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Faculty Senate Meeting Agenda and Minutes, January 10, 2011

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Faculty Senate

January 10, 2011, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of the Minutes of November 15, 2010**
<http://www.wright.edu/admin/senate/senmin/documents/SenMinNov15-10.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**
 - A. CONH Quarter to Semester Program Conversions (Both files contain the same information. Online viewing optimal in the portfolio file.)
<http://www.wright.edu/ucapc/0011/fsreport/CONH-Programs-Portfolio.pdf>
<http://www.wright.edu/ucapc/0011/fsreport/CONH-Programs-SingleFile.pdf>
 - B. RSCOB Quarter to Semester Program Conversions (Both files contain the same information. Online viewing optimal in the portfolio file.)
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-Portfolio.pdf>
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-SingleFile.pdf>
 - C. Faculty Constitution
Paper copies were distributed at Senate on November 15, 2010 and via campus mail to absentee members. Please bring those to the meeting.
To preview: <http://www.wright.edu/admin/senate/senage/documents/FacConst11-5-10Binder1.pdf>
6. **New Business**
 - A. Ad hoc Master Planning Subcommittee Resolution (Attachment A)
7. **Written Committee Reports and Attendance** (Attachment B)
 - A. Faculty Budget Priority Committee: Jacqueline Bergdahl
 - B. Faculty Affairs Committee: Sue Terzian
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Mateen Rizki

- E. Information Technology Committee: Barbara Denison
- F. Student Affairs Committee:
- G. Student Petitions Committee: Kathleen Kollman

8. Council Reports

- A. Athletics Council – Dan Krane
http://grfx.cstv.com/photos/schools/wrst/genrel/auto_pdf/wrst-10-btb-flyer.pdf

9. Announcements

- A. Next scheduled Faculty Senate meeting: **January 24**, 2011, 2:45 p.m.,
Apollo Room, Student Union.

10. Adjournment

ATTACHMENT A

RESOLUTION

Wright State University seeks to transform the lives of its students and the communities it serves and is committed to achieving learning outcomes through innovative, high quality programs for all students: undergraduate, graduate and professional. A university's faculty are uniquely positioned to assess the instructional needs of its students. As such, faculty must have a strong voice in any master planning process.

As a result, the Senate recommends that the University's master plan:

- A. Be driven by an effort to keep costs to students as low as possible,
- B. Increase the quantity and quality of academic and research space,
- C. Develop new student housing and enhance space for student life,
- D. Use the area along Colonel Glenn Highway as the primary growth corridor for development thereby making a stronger connection between the University and the surrounding community,
- E. Preserve the campus Woods,
- F. Maintain and enhance the University's commitment to accessibility.

The Senate is opposed to developing parking structures at this time because they will lead to an unacceptable increase in cost to students, staff and faculty. The preferred solution to the ongoing parking problem is incentivizing and facilitating the use of surface lots near the Nutter Center. Construction of buildings on existing parking lots should be avoided as it would further aggravate parking problems. Restructuring of the campus road system could facilitate traffic flow and provide an effective route to existing parking areas.

The area between the Route 844 and Colonel Glenn Highway should be preserved for a special use facility such as a convention/meeting center that would benefit from convenient access to the Nutter Center parking areas.

In addition, the Senate recognizes the critical importance of constructing a new classroom building that contains at least two 120+ seat classrooms and several 50 to 60 seat classrooms. This classroom space should be a central feature of the earliest phase of the University's master plan.

ATTACHMENT B

Senate Committee Reports January 10, 2011

Faculty Budget Priority Committee – Jacqueline Bergdahl

The Committee met on November 18, 2010. An oral report will be given at the January 10, 2011 Senate meeting.

Faculty Affairs Committee – Sue Terzian

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

The UCAPC report to the Faculty Senate meeting of January 10 is available at <http://www.wright.edu/ucapc/0011/minutes/3minutes.htm> and <http://www.wright.edu/ucapc/0011/minutes/4minutes.htm>

Buildings & Grounds Committee – Mateen Rizki

The UGBC report to Senate on the Campus Master Plan is available at: <http://www.wright.edu/admin/senate/documents/UBGCFinalReportToSenate.pdf>

Information Technology Committee – Barbara Denison

Student Affairs Committee -

Student Petitions Committee – Kathleen Kollman

The undergraduate petitions committee met on Friday, November 12, 2010 at 9:00 a.m. in room E107 of the Student Union. Present were the following members:

C. Aubin (CONH)	R. Penmetsa (CECS)
N. Drake (registrar--ex officio)	P. Reed (student)
C. Hartwell (RSCOB)	S. Soloman (registrar--ex officio)
J. Howes (COSM)	D. Thomas (student)
K. Kollman (COLA)--chair	
A. Lyon (CEHS)	K. Rosengarten (Lake Campus) was absent.
T. McMillan-Stokes (UC)	

The committee considered 29 student petitions from 7 entities. The meeting was adjourned at 10:20 a.m. The next regularly scheduled meeting is Friday, January 14 at 9:00 a.m.

On Friday, November 5, 2010, the associated Refund Appeals Committee met to consider 50 student appeals. The next meeting of that group will be Friday, December 3, at 9:00 a.m.

Wright State University
Faculty Senate Minutes
January 10, 2011
2:45 p.m., E156 Student Union

1. Call to Order

Faculty President Jacqueline Bergdahl called the meeting to order at 2:45 p.m.

✓ Berg, Susan	✓ Laforse, Bruce	✓ Wendeln, Marcia
✓ Brown, Kevin	✓ Lamping, Sally	✓ Williams, Julie*
✓ Chesen, Alan	✓ Lee, Miryoung	✓ Allen, Jeffery (Sub.)
✓ Davis, Stephanie*	✓ Loranger, Carol*	✓ Xue, Kefu*
✓ Doom, Travis	✓ McGinley, Sarah	
✓ Ebert, James*	✓ McIlvenna, Noeleen	✓ Bergdahl,
✓ Endres, Carole*	✓ Mirkin, David	Jacqueline*
✓ Fernandes, Ashley	✓ Nagy, Allen*	✓ Krane, Dan*
✓ Funderburk, Charles	Nahhas, Ramzi	✓ Hopkins, David
✓ Goldfinger, Mel	✓ Runkle, James	✓ Angle, Steven
Gray, Bobbe	✓ Schieltz, Beverly	✓ Sav, Tom
✓ Halling, Kirsten	✓ Self, Eileen	✓ Zambenini, Pam
✓ Kich, Martin*	✓ Stalter, Ann*	
✓ Klykylo, William	✓ Stireman, John	

2. Approval of Minutes of November 15, 2010

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/SenMinNov15-10.pdf>

3. Report of the University President and Provost

President Hopkins – President Hopkins – With the inauguration of Governor Kasich this morning, the Provost and I have been meeting with each unit to keep everyone apprised on the challenges ahead. We won't know what is happening with the state budget until March or April.

State support to higher education has decreased over the last decades. Twenty years ago, approximately 65-70% of our support came from the state. Today, Wright State receives 25-30% at most. Our recent budget was propped up by one-time federal stimulus money that ends in June 2011. Additionally, Governor Strickland's biennial budget delays the 12th and last payment due June 2011. Under the present economic condition, it is possible the last payment will not occur during 2012 (\$7 million). This means that 21-22% of our state subsidy is vulnerable. We are all in this together and must stay focused on our vision and mission for the future.

We are an academic enterprise that must be concerned about the diverse revenue streams that support our mission. We'll continue to be open and transparent in the coming months. If we must subtract, we will; but we will look to continue to invest in the future we all desire. We have worked hard to leverage monies from the state by living within our means and investing in our strategic plan.

Finally, under the direction of the Board of Trustees, for the last decade we have built an investment revenue fund to help during tough times; and today, \$5 million of our base budget is derived from this fund. This will allow us to be thoughtful in our approach as we face the coming budget. We want to be in a position to come through this and be stronger in the end.

Senator Question: Where did the investment fund come from?

President Hopkins: When there have been positive percentages of variance in the budget, we have put monies away over the decades at the request of the Board of Trustees.

Senator Question: How do you anticipate faculty and staff having input into future investments?

President Hopkins: Every college and school has a strategic plan aligned with our university plan that helps define priorities and drive decisions. We encourage input from everyone. We will continue to utilize the Faculty Budget Priority Committee and USAC/CSAC as we go forward.

Senator Question: When is the next capital campaign?

President Hopkins: We are currently in what is called the leadership phase of our next comprehensive campaign. We will have more information about that in the coming months.

4. Report of the Senate Executive Committee

Marian Hogue and Deanna McGrath met with Senate Executive Committee to present the new Banner workflow for grade changes, which replaces our old paper system. They will be demonstrating that for Senate today.

Since the November 15, 2010 Senate meeting, the administration and Graduate Council have requested additional changes to the Faculty Constitution that is part of Old Business for the meeting today.

We're pleased to present as New Business today a Campus Master Plan Resolution (Attachment A to the January 10, 2011 Senate Agenda) from both the Buildings & Grounds Committee and the Ad hoc Committee. The committees worked diligently to produce a document of consensus that we will consider today.

The committee discussed military/veteran students, possible legislation for military friendly campuses, student success, cohorts, and the need for a more coordinated effort between the departments for military/veteran student offerings.

A proposed Mute Button Procedure - CATS Initiative #19, was discussed. EC members want to support cost cutting methods for equipment maintenance. Some members expressed the policy may impact faculty on a larger scale and that perhaps faculty needed education on appropriate equipment usage. The policy was forwarded to the Information Technology Committee for discussion.

Executive Committee will be considering the Free Speech report at its next meeting on January 24.

5. Old Business

A. CONH Quarter to Semester Program

<http://www.wright.edu/ucapc/0011/fsreport/CONH-Programs-Portfolio.pdf>

<http://www.wright.edu/ucapc/0011/fsreport/CONH-Programs-SingleFile.pdf>

1. Moved and Seconded to Approve.

2. Approved.

- B. RSCOB Quarter to Semester Program
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-Portfolio.pdf>
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-SingleFile.pdf>
1. Moved and Seconded to Approve.
 2. Approved.
- C. Faculty Constitution
<http://www.wright.edu/admin/senate/senage/documents/FacConst11-5-10Binder1.pdf>

Proposed Changes to the Faculty Constitution Draft	1/7/2011
1. p. 4, A 14. Chair Faculty Budget Review Committee. B 5. Serve on Board of Trustees Student Affairs Committee. Reason for change: to list duties already being performed	
2. p. 9 Section 5 C should read: "The Secretary of the Faculty who is not eligible to be a member of the Faculty Senate shall be the Assistant to the Faculty President." Reason for change: to correct a dangling modifier	
3. p. 10, Section 6 C. Insert "at least" between "conduct" and "eight" Reason: Makes it consistent throughout document	
4. p. 10, Indent #1 and 2 under 6C Reason: to correct format error	
5. p.12 after Section C 7 add "The Executive Committee members shall:" and indent and change 8 to 1 and 9 to 2. Reason: duties are for EC members, not the EC itself	
6. p.13 Top of page. Add: "UCAPC shall also be responsible for:" and change d to 1 and e to 2. Delete "The committee shall be responsible for" from 2 (formerly e) and capitalize mediation. Reason: Previous duties (a-c) are for recommendation from UCAPC to Faculty Senate. These two duties are actually approved by the UCAPC itself.	
7. In WACC Membership, line 5, change "would also" to will. Next to last line, change "appoints" to "recommends".	
8. p.14 under UGEC Membership, line 6, change "would also" to "will". Next to last line, change "appoints" to "recommends".	
9. <u>QUESTION: p.15 SRV 400 – what is the semester course number?</u>	
10. SLC Membership, next to last line change "appoints" to "recommends"	
11. <u>QUESTION: Section 4, next to last line. It was suggested that "seven-year cycle" be changed. Would a change to a different cycle require a change to the constitution?</u>	
12. Five lines up from the bottom of the page: change "would" to "will"	
13. p. 16 Top line, remove "The Committee might...review cycle." Remove "general" from last line of that section.	

14. p. 16 Lines 9, 11 and 13, change “would” to “will”.
Undergraduate Academic Program Review Committee membership. Replace “ the Vice President for Curriculum and Instruction” with “a representative from the Provost’s office”. Reason: VP of that title no longer exists.
15. MCC membership, line 3 – Replace “appoint” with “recommend”
16. p. 17 Information Technology Committee Change. Change “An” to “The”.
17. Dr. Sudkamp recommended adding new activities of this committee to the charge. His suggestion: “Shall review requests from and make recommendations to CATS on all issues affecting academic and research computing and technology policies.”
18. Section 3. Dr. Sudkamp recommends adding “fully affiliated” between “for” and “senior lecturers”.
19. p. 18 After “Faculty Budget Priority Committee” add “Membership: This committee shall be comprised of: the Faculty President, Faculty President Elect, and one faculty member from each college or school with Faculty Senate constituency representation selected by the Senate Executive Committee.” Reason for change: membership was left out inadvertently.
20. p. 19 Next to last line of Building and Grounds Committee Membership, add “(or designee)” after “Director of Physical Plant”.
21. p. 19 Parking Services and Traffic Appeals Committee Membership, change last sentence to read “Ex-officio members shall include the Faculty President and the Director or other representative from Parking Services. The Building and Grounds Committee shall appoint one member from the Building and Grounds Committee and solicit one member from Disability Services to also serve as ex-officio members.” Reason: indicates who is responsible for appointments.
22. QUESTION: p.20 Dr. Sudkamp asks if the USP charge should indicate that it does not oversee petitions to waive department or college regulations. In other words, it only reviews university petitions.
23. USP Membership section – 5 lines from the bottom remove “or its designee”
24. Delete #7 Reason: It is not the name of a committee and the same wording appears in section #6 on page 21.
25. p. 21 Section C. delete number 3. Reason: Since committee reports are now written, Dr. Sudkamp suggested removing this statement.
26. p. 22 Section 3. Councils
27. A.2.6 delete “and admission” Reason: it is covered in A.2.2
A.2.10 Need a verb before “Other requirements for advanced degrees;”
28. p.23 Change #1 to read ”Review and recommend to the Board of Trustees new graduate degree programs, new combined or joint degree programs, and new concentrations in existing programs that involve more than 50% of curriculum changes, or referring back to Graduate Council;”
29. p. 23 #2 delete “of any policy” and change to “all policy and curricular proposals”

Graduate Council membership p. 23 A 3

30. 6th line:
add after “graduate program directors;” “and in all cases at least one of the two elected members must be a full graduate faculty member;”
31. A.3 (2) Change to read: “the dean of each college/school offering graduate programs, or the associate or assistant dean with primary responsibility for graduate education in that college (ex officio voting member);”
32. 10th line
add after “Graduate Studies (ex officio voting member)”
(4) the doctoral program directors (ex officio voting members)

Items 1-8, 10, 12-17, 19-21, and 23-29: Moved and Seconded to Accept the aforementioned items as written. Accepted.

Item 9: Motion to Remove reference to “SRV 400” under Service Learning Committee. Accepted.

Item 11: The term “seven year cycle” will remain. Change Rejected.

Item 18: Motion to Revise the proposed change so the term “fully-affiliated” will be added later in the paragraph instead. The paragraph will read:

Faculty Affairs Committee Charge: A Faculty Affairs Committee for senior lecturers, lecturers, instructors, clinical assistant professors, clinical instructors, and visiting faculty shall prepare and recommend action and policy to the Faculty Senate on all matters dealing with those **fully-affiliated** faculty (excluding faculty from SOM and SOPP).

Moved and Seconded to Accept Change with Revision. Accepted.

Item 22: Change Rejected.

Items 30-32: Graduate Council Membership

Due to the late hour, it was Moved, Seconded and Approved to consider these items at the next Faculty Senate meeting on February 7, 2011.

1. Moved and Seconded to Approve Faculty Constitution with Accepted Revisions.
2. Approved with Revisions as listed above.

6. New Business

A. Buildings & Grounds Committee and Ad hoc Master Planning Subcommittee Resolution
See Attachment A to the January 10, 2011 Senate Agenda –

<http://www.wright.edu/admin/senate/senage/documents/SenAgnJan10-11.pdf>

1. Moved and Seconded to Old Business.
2. Moved and Seconded to suspend the rules and consider the item as Old Business today. Approved.
3. Moved and Seconded to Approve the Resolution. Approved.

7. Committee Reports

- A. See Attachment B to the January 10, 2011 Senate Agenda
<http://www.wright.edu/admin/senate/senage/documents/SenAgnJan10-11.pdf>

8. Council Reports

- A. Athletics Council – Dan Krane
http://grfx.cstv.com/photos/schools/wrst/genrel/auto_pdf/wrst-10-btb-flyer.pdf

9. Announcements

None.

10. Adjournment

The meeting adjourned at 4:55 p.m. The next meeting will be on **Monday, February 7, 2011, 2:45 p.m., in E156 Student Union.** The tentative meeting originally scheduled for Monday, January 24, 2011 was cancelled.

/pz