student Petitions Committee: Kathleen Kollman
8. **Council Reports**
  - A. Graduate Council (Attachment B)
  - B. Research Council (Attachment C)

**9. Special Reports**

- A. Master Plan – Robert Sweeney, Executive Vice President for Planning

**10. Announcements**

- A. Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, contact Professor Jacob H. Dorn, Chair, Commencement Committee by January 5, 2011 at [jdorn1@woh.rr.com](mailto:jdorn1@woh.rr.com) or 937-291-9818. For more information you can link to the policy at:  
<http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf>
- B. Next scheduled Faculty Senate meeting: **November 15, 2010, 2:45 p.m.**, E156 Student Union.

**11. Adjournment**

## **ATTACHMENT A**

### **Senate Committee Reports November 1, 2010**

#### **Faculty Budget Priority Committee – Jacqueline Bergdahl**

The committee is scheduled to meet with Keith Ralston, Budget Planning and Resource Analysis, on Friday, October 28.

#### **Faculty Affairs Committee – Sue Terzian**

Minutes of the October 15, 2010 meeting are available at  
<http://www.wright.edu/admin/senate/documents/FACminOct10.docx>

#### **Undergraduate Curriculum & Academic Policy Committee - Tom Sav**

The UCAPC report to the Faculty Senate meeting of November 1 is available at  
<http://www.wright.edu/ucapc/0011/minutes/2minutes.htm> and will be posted on October 30.

#### **Buildings & Grounds Committee – Mateen Rizki**

#### **Information Technology Committee – Barbara Denison**

Minutes of the October 1, 2010 meeting are available at  
<http://www.wright.edu/admin/senate/documents/ITminOct12010.pdf>  
The committee is scheduled to meet again on Friday, October 22.

#### **Student Affairs Committee -**

#### **Student Petitions Committee – Kathleen Kollman**

Activities for August 27-October 1, 2010

The undergraduate petitions committee met on Friday, September 24, 2010 at 9:00 a.m. in room E107 of the student union. Present were the following members:

C. Aubin (CONH)	A. Luneke (registrar--ex officio)
N. Drake (registrar--ex officio)	T. McMillan-Stokes (UC)
C. Hartwell (RSCOB)	E. Poch (registrar--ex officio)
B. Hobler (Lake campus registrar--ex officio)	P. Reed (student)
L. Hockaday (CEHS)	S. Soloman (registrar--ex officio)
J. Howes (COSM)	D. Thomas (student)
K. Kollman (COLA)--chair	T. Wischgoll (CECS)

No representatives or their designated substitutes were absent.

The committee considered 46 student petitions from 8 entities. The meeting was adjourned at 11:30 a.m. The next regularly scheduled meeting is Friday, October 22 at 9:00 a.m.

On Friday, August 27, 2010, the associated Refund Appeals Committee met to consider 44 student appeals, and met once more on Friday, October 1, 2010, to consider 31 student appeals. The next meeting of that group will be Friday, November 5, at 9:00 a.m.

## **ATTACHMENT B**

### **Graduate Council Report to the Faculty Senate November 1, 2010**

The Wright State University Graduate Council met on October 18, 2010. Its standing committees met prior to that date multiple times. Graduate Council activities are summarized here:

#### **1. Dean's Report (A. Hsu)**

Enrollment: Graduate enrollment for Fall 2010 (excluding medical and professional psychology students) is 3,593, representing a 0.4% decrease from last year's high watermark.

Degree Completion: 95.6% in 2009-10, up from 91.2% in 2008-09. Last year, WSU was ranked 13 out of 13 Ohio universities. This year, we are 9 out of 13.

Student Funding: 12 Graduate Council Scholars, 2 Fulbright Scholars, 529 Graduate Assistants (up 4 from previous year), and 163 Graduate Tuition Scholarships (up 46 from last year)

Strategic Planning: A committee has been formed and is completing an initial survey. Based upon their responses, a second survey will be drafted that will be sent to all graduate faculty.

#### **2. Committee Reports**

##### **Policies Committee (L. Ream)**

The Policies Committee endorsed a draft of the Graduate Council section of the Faculty Constitution to be presented to the Quadrennial Review Committee and approved the revision of the School of Graduate Studies Policies and Procedures concerning transfer credits and BS/MS combined 5 year programs. These policies were updated to make WSU competitive with peer institutions.

The Policies Committee reviewed two Program Development Plans (PDPs): MS in Cyber Security and Master of Arts in Social Work. The Master of Arts in Social Work is a collaborative effort between Wright State and Miami University where degrees will be awarded with both university names on the diploma, which may require Faculty Senate and Board of Trustees Approval. Comments and suggestions were sent to the proposing departments and revisions were requested. Revised PDPs will be reconsidered during the Council's November meeting.

##### **Membership Committee (J. Petrick)**

The Membership Committee recommended fifteen (15) new nominees who met the standards for full graduate faculty status and six (6) who met the standards for adjunct full graduate faculty membership, and all 21 faculty recommended by the Membership Committee were approved for Full or Adjunct Graduate status by the Graduate Council

##### **Student Affairs (C. Brun)**

The Student Affairs Committee announced the recipients of the 2010-2011 Graduate Council Scholarships. A request for nominations for 2011 Graduate Council Scholars will go out in December with a February 15 deadline. Dr. Brun requested that members remind program directors to submit nominees for the Alumni Graduate Awards.

#### **3. Research Report**

Ms E. Reinsch-Friese, AVP for Research provided the Graduate Council with a report on the research activities on the WSU campus.

## **ATTACHMENT C**

Research Council  
Report to Faculty Senate  
November 2, 2010

### ***Research and Sponsored Programs (RSP) Report***

RSP provides a monthly report of grants and contracts awarded to the Research Council members. A summary report of the FY10 awards processed through RSP provided data on types of funding, major sources of funding, awards by campus area, and a comparison between previous fiscal years. Almost one half of WSU's funding comes from federal agencies. It is anticipated that proposals submitted by the Centers of Excellence will result in an increase in future funding.

Research expenditure data was provided separately to Deans. The research expenditure report compiled for the National Science Foundation is especially important to the University because it is used by the Ohio Board of Regents to make allocations for the State's Research Incentive Program. WSU's research funding has been flat for the past two fiscal years, so no significant increase in the University's Research Incentive allocation is anticipated. In FY10, the allocation was \$260,211. This funding is used primarily for WSU's internal grant competitions.

### ***Incentivizing Faculty Research***

A draft template for all colleges to endorse mechanisms to incentivize the growth of research and to provide recognition to faculty who are outstanding in successfully bringing research funding to the University has been written. This flexible system is a strictly research-oriented mechanism of incentivizing growth of scholarly research for those faculty who go the extra mile in garnering research funding and should work for each College and discipline. The draft template was developed by a Research Council subcommittee in the Spring but has been tabled for further discussion.

### ***Database Search***

RSP has been reviewing commercial options to replace its FileMaker database, which is used to generate proposal routing forms, track proposal and funding data, and record the actions of its compliance committees. With the approval of the Provost, an Invitation to Negotiate was developed by RSP and CaTS and sent by Purchasing to six potential vendors. Two or three vendors will be selected to visit campus in late 2010 for scripted demonstrations of their products. Faculty focus groups will evaluate the products, with a decision anticipated by early 2011.

### ***Responsible Conduct of Research (RCR)***

In late 2009, WSU developed an Institutional Plan for Responsible Conduct of Research in response to a mandate by the National Science Foundation. Since that time, RSP has made available a website at <http://www.wright.edu/rsp/rcr.html> to inform the University community of options for training in RCR. WSU has now received two grants from the National Science Foundation that require those supported undergraduates, graduate students, and post-docs to be trained in RCR. RSP will continue to advise Principal Investigators and their research employees on the options available to comply with RCR guidance. Research Council was informed that Wright State is fully compliant with NSF guidelines.

### ***Financial Conflict of Interest***

In keeping with anticipated proposed changes to the Public Health Services (PHS) policy on Financial Conflict of Interest, the 1995 WSU Conflict of Interest Policy is being significantly revised. Important changes include a reduced disclosure limit of \$5,000 (from the current \$10,000), required training for investigators prior to undertaking PHS research and at least once every two years thereafter, a publicly-accessible web site, and a requirement that SBIR/STTR Phase I grants be subject to financial conflict of interest disclosure. RSP is working with a research compliance consultant to revise WSU's existing policy to comply with new federal guidelines. Under consideration is organizing a Conflict of Interest Management Committee to identify conflicts of interest and determine how best to manage, reduce or eliminate perceived conflicts as they relate to sponsored research. A subcommittee was appointed to compare WSU's existing policy with the suggested policy and the PHS guidelines. Conflict of Interest will be discussed at the Council on Governmental Relations meeting at the end of October. Dr. Jack Bantle and Ms. Ellen Reinsch Friese will attend the meeting and will report on this discussion to the subcommittee and Research Council. Ideally the end result will be one simple, standardized policy for the University.

### ***Return of "Research Incentive" AKA F&A Return Policy***

Each College or School has its own policy for the return of Research Incentive dollars to faculty with eligible external funding. What still requires discussion is how those faculty members with external funding should cover expenses for items that might generally be viewed as "indirect costs." Those expense items might include office supplies that would not normally be allowed as a direct cost on a grant. This matter will be taken to the Council of Deans for further discussion. A faculty education program and additional guidance will help ease future problems.

### ***Research Incentive (AKA "Research Challenge) Program***

The University's "Research Challenge" internal competitions in the past have been supported by its allocation of "Research Incentive" funds from the Ohio Board of Regents. The FY11 allocation is \$268,140, and WSU must respond to a Request for Proposals from the State describing the plan for spending the funds before the funds are officially allocated. This plan will be peer reviewed by out-of-state reviewers. As in FY10, the allocation is made on a cost reimbursable basis and all funding must be related to research that supports Centers of Excellence, the Ohio Third Frontier Program, and economic growth in Ohio through technology commercialization. The response to the RFP is due October 29, 2010, and a draft proposal was sent to Research Council members for their review.

### ***Definition of a "Principal Investigator"***

To help more concretely define a "Principal Investigator," a definition has been developed that includes eligible categories. The definition will be posted at the RSP website. Responsibility for the PI's actions is redefined to include a sponsor for those not fully-affiliated with WSU. This is necessary in order to protect the University in the event that the PI leaves without notice or otherwise puts the institution in some financial jeopardy. A category for Institutional clinical faculty was added in order to encourage those investigators at hospitals to submit their proposals through WSU.



**Wright State University**  
**Faculty Senate Minutes**  
**November 1, 2010**  
**2:45 p.m., E156 Student Union**

**1. Call to Order**

Faculty President Jacqueline Bergdahl called the meeting to order at 2:45 p.m.

- |                       |                     |                         |
|-----------------------|---------------------|-------------------------|
| ✓ Berg, Susan         | ✓ Laforse, Bruce    | ✓ Stalter, Ann*         |
| ✓ Brown, Kevin        | ✓ Lamping, Sally    | ✓ Stireman, John        |
| ✓ Davis, Stephanie*   | Lee, Miryoung       | Wendeln, Marcia         |
| ✓ Doom, Travis        | ✓ Loranger, Carol*  | Williams, Julie*        |
| ✓ Ebert, James*       | ✓ McGinley, Sarah   | ✓ Xue, Kefu*            |
| ✓ Endres, Carole*     | McIlvenna, Noeleen  |                         |
| ✓ Fernandes, Ashley   | ✓ Mirkin, David     | ✓ Bergdahl, Jacqueline* |
| ✓ Funderburk, Charles | ✓ Nagy, Allen*      | ✓ Krane, Dan*           |
| ✓ Goldfinger, Mel     | ✓ Nahhas, Ramzi     | ✓ Hopkins, David        |
| ✓ Gray, Bobbe         | Penmetsa, Ravi      | ✓ Angle, Steven         |
| Halling, Kirsten      | ✓ Runkle, James     | ✓ Sav, Tom              |
| ✓ Kich, Martin*       | ✓ Schieltz, Beverly | ✓ Zambenini, Pam        |
| ✓ Klykylo, William    | ✓ Self, Eileen      |                         |

**2. Approval of Minutes of October 4, 2010**

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/SenMinOct10.pdf>

**3. Report of the University President and Provost**

**President Hopkins**

On Friday we celebrated anniversaries for more than 300 of our colleagues. This coincides with our theme this year, "Legacy of People, Tradition of Excellence." We thank everyone for their service to Wright State.

A memorial service will be held on November 18, 2010 for former WSU President, Dr. Robert Kegerreis, who passed away on October 7, 2010.

Wright State University has been selected to host the 2013 National Science Olympiad from May 17-18, 2013. This event will bring more than six thousand young people and their families to the Miami Valley. We will also host an invitation only, regional practice session in 2012.

Dr. Robert Sweeney will be giving updated progress on the master plan with a series of open forums held November 2<sup>nd</sup> and 3<sup>rd</sup>. We encourage you to review the draft scenarios and give your input.

Data collection for our Cultural Assessment continues. The next step in the process is a series of focus groups. It is our intent to share the results and an action plan for the future from our Cultural Assessment by the end of the academic year.

This marks Peace Week and the Dayton Literary Peace prize announcement will be forthcoming on Sunday evening, November 7, 2010. Many of our faculty have been participating in the events.

A Wright State University graduate won the Marine Corps marathon.

I want to remind everyone to participate in our political process and vote in the mid-term elections tomorrow. Higher education was significantly impacted in the last election and I'm sure that will be the case again.

#### **4. Report of the Senate Executive Committee**

Henry Limouze, Associate Provost for Faculty and Staff Affairs updated Executive Committee on a new policy entitled Emeritus Dean that would be awarded by the Board of Trustees.

- Senator Question: How can there be emeritus status for deans?
- Dr. Limouze: This is an honorary title conferred by the Board of Trustees. The policy states it is not automatic and is reviewed periodically. Recipients can't return as a dean as emeritus faculty can return to teach.
- Dr. Angle: Some deans felt the title would open doors for them to remain active in professional societies. This is not new as other schools have the same title.
- Senator Question: What are the criteria? Who is eligible for renewal?
- Dr. Limouze: Criteria will be up to the Board of Trustees to decide as well as review.
- Senator Question: Sometimes a title is given to grant personal favors. How will it be decided when the title is given or taken away?
- President Hopkins: Those are good points. The policy is still in draft form and has not been taken to the Board of Trustees yet. It seems we need to review it to answer some of these concerns.

A request was made for a common course numbering system for graduate courses and independent studies. Executive Committee felt semester course work had progressed too far in the colleges for this to be done now; however we understand that the School of Graduate Studies will likely follow through with common course numbering.

An ad hoc committee was formed to address student misconduct. Their charge is to: Review how academic student conduct and student classroom behavior issues are currently handled by Community Standards and Student Conduct. Assess the role of faculty in this process. Make policy recommendations regarding faculty rights and responsibilities. Report to Faculty Senate Executive Committee by the end of the winter 2011 quarter.

The Ad hoc Committee on Master Planning was appointed with Dan Krane as chair. The committee will have joint meetings with the University Buildings & Grounds Committee as well as independent meetings, and will have a preliminary report to Executive Committee by November 15 and a final report by December 15.

Executive Committee approved the agenda for the meeting today.

- Senator Question: What is the status of the Free Speech document?
- Faculty President Bergdahl: Executive Committee felt they needed more time to review the document and will revisit it in January 2011.

#### **5. Old Business**

None.

**6. New Business**

- A. COLA Quarter to Semester Program Conversions (both files contain the same information but the portfolio is best viewed with Adobe Reader 9 or later)  
<http://www.wright.edu/ucapc/0011/fsreport/COLA-Programs-Portfolio.pdf>  
<http://www.wright.edu/ucapc/0011/fsreport/COLA-Programs-SingleFile.pdf>
1. Moved and Seconded to Old Business for the November 15, 2010 Senate meeting.  
Note: Five programs were not included by UCAPC. The committee will review them on November 2, 2010 for inclusion on the November 15 Senate agenda.
- Acting-Musical Theatre Emphasis, BFA
  - African and African American Studies, BA
  - Art History Minor
  - English-Creative Writing Minor
  - English-TESOL Minor

**7. Committee Reports**

- A. See Attachment B to the November 1, 2010 Senate Agenda.  
<http://www.wright.edu/admin/senate/senage/documents/SenAgnNov10.pdf>

**8. Council Reports**

- A. Graduate Council  
See Attachment B to the November 1, 2010 Senate Agenda.  
<http://www.wright.edu/admin/senate/senage/documents/SenAgnNov10.pdf>
- B. Research Council  
See Attachment B to the November 1, 2010 Senate Agenda.  
<http://www.wright.edu/admin/senate/senage/documents/SenAgnNov10.pdf>

**9. Special Reports**

- A. Master Plan – Robert Sweeney, Executive Vice President for Planning  
<http://www.wright.edu/admin/facilities/masterplan/>

**10. Announcements**

- A. Honorary Degrees – If you would like to have someone considered for the possible receipt of an honorary degree from Wright State University, contact Professor Jacob H. Dorn, Chair, Commencement Committee by January 5, 2011 at [jdorn1@woh.rr.com](mailto:jdorn1@woh.rr.com) or 937-291-9818. For more information you can link to the policy at:  
<http://www.wright.edu/admin/senate/committees/documents/ApprovedCommenceHonDeg.pdf>

**11. Adjournment**

The meeting adjourned at 4:00 p.m. **The next meeting will be on Monday, November 15, 2010, 2:45 p.m., in E156 Student Union.**