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Faculty Senate Meeting Agenda and Minutes, May 2, 2011

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Faculty Senate

May 2, 2011, 2:45 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of the Minutes of April 4, 2011**
<http://www.wright.edu/admin/senate/senmin/documents/SenMin4-11.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**
 - A. School of Graduate Studies Name Change to *Wright State University Graduate School*
 - B. Combined Degree Programs – Graduate Credit for Undergraduates (Attachment A)
 - C. Conflict of Interest Policy (Attachment B)
6. **New Business**
 - A. Senate Meeting Dates 2011-12

September 12, 2011	March 5, 2012
October 3, 2011	April 2, 2012
November 7, 2011	May 7, 2012
January 9, 2012	June 4, 2012
February 6, 2012	
 - B. CECS Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/CECS-Programs-SingleFile-2.pdf>
 - C. CEHS Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/CEHS-Programs-SingleFile-2.pdf>
 - D. COSM Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/COSM-Programs-SingleFile-2.pdf>
 - E. RSCOB Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-SingleFile-3.pdf>
 - F. CECS Combined BS-MS Program Quarter System
<http://www.wright.edu/ucapc/0011/fsreport/ComputerScienceandEngineeringCombined-BS-MS-Quarter.pdf>
 - G. CECS Combined BS-MS Program Semester System
<http://www.wright.edu/ucapc/0011/fsreport/ComputerScienceandEngineeringCombined-BS-MS-Semester.pdf>

7. **Written Committee Reports and Attendance** (Attachment C)
 - A. Faculty Budget Priority Committee: Jacqueline Bergdahl
 - B. Faculty Affairs Committee: Sue Terzian
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Mateen Rizki
 - E. Information Technology Committee: Barbara Denison
 - F. Student Affairs Committee:
 - G. Student Petitions Committee: Kathleen Kollman

8. **Council Reports**
 - A. Graduate Council (Attachment D)

9. **Announcements**
 - A. President Hopkins will host a reception for all Senators at 2:00 p.m. in the Skylight Lounge prior to the June Senate meeting.
 - B. Next scheduled Faculty Senate meeting: June 6, 2011, 2:45 p.m., **E156 Student Union.**

10. **Adjournment**

ATTACHMENT A

Combined-Degree Programs Graduate Credit for Undergraduates

An undergraduate/graduate combined-degree program provides an opportunity for an undergraduate student to begin working toward a masters degree in his/her senior year, and to complete the bachelors and masters degrees in less combined time than it would take to complete them separately; it is an accelerated program designed for high-performing students. A student must meet the academic standards defined below and be accepted to participate in the combined-degree program.

Students pursuing both the bachelors' and masters' degrees at Wright State, or students, under partnership agreements, pursuing bachelors' degrees at other institutions and masters' degrees at Wright State, can participate in approved combined-degree programs. Departments, colleges, and other units wishing to create combined-degree programs must have proposals for those programs approved by the Graduate Council and UCAPC. Such proposals must be based on undergraduate and graduate programs already approved and offered—that is, a combined-degree program proposal cannot be used to create a new degree program.

When submitted, proposals must include:

- Title of the program and college/school and department responsible for administering the program.
- A description of existing requirements for both bachelors' and masters' degrees.
- A description of the proposed program requirements explaining how the program satisfies the requirements of both the bachelors' and masters' degrees.
- A list of graduate courses that will be allowed to count towards both bachelor's and master's degrees.
- Any additional eligibility requirements beyond the minimums described herein.
- Course inventory & course modification requests if courses are being created or modified as part of the proposal.
- Letters or statements of support from all potentially affected departments.
- A resource impact review, assessing the needs of the program pertaining to staffing, space, computer and library resources.

For a student enrolled in a combined-degree program, a maximum of 12 semester credit hours or 18 quarter credit hours of graduate level courses can be used to satisfy both the bachelor's and the master's degree requirements. Units proposing combined programs with a higher number of common credit hours will need to secure approval through the process described above. It is a general expectation that students will take graduate level courses only

after attaining senior status as undergraduates; programs that wish to design a curriculum that differs from this expectation should make sure to explain their reasoning in the proposal.

To participate in a combined-degree program, students must meet all of the following qualifications:

- 3.2 cumulative grade point average on all undergraduate work, including undergraduate credits earned at other institutions and transferred to Wright State, upon attaining senior standing.
- Undergraduate advisor's approval.
- Permission of the chair of each department in which graduate credit is desired.

Students admitted into an approved combined degree program do not have to formally apply to take graduate courses. The Program Director of the combined degree program will forward to the School of Graduate Studies Admissions Office the names of the students that desire to take graduate courses for graduate credit. The School of Graduate Studies will make the appropriate arrangements with the Registrar's Office to allow these students to register for graduate credit. Students admitted to a combined degree program will be admitted as provisional graduate students to the School of Graduate Studies, pending completion of the requirements for their bachelors degree.

If students have studies in progress at the time permission to take dual-listed courses is requested for the next term, any approval of the application is provisional and based upon the meeting of all required standards at the end of the current term. Permission will be revoked upon failure to meet these standards.

Students who are pursuing an undergraduate degree at Wright State University or another accredited university may, under certain circumstances, take graduate courses for graduate or undergraduate credit outside of the combined-degree program. Students must complete the Senior Permission Form and obtain all required signatures. Reapplication is required for any subsequent period. In addition, students must indicate their desire for undergraduate or graduate credit. No changes will be granted to the type of credit selected after the course(s) have been completed. Courses taken for undergraduate credit may be applied, with the academic unit's approval, toward undergraduate degree requirements.

Non-degree undergraduate students are not permitted to register for graduate courses.

Approved: University Curriculum and Academic Policy Committee _____

Approved: Graduate Council _____

Approved: Faculty Senate _____

Wright State University

Research Conflict of Interest and Financial Disclosure Policy

INTRODUCTION

This policy establishes guidelines to assist investigators in managing external professional activities or relationships so as not to interfere with their primary duties to the University nor compromise the educational interests of University students with whom they work.

It is not the intent of this policy to eliminate or prohibit all situations involving potential conflicts of interest. Rather, the policy is intended to enable investigators to recognize situations that may pose a financial conflict of interest, to provide a process for disclosing these situations to the University and for working with the Office of the Vice President for Research and Graduate Studies to manage these situations.

The University believes that with clear guidelines and principles, and with appropriate supervision and monitoring, it is possible for interaction between outside entities and the University to take place in a manner that prevents real or perceived bias.

APPLICABILITY

This policy applies to all faculty, staff and students at the University. Should Public Health Service (PHS) funds be subcontracted by the University to a subrecipient institution without a conflict of interest policy, the University's policy shall apply to the subrecipient.

DEFINITIONS

Investigator means the project director/principal investigator and any other person, regardless of title or position, who is responsible for the design, conduct, or reporting of research, or proposal for funding, including persons who are subcontractors, collaborators, or consultants.

Financial Interest means anything of monetary value or potential monetary value held by the Investigator, the Investigator's spouse and/or dependent children.

Significant Financial Interest means, except as otherwise specified in this definition:

1. A financial interest consisting of one or more of the following interests of the Investigator (and/or those of the Investigator's spouse and/or dependent children) that reasonably appears to be related to the Investigator's institutional responsibilities:

- a. With regard to any publicly traded entity, a *significant financial interest* exists if the value of any remuneration received from the entity in the twelve months preceding the disclosure and the value of any equity interest in the entity as of the date of the disclosure, when aggregated, exceeds \$5,000. For purposes of this definition, remuneration includes salary and any payment for services not otherwise identified as salary (e.g., consulting fees, honoraria, paid authorship, travel reimbursement). Equity Interests includes any stock, stock option, or other ownership interest, as determined through reference to public prices or other reasonable measures of fair market value.
 - b. With regard to any non-publicly traded entity, a *significant financial interest* exists if the value of any remuneration received from the entity in the twelve months preceding the disclosure, when aggregated, exceeds \$5,000, or the Investigator (or the Investigator's spouse or dependent children) holds **any** equity interest.
 - c. Intellectual property rights (e.g., patents, copyrights), royalties from such rights, and agreements to share in royalties related to such rights.
2. The term *significant financial interest* **does not** include the following types of financial interests:
- a. Salary, royalties, or other remuneration paid by the University to the investigator if the investigator is currently employed or otherwise appointed by the University as long as the investigator does not have a financial interest in the sponsoring entity;
 - b. Income from seminars, lectures, or teaching engagements sponsored by a federal, state or local agency, or an institution of higher education;
 - c. Income from service on advisory committees or review panels for a federal, state or local government agency, or an institution of higher education.

Institutional Responsibilities means an investigator's professional responsibilities on behalf of the University including, but not limited to, activities such as research, research consultation, teaching, professional practice, institutional committee memberships, and service on panels such as Institutional Review Boards or Data and Safety Monitoring Boards.

Research means a systematic investigation designed to develop or contribute to generalizable knowledge. It includes basic research and applied research and product development. It includes activities sponsored through a research grant, career development award, center grant, individual fellowship award, infrastructure award, institutional training grant, program project or research resources award.

FINANCIAL CONFLICT OF INTEREST

A financial conflict of interest (FCOI) means a significant financial interest that could directly and significantly affect the design, conduct or reporting of research. Examples include, but are not limited to, the following:

- Investigator (and/or an Investigator's spouse and/or dependent children) entering into a paid consultancy with an outside entity that has an interest in the investigator's University-based research;
- Using students or employees of the University to perform services for an outside entity in which an investigator (and/or an Investigator's spouse and/or dependent children) has an ownership interest or from which he/she receives any remuneration;
- Investigator (and/or an Investigator's spouse and/or dependent children) receiving royalties or non-royalty payments related to ongoing research;
- Investigator (and/or an Investigator's spouse and/or dependent children) having an equity interest (e.g., stocks, stock options, warrants) related to ongoing research;
- Serving as an officer, director, or in any other fiduciary role for an outside entity that is financially interested in the investigator's University-based research, whether or not remuneration is received for such service.

This policy addresses individual financial conflicts of interest; however, the University may also have conflicts of interest in research whenever the financial interests of the University, or of a University official acting within his or her authority on behalf of the University, might affect - or reasonably appear to affect - University processes for the conduct, review, or oversight of research. If institutional conflicts of interest are identified *via* the disclosure process described below, they will normally be addressed in a manner that is consistent with this Policy.

INVESTIGATOR RESPONSIBILITIES

Investigators are responsible for the following:

- Reading and understanding this policy;

- Disclosing significant financial interests to the University by completing appropriate forms on or before a specified date or before submission of the grant/contract application;
- Completing any required training in a timely manner;
- Updating disclosure statements as changes occur, so that the statement on file is current and accurate at all times when an award is pending or in force; and
- Complying with any and all Management Plan provisions and monitoring requirements, as applicable.

DISCLOSURE

Each year an investigator must disclose in writing all significant financial interests (SFIs) that are relevant to the investigator's institutional research responsibilities or within 30 days after he/she becomes aware of new SFI or after a financial conflict of interest has been eliminated. Investigators are required to complete the annual disclosure form even if they have no financial interests to report. Transactional disclosure is also required at the time a research proposal is submitted to the Office of Research and Sponsored Programs and when a protocol is submitted to an external Institutional Review Board (IRB), the University's IRB or the University's Laboratory Animal Care and Use Committee (LACUC).

REVIEW

Designated members of the Office of the Vice President for Research and Graduate Studies (VPRG) conduct an initial review of all disclosures. If necessary, they obtain additional information from the investigator and other individuals to help determine whether the SFI disclosed is related to a proposed or existing sponsored project or program. A VPRG designee then formally identifies activities that require further review. Barring unforeseen circumstances, the process of information collection and review will be carried out in an expeditious manner.

There will be two levels of review:

- Level 1: The review group will include the VPRG designee, the investigator, and the investigator's supervisor. The group will work together to resolve potential or apparent financial conflicts of interest by implementing reasonable controls. These controls will be formalized in a Management Plan, which will be signed by the investigator, the investigator's supervisor, and the VPRG designee at the successful conclusion of the review.

If no acceptable conclusion is reached at the Level 1 review phase, the Level 2 review will be implemented. The Investigator, at his/her discretion, may choose to have the disclosure reviewed immediately at the Level 2 stage.

- Level 2: An Outside Interest Committee, which is a standing University committee, will work with the VPRG designee, the investigator, and the investigator's supervisor to resolve potential or apparent financial conflicts of interest and finalize a Management Plan. The final, formal Management Plan will be signed by the investigator, the investigator's supervisor, and the VPRG designee.

Whether a Level 1 or Level 2 review, the convened group will review the collected information to determine whether a financial conflict of interest exists by considering the following:

- Impact on integrity of research data;
- Risks to rights and safety of animal and/or human research subjects;
 - Note: All disclosures related to human subjects research will be assigned a Level 2 review.
- Risks to the rights of students and trainees participating in research; and
- Appearance of conflict of interest.

OUTSIDE INTEREST COMMITTEE

The Outside Interest Committee is a small standing University committee that works with investigators and the Office of the Vice President for Research and Graduate Studies to resolve potential or apparent financial conflicts of interest by implementing reasonable controls. It also provides oversight for the implementation of this policy and makes recommendations for all future modifications.

The "core" committee will be composed of up to three members of the University's Research Council and the VPRG designee. Ad hoc members with subject matter expertise may be appointed by the VPRG, as needed. Ex-officio membership may include representatives from the Office of General Counsel, the Office of Technology Transfer and Development, the Institutional Review Board (IRB), and the Laboratory Animal Care and Use Committee (LACUC), when appropriate.

In addition to this policy, Outside Interest Committee actions shall be in accordance with formal administrative procedures that are typically reviewed and approved by the Provost in consultation with the Faculty Senate. However, any revision to this policy that affects the terms and conditions of employment of Bargaining Unit Faculty requires

instead the approval of the University and of AAUP-WSU. All such revisions become effective upon their receiving the required approvals.

MANAGEMENT

Management means to take action to address a financial conflict of interest, which includes reducing or eliminating the financial conflict of interest, to ensure that the design, conduct or reporting of research is free from bias or the appearance of bias. Typically, written Management Plans are developed according to the nature of the conflict of interest and of the sponsored research, and whether the investigator is conducting bench, animal or human subject research. Examples of conditions or restrictions that may be employed to manage conflicts include:

- Public disclosure of significant financial interests (e.g., when presenting or publishing the research), if appropriate to the discipline;
- Disclosure of significant financial interests directly to participants involved in human research;
- Appointment of an independent monitor capable of taking measures to protect the design, conduct, and reporting of research;
- Modification of research plan;
- Change of personnel or personnel responsibilities or disqualification from participation in all or a portion of the research;
- Reduction or elimination of the financial interest (e.g., sale of an equity interest);
or
- Severance of relationships that create the actual or potential conflict of interest.

Normally an investigator will be provided with a draft of the Management Plan to review and comment before it is finalized. At either Level 1 or Level 2 review, the proposed Management Plan will be made available to the appropriate dean or senior official. If the dean or senior official is unable to agree to the terms of the Management Plan, the matter will be referred to the Provost. The Provost's decision will be final.

MONITORING

Investigator compliance with Management Plans will be regularly monitored by the University to assure compliance and provide appropriate institutional oversight. The frequency of monitoring will be dictated by sponsor requirements, as well as Management Plan provisions.

VULNERABLE POPULATIONS

Human Subject Research

Special precautions must be taken to protect human subjects who participate in University research. Normally, an investigator with a financial conflict of interest will not be allowed to participate in such research. However, if an investigator provides a compelling justification, it will be reviewed to determine if a waiver of this policy is appropriate. The IRB must review and approve any Management Plan for human subject research to proceed. The IRB may also require additional safeguards.

Students and Trainees

Students and trainees, hereafter referred to as “students,” may perform research related to an investigator-owned company only through a written sponsored research agreement or formal internship agreement through the University. Such agreements shall not limit a student’s normal right to intellectual property and research data, allow for inappropriate publication delays, or hinder the normal progress of attainment of the applicable degree.

Special provisions for students employed by a company or outside entity where an investigator has a financial interest will be specifically called out in the investigator’s Management Plan.

APPEAL

If an investigator wishes to appeal the Management Plan, an appeal may be made to the Outside Interest Committee (OIC) within 10 business days of receipt of the final plan. Should the investigator not file a written appeal with the OIC by such time, then the investigator shall be considered to have waived his/her right to appeal that and the determination of the OIC shall be final. If the investigator’s appeal is denied by the OIC, then he/she may make a subsequent appeal to the Provost. The Provost shall notify the investigator within 10 days as to whether the appeal is granted or denied. During the pendency of any appeal to the OIC or Provost, the investigator must either (a) agree to abide by the initial recommendations of the OIC; or (b) remove himself/herself from the research; or (c) not expend any funds under any award from a sponsor for the conduct of the research at issue. The Provost’s decision will be final.

PUBLIC HEALTH SERVICE (PHS) RESEARCH REPORTING REQUIREMENTS

Prior to expenditure of any funds or within 60 calendar days for any interest that the University identifies as conflicting subsequent to the University’s initial report under a PHS-funded research project, the University must provide the PHS Awarding Component with a Financial Conflict of Interest (FCOI) report regarding the related

FCOI and implemented Management Plan. This report must include the following information:

- Grant/Contract Number
- Project Director/Principal Investigator (PD/PI) or contact PD/PI
- Name of investigator with FCOI
- Nature of the FCOI (e.g., equity, consulting fees, or honoraria)
- Value of the financial interest
- Description of how FCOI relates to PHS-funded research
- Key elements of the Management Plan

Annual updates are also required for the duration of the research project.

If a significant financial interest (SFI) is not disclosed or reviewed in a timely manner, the University must review the SFI, determine if it is related to PHS-funded research; determine whether a financial conflict of interest exists, and, if so:

- Implement a Management Plan for ongoing research; and
- Implement a mitigation plan to determine whether any bias exists in previously conducted research.

Disclosure *via* University Website

PHS also requires that information regarding the financial conflicts of interest noted above be made available *via* a publicly accessible web site. At a minimum the web site shall include, the investigator's name, position relative to the research project, nature of the SFI, approximate dollar value of SFI, or a statement that the value cannot be readily determined.

Subrecipients

For PHS research that involves subcontractors, subgrantees or subawardees (collectively "subrecipients") at other institutions, the University requires written assurance from subrecipients that they and the individual investigators who work for them have a conflict of interest policy that conforms to the requirements of all applicable regulations, including, but not limited to those set forth at 45 CFR Part 94 and 42 CFR Part 50, Subpart F. If any subrecipient does not have such a conflict of interest policy, then the University shall require that Subrecipient follow this policy, and Subrecipient's failure to promptly do so upon request from the University shall be considered to be grounds for immediate termination by the University of any applicable subcontract or subaward. Any assurance required by the University shall contain the provision that

subrecipients will report to the University as the awardee Institution, any identified financial conflict of interest. The University will require a specific assurance from the other institution that any such financial conflict of interest has been managed. The University, in turn, will report the financial conflict of interest to PHS as described above.

RECORD RETENTION

The University will maintain records of all financial disclosures and all actions taken by the University with respect to each financial conflict of interest for at least three years after the termination or completion of the award, and in the case of federally funded research, at least three years from the date of submission of the final expenditures report.

REGULATORY AND LEGAL OBLIGATIONS

Investigators should be aware that as a result of their financial interest or fiduciary role in an outside entity/company they may have additional obligations under various state and federal laws, in addition to this policy. These laws include, but are not limited to, the following:

State

- Ohio Revised Code (Sections 102.03, 2921.42 and 2921.43)

Federal

- Public Health Service (PHS) 42 CFR, part 50, subpart F and 45 CFR Part 94
- National Science Foundation (NSF) Grantee Conflict of Interest Policies
- U.S. Food and Drug Administration (FDA) 21 CFR 54
- Federal Office of Management & Budget Circular A-21
- Securities and Exchange Commission (SEC)

Investigators should also be aware that research sponsors may have additional requirements regarding financial interests that would be defined in the grant or contract.

CONFIDENTIALITY

All information related to the review and management of financial interests is strictly confidential. The information is only made available to the persons within the University charged with the review of an individual case, including the appropriate Dean or administrative official. The University also must release information related to financial conflicts of interest and their management to the sponsor, as required by the sponsor's regulations or policies.

ENFORCEMENT

Possible violations of this policy include, but are not limited to, the following:

- Intentionally or recklessly providing incomplete, false, or misleading information on the disclosure form;
- Failing to make required disclosures; or
- Failing to provide information requested by the University to adequately review a financial interest and/or manage an identified conflict of interest.

The University may take appropriate disciplinary action against covered individuals who violate this policy. This disciplinary action may include, but not be limited to:

- Written reprimand
- Suspension
- Non-renewal of appointment
- Involuntary termination of employment

Disciplinary action under this policy for non-bargaining unit faculty shall be consistent with and subject to applicable provisions of the University's Human Resource Policies or applicable sections of the Faculty Handbook. For bargaining unit faculty, any disciplinary action shall be consistent with and subject to applicable sections of the Collective Bargaining Agreement between AAUP-WSU and the University.

POLICY REVISIONS

Any revision of this policy requires the approval of the President, Provost and the Faculty Senate. However, any revision to this policy that affects the terms and conditions of employment of Bargaining Unit Faculty requires instead the approval of the University and of AAUP-WSU. All such revisions become effective upon their receiving the required approvals.

ATTACHMENT C

Senate Committee Reports May 2, 2011

Faculty Budget Priority Committee – Jacqueline Bergdahl

The Faculty Budget Priority Committee will be meeting with representatives from the Office of Budget Planning and Resource Analysis on May 10, 2011.

Faculty Affairs Committee – Sue Terzian

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

1. Semester Transition Update at a Glance
<http://www.wright.edu/ucapc/semester/approvedworkflow/SemesterCourseInventoryAndProgramStatusSummary.pdf>
2. Semester Transition Update Details
<http://www.wright.edu/ucapc/semester/semester.htm>.
3. UCAPC Minutes
<http://www.wright.edu/ucapc/0011/minutes/8minutes.htm>

Buildings & Grounds Committee – Mateen Rizki

Information Technology Committee – Barbara Denison

The Information Technology Committee met after the Senate agenda was distributed and will report at the next Senate meeting.

Student Affairs Committee -

Student Petitions Committee – Kathleen Kollman

The Undergraduate Petitions Committee met on Friday, March 15, 2011, at 9:00 a.m. in room E107 of the Student Union. Present were the following members:

D. Bulen (Lake)	S. Milner (UC)
N. Drake (registrar—ex officio)	C. Murphy (CEHS)
C. Hartwell (RSCoB)	S. Solomon (registrar—ex officio)
K. Kollman (CoLA—chair)	D. Thomas (SGA representative)
J. Howes (CoSM)	D. Young (CECS)
P. Iagan (CoNH)	

SGA representative P. Reed was the sole absentee.

The committee considered 71 student petitions from 7 entities.

Approved at college and university levels: 26

- Lake: 1
- RSCoB: 3
- CoLA: 6
- CoSM: 4
- UC: 9
- CEHS: 2
- CECS: 1

Denied at college and university levels: 41

- RSCoB: 1
- CoLA: 6
- CoSM: 11
- UC: 17
- CEHS: 4
- CECS: 2

Approved at college level but reversed and denied at university level: 3

- CoLA: 3

Denied at college level but reversed and approved at university level: 1

- CoLA: 1

The next regularly scheduled meeting is Friday, May 13 at 9:00 a.m.

The associated Refund Appeals Committee will next meet on Friday, April 22 for routine business.

ATTACHMENT D

WRIGHT STATE UNIVERSITY

Graduate Council Report to the Faculty Senate

April 21, 2011

The Wright State University Graduate Council met on April 18, 2011. Its standing committees met prior to that date.

1. Report of the Dean

Memorandum of Understanding – Domestic: (1) Indiana University East: A Letter of Intent has been signed and the overall structure is in place. The next step is to begin conversations with two of the programs, biology and criminal justice. (2) Wilmington College: A Letter of Intent has been signed by Wilmington and has been sent to WSU for final approval and signatures. (3) Cedarville and Central State: Initial discussions have taken place. **International:** Dr. Hsu is currently negotiating with several international universities.

Budget Allocations for Graduate Tuition Scholarships – The formula has not really changed since it was presented at the previous Graduate Council meeting. The formula is expected to evolve. Dr. Hsu intends to convene a “working group” with the Assistant/Associate Deans to gain additional input. The goal is to encourage increased enrollment, research, degree completion, etc.

Graduate Open House – The last Open House was held March 9, 2011 with 204 in attendance. 110 applications were submitted. Last year, 230 attended and 128 applied. We are seeing a downward trend over the past year, possibly due to the fact that we have no advertisements between the Open Houses. To fill this void, we are launching a marketing campaign for May through September. The funding for this campaign is coming from the increase in the graduate admission application fee. The main goals are to increase Wright State’s reputation in the southwest region and to increase enrollment.

Graduate Faculty Appointment – Working with the new policy approved at the February 28 Graduate Council meeting, the Dean of Graduate Studies approved 59 nominees as “regular” and 6 as “adjunct”. Under the new policy, the roles of the Dean and the Membership Committee have been reversed. The Dean reviews the nominations that meet all the criteria for membership; the Membership Committee reviews the nominations that do not meet all the criteria, i.e. lacks terminal degree, experience, research, etc. All of the nominations submitted this quarter met the membership criteria and only needed the Dean’s approval.

2. Committee Reports

Policies Committee

The Policies Committee presented one item for information and three items for approval. All items were approved.

1. **Graduate Program Concentrations and Changes to Graduate Program Degree Requirements** - This is for information only and is a clarification to the process for adding thesis/non-thesis options — it is not new policy. When a program wants to initiate new program concentrations or options (like thesis vs. non-thesis), if the changes are less than 50% of the previously approved curriculum, the changes do not require state-level approval (meaning RACGS).
2. **Graduate Admission Policy: GPA Considerations** - The Policies Committee supports the modification of Section 1.23 (under General Requirements for Admission) to read as follows: *Students having master's or other advanced degrees, or who have previously completed 12 quarter or 9 semester credit hours at the graduate level with an overall graduate grade point average of 3.0, from , an appropriately accredited academic institution or an academic institution with high academic standards deemed appropriate and acceptable by the Wright State academic program to which the student is applying may be admitted into Wright State graduate programs in regular status regardless of their undergraduate grade point averages provided the appropriate academic departments or programs recommend them for admission.* The significant modification to the policy is the change from conditional admission to regular admission. However, programs can still choose to admit students as conditional.

3. **Graduate Admission Policy: Convictions and Dismissals** - Application questions regarding convictions and academic dismissals are included in the undergraduate admission application, but they are not included on the graduate admission application. The Office of Student Conduct would like the following questions to be added: (1) "Have you ever been academically dismissed/suspended from an academic institution?" (2) "Have you ever been dismissed for disciplinary reasons from an academic institution?" (3) "Have you ever been convicted of a felony?" The Policies Committee approved this request provided that the following addition to the committee that reviews applications that have "yes" responses to any of the three questions be made: the committee should include at least one graduate faculty member in addition to the other members named (Director of Community Standards & Student Conduct, the Director of Counseling, the Chief of Police, and the Associate Director of Graduate Admissions).
4. **Combined BS/MS Degree Programs in Computer Science and Engineering** - The Department of Computer Science and Engineering is proposing two combined Bachelor's and Master's degree programs, one for Computer Science and one for Computer Engineering. In these new programs, up to 12 quarter hours (or 9 semester hours) of graduate level courses may be double counted and applied toward both degree requirements. Students may apply anytime before the start of their senior year and must have a minimum overall undergraduate GPA of 3.3.

Student Affairs Committee – The Student Affairs Committee met one time since the last Graduate Council meeting, on April 13, 2011, to select the next two recipients of the Graduate Scholars awards. All four awards have been accepted: Mary Good, M.S. in Applied Statistics, College of Science and Math (undergraduate at Bluffton University); Sanjaya Wijeratne, PhD in CSE, College of Engineering and Computer Science (undergraduate in Sri Lanka); Tiffany Milligan, PsyD in School of Professional Psychology (undergraduate at University of Notre Dame); and Amanda Haag, Master of Accountancy, Raj Sooin School of Business (undergraduate at Wright State). The past year's nomination process resulted in 35 nominations across all but one college. The top candidates were chosen among 4 different colleges or schools. All successful candidates had a strong research history and were sponsored by a faculty member(s) who would continue to support the candidate's research at WSU. All successful candidates were considering WSU among other competitive university programs.

3. Research Report

Ms. E. Reinsch-Friese, AVP for Research, provided the Graduate Council with a report on the research activities on the WSU campus.

4. Graduate Student Assembly

The Graduate Student Assembly is making some headway in its search for funds for travel grants and research grants. G. Crawford made a presentation to the Student Organization Budget Committee in an effort to obtain \$30,000. He pointed out the discrepancy in funding between undergrads and grad students: \$30/undergrad student vs. \$2/grad student. G. Crawford also announced the formation of a foundation account with the Office of Advancement titled the "Graduate Research and Travel Grants Fund." It is part of the Campus Scholarship and Innovation Campaign.

5. Discussion Items

Graduate Council: New Business Model – This is a suggestion to conduct business similarly to Faculty Senate. New business is introduced at one meeting and is voted upon as old/unfinished business at the next. The advantage is that it gives more time to think about issues; the disadvantage is that it slows business.

Graduate Council: Agenda Committee – This is a suggestion to create a committee that would assist the Dean of Graduate Studies in setting the meeting agenda. The Dean would chair this committee and the members could include the chairs of each of the standing committees of Graduate Council (Policies, Membership, Student Affairs, and Curriculum A and Curriculum B).

Wright State University
Faculty Senate Minutes
May 2, 2011
2:45 p.m., E156 Student Union

1. Call to Order

Faculty President Jacqueline Bergdahl called the meeting to order at 2:45 p.m.

✓ Berg, Susan	✓ Klykylo, William	Stalter, Ann*
✓ Brown, Kevin	✓ Laforse, Bruce	✓ Stireman, John
✓ Davis, Stephanie*	✓ Lamping, Sally	✓ Wendeln, Marcia
✓ Doom, Travis	✓ Lee, Miryoung	✓ Williams, Julie*
✓ Ebert, James	✓ Loranger, Carol*	✓ Xue, Kefu*
✓ Endres, Carole*	✓ McGinley, Sarah	
Fernandes, Ashley	✓ McIlvenna, Noeleen	✓ Bergdahl, Jacqueline*
Funderburk, Charles	✓ Mirkin, David	✓ Krane, Dan*
✓ Garber, Fred	✓ Nagy, Allen*	✓ Hopkins, David
✓ Goldfinger, Mel	✓ Nahhas, Ramzi	✓ Angle, Steven
✓ Gray, Bobbe	✓ Runkle, James	✓ Sav, Tom
✓ Halling, Kirsten	✓ Schieltz, Beverly	✓ Zambenini, Pam
✓ Kich, Marty	✓ Self, Eileen	

2. Approval of Minutes of April 4, 2011

Minutes were approved as written.

<http://www.wright.edu/admin/senate/senmin/documents/SenMin4-11.pdf>

3. Report of the University President and Provost

President Hopkins

April and May are busy months with honors and receptions as we celebrate the successes of our students, faculty, and staff. It also is a time to include our community partners in our educational outreach and celebration.

In April, we sponsored ArtsGala, Quest for Community, International Friendship Affair, Health Care Sustainability Symposium, Take Our Daughters and Sons to Work Day, the Academy of Medicine lecture, the Second Annual Celebration of Research, Scholarship, and Creative Activities. On April 18, Kate Bornstein was our Presidential Lecturer and on May 9, we will welcome Jim Hightower.

This week, we expect the House to pass their Substitute Bill in response to the Executive Budget offered by the governor. We have been pleased to see they are considering eliminating the "extra course" for faculty, improving the language around the three-year degree plan, and including the continuation, in some form, of the Ohio College Opportunity Grant program. We won't see massive changes in dollars allocated as the state is still struggling; however, revenues for Ohio continue to improve. Additionally, receiving the 12th payment from the state is looking better which will result in our receiving approximately \$6 million. Our reduction target for colleges and departments is 3.5%. We are looking at a reduction of \$8-10 million even with the reduction from the state is expected to be \$15 million. We are able to offset reductions in various ways but we will all be impacted and are moving forward the best we can.

4. **Report of the Senate Executive Committee**

The elections for Senate and Senate Executive Committee are complete.

Elections for Faculty President will close on Tuesday, May 3, at 5:00 p.m.

Senate Executive Committee reconvened the Ad hoc Student Conduct Committee to address some questions. This committee may carry over until next year as they continue discussion on our concerns.

Members of Executive Committee inquired within their colleges regarding college certificates and did not find any that lacked a home. We will follow-up on this with Tom Sudkamp.

Various member colleges within the Ohio Faculty Council are moving forward with a request for information from IUC under the Freedom of Information Act.

We have asked the Information Technology Committee to give input on a survey software site license.

Town hall meetings will be taking place on Campus Diversity and Inclusion. You can access the schedule at: <http://www.wright.edu/diversity/inclusion/schedule.html>

Lastly, the Executive Committee approved the Agenda for the meeting today.

5. **Old Business**

A. School of Graduate Studies Name Change to *Wright State University Graduate School*

1. Moved and Seconded to Approve.
2. Approved.

B. Combined Degree Programs – Graduate Credit for Undergraduates

See Attachment A to the April 4, 2011 Senate Agenda.

<http://www.wright.edu/admin/senate/senage/documents/SenAgnApr11Binder.pdf>

1. Moved and Seconded to Approve.
2. Approved.

C. Conflict of Interest Policy

See Attachment B to the April 4, 2011 Senate Agenda.

<http://www.wright.edu/admin/senate/senage/documents/SenAgnApr11Binder.pdf>

Motion: Change the first sentence of the second paragraph on page five under OUTSIDE INTEREST COMMITTEE from: “The “core” committee will be composed of up to three members of the University’s Research Council and the VPRG designee.” to “The “core” committee will be composed of three faculty members of the University’s Research Council and the VPRG designee.”

1. Moved and Seconded to Approve the Motion.
2. Approved.
3. Moved and Seconded to Approve the Conflict of Interest Policy with the Motion.
4. Approved.

6. New Business

- A. Senate Meeting Dates 2011-12
- | | |
|--------------------|---------------|
| September 12, 2011 | March 5, 2012 |
| October 3, 2011 | April 2, 2012 |
| November 7, 2011 | May 7, 2012 |
| January 9, 2012 | June 4, 2012 |
| February 6, 2012 | |
1. Moved and Seconded to Old Business.
- B. CECS Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/CECS-Programs-SingleFile-2.pdf>
1. Moved and Seconded to Old Business.
- C. CEHS Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/CEHS-Programs-SingleFile-2.pdf>
1. Moved and Seconded to Old Business.
- D. COSM Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/COSM-Programs-SingleFile-2.pdf>
1. Moved and Seconded to Old Business.
- E. RSCOB Quarter to Semester Program Conversions
<http://www.wright.edu/ucapc/0011/fsreport/RSCOB-Programs-SingleFile-3.pdf>
1. Moved and Seconded to Old Business.
- F. CECS Combined BS-MS Program Quarter System
<http://www.wright.edu/ucapc/0011/fsreport/ComputerScienceandEngineeringCombined-BS-MS-Quarter.pdf>
1. Moved and Seconded to Old Business.
- G. CECS Combined BS-MS Program Semester System
<http://www.wright.edu/ucapc/0011/fsreport/ComputerScienceandEngineeringCombined-BS-MS-Semester.pdf>
1. Moved and Seconded to Old Business.

7. Committee Reports

- A. See Attachment C to the May 2, 2011 Senate Agenda.
<http://www.wright.edu/admin/senate/senage/documents/SenAgnMay11.pdf>
- B. The Buildings & Grounds Committee gave an oral report. Topics included the Campus Master Plan, a classroom building which has been recommended by Senate in the past, the recommendation to add panic buttons in key locations around campus, and the addition and maintenance of clocks in classrooms. As part of the Buildings & Grounds report, Dr. Tom Sudkamp addressed the need for a classroom building and Dr. Robert Sweeney discussed the location and funding of said classroom building. Their presentations are available at:
<http://www.wright.edu/admin/senate/senmin/documents/BOTClassroomStudy.pptx>
<http://www.wright.edu/admin/senate/senmin/documents/ClassroomBldg05-02-2011.xlsx>

8. Council Reports

- A. Graduate Council
See Attachment D to the May 2, 2011 Senate Agenda.
<http://www.wright.edu/admin/senate/senage/documents/SenAgnMay11.pdf>

9. Special Reports

10. Announcements

- A. Faculty are encouraged to attend Commencement. If you cannot attend, please loan your regalia to someone who may not have it so they may attend and support our students.
- B. Electronic voting for Faculty President-Elect closes Tuesday, May 3, 2011 at 5:00 p.m.
- C. President Hopkins will host a reception for all Senators at 2:00 p.m. in the Skylight Lounge prior to the June Senate meeting. Everyone is invited to attend.

11. Adjournment

The meeting adjourned at 3:55 p.m. The next meeting will be on Monday, June 6, 2011, 2:45 p.m., in E156 Student Union.

/pz