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Faculty Senate

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## Faculty Senate Meeting Agenda and Minutes, February 6, 2012

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# Faculty Senate

February 6, 2012, 2:15 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of the Minutes of January 9, 2012**  
[http://www.wright.edu/administration/senate/senmin/documents/SenMinJan12\\_000.pdf](http://www.wright.edu/administration/senate/senmin/documents/SenMinJan12_000.pdf)
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
5. **Old Business**
  - A. Faculty Handbook Changes – Executive Committee  
Click below and then on the *Recommended Changes to the Faculty Handbook* document in the **January 9, 2012** Agenda category in the left column.  
<http://www.wright.edu/administration/senate/senage/>
  - B. Academic Policy: Fresh Start - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/FreshStartSemesterPolicyApplication.pdf>
  - C. CEHS Semester Program: Rehabilitation Services Minor - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/RehabilitationServicesMinor.pdf>
6. **New Business**
  - A. Ad hoc Student Success Report  
[http://www.wright.edu/administration/senate/senage/documents/2012ReportOfTheAdHocCommitteeOnStudentSuccess-1\\_002.pdf](http://www.wright.edu/administration/senate/senage/documents/2012ReportOfTheAdHocCommitteeOnStudentSuccess-1_002.pdf)
  - B. Non-Bargaining Unit Faculty Workload Policy – FAC (Attachment A)
  - C. COLA: TESOL Endorsement Certificate - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/TESOLEndorsementCertificate.pdf>
  - D. COSM: Physics Combined BS-MS Program 0 UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/PhysicsCombined-BS-MS.pdf>
  - E. ROTC: ROTC Minor - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/ROTCMinor.pdf>
  - F. COLA: COLA Admission Requirements Policy - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCOLA.pdf>

G. CONH: CONH Admission Requirements Policy - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCONH.pdf>

H. CEHS: CEHS Admission Requirements Policy - UCAPC  
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCEHS.pdf>

**7. Written Committee Reports and Attendance (Attachment B)**

- A. Faculty Budget Priority Committee: Dan Krane
- B. Faculty Affairs Committee: Cheryl Conley
- C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
- D. Buildings & Grounds Committee: Mateen Rizki
- E. Information Technology Committee: John Gallagher
- F. Student Petitions Committee: Kathleen Kollman

**8. Council Reports**

- A. Graduate Council (Attachment C)

**9. Announcements**

- A. Next scheduled Faculty Senate meeting: March 5, 2012, 2:15 p.m.,  
**E156 Student Union.**

**10. Adjournment**

## DRAFT Semester Workload For Non Bargaining-Unit Faculty DRAFT

The University and the faculty agree to the terms described below as Wright State University makes the transition from quarters to semesters. No provision in either part of this policy can be taken to imply a change in any department bylaws (college bylaws in the case of CoNH and Lake Campus) regarding the requirements for annual evaluation of merit or for any other purpose. Colleges and departments will make a good-faith effort to develop language specifying criteria for the annual evaluation of senior lecturers, lecturers, instructors, and clinical faculty.

This policy does not apply to Non-Bargaining-Unit Faculty in the School of Professional Psychology and the Boonshoft School of Medicine.

### SEMESTER-BASED WORKLOAD POLICY PROVISIONS

#### A. FACULTY WORKLOADS AT WSU

Collectively, faculty work consists of teaching, scholarship and service. The work of individual faculty members varies greatly, as each person uniquely contributes to the mission of the university. Senior Lecturers, Lecturers, Instructors, and Clinical Faculty at Wright State University are primarily responsible for teaching, although some are active in service and scholarship.

The policy that follows is not intended to set limits or to regulate what faculty members do but rather to provide the foundation of responsibilities for an academic year. The intent of this policy is to retain the current combined workload (teaching, service, and scholarship) during the conversion to semesters. Creativity and innovation that further the mission of the university are encouraged within a framework of accountability.

#### B. STANDARD WORKLOAD FOR LECTURERS AND INSTRUCTORS

The workload requirement for each non-bargaining unit faculty member with an academic (9 month) appointment, consists of the "standard" teaching or an equivalent alternative. Instructors and Lecturers are expected to teach and provide service as defined in the non-Bargaining Unit Faculty Promotion Policy and by departmental policies. Sustained excellence in teaching as defined by departmental policies may replace some aspects of the service requirement for the non-bargaining unit faculty. This agreement will be reached between the dean and department chair and the faculty member during the process defined in section C (Setting Workloads) of this document.

The standard teaching load for non-bargaining unit faculty is approximately 24 semester hours or the equivalent, and will be no more than 72 hours over any three-year period.

The non-bargaining unit faculty may negotiate with the dean and department chair for reductions in teaching workload on an annual basis (see section C, "Setting Workloads," below). In assigning teaching, chairs and deans should take into consideration courses

Cheryl L Conley 1/30/12 7:59 AM

Deleted: 26

that require extensive preparation, grading, or other work in the context of the department or college..

Cheryl L Conley 1/27/12 2:49 PM

Deleted: unusual

Standard service for non-bargaining unit faculty is considered “customary additional duties” and may consist of routine curriculum development, course assessment, course coordination, student mentoring, advising, and serving on departmental, college, or university committees. Faculty service responsibilities may vary across the university: in some colleges, for example, normal service may include advising or student supervision. In other colleges, standard service may require work on program accreditation or other special tasks.

A teaching assignment differing from the standard teaching loads described above may be regarded as equivalent to those standard teaching loads if the different assignment

- a. is due to curricular or scheduling decisions with which the affected faculty members in a department or program have collectively agreed, or
- b. entails class sizes significantly smaller or larger than those of other faculty in the faculty member's department, or
- c. is due to significant variations from the normal additional duties in a department or college.

### C. SETTING WORKLOADS

At its first meeting each year, the Faculty Affairs Committee of the Faculty Senate will nominate three non-bargaining unit faculty to serve on the Non-Bargaining Faculty Workload Committee (NBFWC). The administration will name three administrative faculty members at the rank of chair or above to serve on the same committee. The NBFWC will be responsible for acting on appeals related to workload in the process described below. It may also be charged with monitoring faculty workload assignments as the new policy is implemented.

The process for determining individual faculty workloads is as follows. In addition to the formal process set forth below, faculty are encouraged to seek informal resolutions of differences that may arise.

1. By January 15, each faculty member submits a faculty activity report on the previous calendar year and a requested workload for the next academic or fiscal year. Any requested workload that departs from either the Standard Non-Bargaining Unit Faculty Workload as defined in section B or the faculty member's workload for the previous year should contain a brief explanation based on the criteria for modifying the workload as set forth below under “Alternative Faculty Workload.” Any late submission will be assumed to be a request for a standard workload.
2. By February 28, the chair (dean in the case of CoNH and Lake Campus) accepts or modifies the request and returns it to the faculty member with a workload assignment. This shall include an explanation for anything that differs from either

the standard workload or the faculty member's request. This workload assignment must indicate the number of courses to be taught by the faculty member during the next year, but it does not have to identify what specific courses will be assigned or the number of courses taught in any specific semester.

3. Upon request of either the chair or faculty member, the two will meet to discuss the faculty member's workload for the next year.
4. If the chair alters the workload assignment, the chair will give the faculty member a revised workload assignment within 5 working days. In this event, the chair will also send a copy of the faculty member's request, the chair's initial workload assignment, and the revised workload assignment to the provost.
5. The workload assignment may be modified by the provost in order to ensure consistent application of this workload policy in which case the provost will give the faculty member a revised workload statement within 5 working days, and any such modifications must be accompanied by an explanation for the changes.
6. Within 10 working days of receiving a workload assignment, a faculty member may submit an appeal to the Provost, who will then ask the Non-Bargaining Faculty Workload Committee for a recommendation regarding the appeal. The NBFWC will make a good faith effort to provide a written recommendation to the Provost within 10 working days, and the Provost will inform the faculty member of her or his decision, along with a written explanation within 5 working days.

#### **D. ALTERNATIVE FACULTY WORK LOADS**

An alternative workload consists of a combination of teaching and service (and/or scholarship) that is equivalent to the "standard workload." For example, one faculty member might pursue less teaching in order to take on a substantial service assignment or administrative responsibility. These alternative loads entail increases and decreases in the standard teaching load, as follows:

1. Faculty members who accept substantial service assignments (including administrative responsibilities) from the University may receive teaching load reductions, as agreed to by the faculty member and the University.
2. External service responsibilities and accomplishments that are recognized as extremely high in impact and that bring considerable renown and prestige to the university may lead to a reduction in the standard teaching load. A large number of service activities is not sufficient for a course reduction.
3. Faculty who are appointed to unusual work assignments may receive continuing teaching load reductions for the period they hold such appointments.

## **PART 2. IMPLEMENTING THE WORKLOAD POLICY**

### **A. CALENDAR**

The university has determined a specific calendar for Fall, Spring, and Summer semesters for 2012-2013, including lengths of class meetings.

The academic year is divided into two semesters of fifteen weeks (fourteen weeks of instruction and one week of final examinations) plus a summer semester. The summer semester will consist of one twelve-week term (C term) that is further divided into two terms of six weeks each (Terms A & B). The fall semester will end mid-December. When developing the calendar for a specific academic year the parties will make a good faith effort to include 70 instructional days in each semester. Standard course scheduling during these semesters will provide for 55 minute Monday-Wednesday-Friday classes and 80 minute Tuesday-Thursday classes.

The summer semester will begin one week after the end of spring semester final exams and includes final examination days on the last Thursday of A, B and C terms.

Each six-week summer session has 23 instructional days with 100 minutes per class, plus one exam period of 100 minutes, for a conventionally scheduled three semester hour class meeting four days a week during the summer. Use of the A term final examination day by C term classes is a matter of instructor discretion.

## **B. MERIT PAY AND ANNUAL EVALUATION CONSIDERATIONS**

Annual evaluation and merit score issues may arise in light of the workload provisions of this policy. For example, it should be possible to increase the percentage weight for service when teaching is decreased based on heavier-than-normal or assigned service.

## **C. WORKLOAD REVIEW**

During the Fall of 2015 the Faculty Affairs Committee and the University will meet to review the workload assignments during the first three semester years at the university: 2012-13, 2013-14, and 2014-15.

## **D. SUMMER**

Summer teaching will be compensated at 1/36<sup>th</sup> of a faculty member's academic year base salary per credit hour for up to a maximum of 6 credit hours per six-week term

## **E. CLASSROOMS**

If, after a good faith effort, it becomes apparent that the proposed workload cannot be accommodated by existing classrooms at the Dayton or Lake Campus, the University will consider necessary and appropriate short term adjustments.

1/30/2012

## **ATTACHMENT B**

### **Senate Committee Reports February 6, 2012**

#### **Faculty Budget Priority Committee – Dan Krane**

#### **Faculty Affairs Committee – Cheryl Conley**

The committee met on January 25, 2012

FAC Members in attendance: Cheryl Conley, Diane Huelskamp, Greta Knigga, Joan Lumpkin, Sarah McGinley, Vanessa Starkey. Members absent: Annette Canfield. Also in attendance: Dan Krane.

The focus of this meeting was to discuss the latest Non-BUFM Workload document which was developed by Cheryl and edited by Henry. The document is simplified and states that the intent of this policy is to retain the current combined workload during the conversion to semesters. It also specifies that there is an appeals process in place. After much discussion and a few decisions, the FAC agreed that this policy is acceptable. The FAC members will distribute this document to the non-BUFM faculty within their respective colleges for feedback.

The Promotion Process for non-BUFM has also been changed. Further discussion of this document will take place at the next FAC meeting.

#### **Undergraduate Curriculum & Academic Policy Committee - Tom Sav**

UCAPC Report to the Senate, Meeting of February 6, 1012 is available in the following two documents:

<http://www.wright.edu/ucapc/0012/minutes/5minutes.htm>

<http://www.wright.edu/ucapc/0012/minutes/6minutes.htm>

#### **Buildings & Grounds Committee – Mateen Rizki**

#### **Information Technology Committee – John Gallagher**

#### **Student Petitions Committee – Kathleen Kollman**

The Undergraduate Petitions Committee met on Friday, January 13, at 9:00 a.m. in room E107 of the Student Union. Present were the following members:

C. Aubin (CoNH)  
N. Drake (registrar—ex officio)  
C. Hartwell (RSCoB)  
J. Howes (CoSM)  
K. Kollman (CoLA—chair)  
M. McNutt (CEHS—substitute)

S. Milner (UC)  
S. Solomon (registrar—ex officio)  
G. Vandergrift (Lake)  
T. Warrington (SGA)  
T. Wischgoll (CECS)



This was the third meeting experimenting with electronic distribution of materials, and this was definitely the meeting in which the new system worked the best. We also discussed the fact that this new process is saving each individual college thousands of dollars over the course of the year on printing materials and paper.

On regular matters, the committee considered 58 student petitions from 8 entities.

Approved at college and university levels: 18

- CECS: 1
- CEHS: 1
- CoLA: 4
- CoSM: 6
- Lake: 2
- RSCoB: 2
- UC: 2

Denied at college and university levels: 31

- CECS: 2
- CEHS: 2
- CoLA: 9
- CoNH: 2
- CoSM: 4
- Lake: 1
- RSCoB: 1
- UC: 10

Approved at college level but reversed and denied at university level: 3

- CEHS: 1
- CoLA: 1
- UC: 1

Denied at college level but reversed and approved at university level: 5

- UC: 5

Tabled at college level: 1

- CEHS: 1

The meeting was adjourned at 12:30 p.m.. The next regularly scheduled meeting is Friday, February 17 at 9:00 a.m.

The associated Refund Appeals Committee will next meet on Friday, February 3, for routine business.

## ATTACHMENT C

### WRIGHT STATE UNIVERSITY Graduate Council Report to the Faculty Senate January 20, 2012

The Wright State University Graduate Council met on November 10, 2011. Its standing committees met prior to that date.

#### **I. Report of the Dean (A. Hsu)**

**Graduate Open House** – The Fall Open House was held on Nov. 9, 2011 with 310 in attendance and 255 applications received. The attendance numbers were nearly the same as last fall, which is good since the numbers have been declining the last few years. The number of applications increased by 34%.

**Retention Scholarships** – One Graduate School initiative is to set aside a small amount of the tuition scholarship (GTS) fund for retention scholarships. Initial reviews of retention show that approximately 25-30% of students drop-out after one year. Financial difficulties are one often cited reason. In response, the Graduate School is offering scholarships to students who have completed 50% of their program and who may be in danger of leaving due to financial reasons.

**Recruitment Grants** – A second initiative is an offer to help fund recruitment activities within the individual graduate programs. The Graduate School is offering \$500 grants for recruitment activities on a first come, first serve basis. The funding source for these grants comes from a Graduate Council approved graduate admission application fee increase from \$25 to \$40 that went into effect July 1, 2011.

**Marketing Plan** – In addition to local radio, internet, and press, the Graduate School is conducting Search Engine Marketing (SEM). Through the Graduate School's SEM, individual graduate programs can pay for a "phrase."

#### **II. Report of the Assistant Dean (B. Ayres)**

**Domestic and International Partnerships** – Framework agreements have been established by the Graduate School with two area universities: Wilmington College and Indiana University East. The Graduate School is looking for WSU programs that are interested in these partnerships at a program to program level and will help schedule these meetings between the two universities.

#### **III. Committee Reports**

##### **Policies Committee**

The Graduate Council approved a motion to modify the Graduate Council policy 3.20 – Procedures for Course Changes. The modification to the policy included two items: (1) the deletion of a previously approved addition to the policy regarding temporary authority for the Dean to approve administrative (minor) changes, and (2) two lists of course changes with one list (substantive changes) requiring the appropriate curriculum committee's review and the other list (administrative changes) requiring only the Graduate School Dean's approval.

##### **Membership Committee**

The Membership Committee reported on the graduate faculty members approved.

### **Curriculum Committee A**

The Graduate Council passed a motion from the Curriculum Committee A to approve a program proposal for Post-Master's Certificate Programs in the College of Nursing and Health. This proposal would add the post master's certificate option for the following concentrations: Pediatric Clinical Nurse Specialist, Primary Care Pediatric Nurse Practitioner, Adult Clinical Nurse Specialist, Acute Care Nurse Practitioner, and Community Health Clinical Nurse Specialist.

### **Curriculum Committee B**

The Graduate Council passed a motion from the Curriculum Committee B to approve the following course modifications: URS 6970, URS 7010, URS 7020, URS 7040, URS 7050, URS 7060, URS 7090, and MPA Academic Program Semester Program Modification.

### **Joint Curriculum Committees**

The Graduate Council passed a motion from both of the curriculum committees to approve the **Cyber Security Program Development Plan (PDP)**. This PDP is a revised version of a similar PDP that was considered a couple of years ago and then re-considered last year. Faculty and administrative members of CECS and SOPP attested that there is significant need and interest in the community for this program. CECS stated that they have faculty who are specialized in this area and that there are local jobs available for the future graduates. Even with AFIT offering similar programs, there is enough demand and interest to support a program at WSU.

### **Student Affairs Committee**

As requested at the October Grad Council meeting, the Student Affairs Committee re-visited the application deadlines for the second call for the Graduate Council Scholars and recommended the following: The second call for nominations will have a March 15 deadline. The committee will select two Scholars by April 1. (The first call for nominations will go out in December with a Jan. 15, 2012 deadline. The committee will select two Scholars from this pool by Feb. 1.)

### **IV. Research Report**

Ms. E. Reinsch-Friese, Assistant VP for Research, provided the Graduate Council with a report on the research activities on the WSU campus.

### **V. Graduate Student Assembly**

Lindsey Hofmeyer introduced herself as the new Student Government representative for the Graduate School. Representing the Graduate Student Assembly (GSA), she announced that the request for proposals for the 2011-2012 Graduate Student Assembly Grant programs had been emailed. The first application deadline is January 3, 2012. Any graduate student, or professional student enrolled in the Boonshoft School of Medicine or the School of Professional Psychology, who is registered for at least one credit hour, is eligible to apply for one or both grants. GSA supports two grants: an Original Work Grant and a Professional Development Grant. The Original Work Grant is intended to support research conducted by WSU graduate students. The Professional Development Grant is intended to help students enhance their graduate-level education through participation in conferences, seminars, and workshops as well as other activities related to furthering the students' careers.

**Wright State University  
Faculty Senate Minutes  
February 6, 2012  
2:15 p.m., E156 Student Union**

**1. Call to Order**

Faculty President Dan Krane called the meeting to order at 2:15 p.m.

- |                       |                      |                            |
|-----------------------|----------------------|----------------------------|
| ✓ Allen, J./Rando, R. | ✓ Laforse, Bruce     | ✓ Schieltz, Beverly        |
| ✓ Berg, Susan*        | ✓ Lamping, Sally     | ✓ Self, Eileen             |
| ✓ Brown, Kevin        | Lee, Miryoung        | ✓ Steele-Johnson,<br>Debra |
| ✓ Bukovinsky, Dave    | ✓ Loranger, Carol*   | ✓ Stireman, John           |
| ✓ Chesen, Alan*       | Mejia-LaPerle, Carol |                            |
| ✓ Cubberly, Mark*     | ✓ Milligan, Barry    |                            |
| ✓ Doom, Travis*       | ✓ Mirkin, David      | ✓ Krane, Dan*              |
| ✓ Flanagan, Erin      | ✓ Nahhas, Ramzi      | ✓ Hopkins, David           |
| ✓ Funderburk, Charles | ✓ Redko, Cristina    | ✓ Angle, Steven            |
| ✓ Garber, Fred        | ✓ Rizki, Matt        | ✓ Sav, Tom                 |
| ✓ Gray, Bobbe*        | ✓ Roman, Brenda*     | ✓ Zambenini, Pam           |
| Higgins, Steven       | ✓ Rooney, Thomas     |                            |
| Holland, Cindra       | ✓ Runkle, James*     |                            |

**2. Approval of Minutes of January 9, 2012**

Minutes were approved as written.

[http://www.wright.edu/administration/senate/senmin/documents/SenMinJan12\\_000.pdf](http://www.wright.edu/administration/senate/senmin/documents/SenMinJan12_000.pdf)

**3. Report of the University President and Provost**

**President Hopkins**

We have learned that there will be a state capital bill, which is the first one in four years. Governor Kasich has changed the process, and we will be competing for money to support basic maintenance, renovations and construction. We expect to hear more details by February 15. Provost Angle and I have been visiting every college/school and division and hearing from our faculty and staff regarding their passions and interests. Topics during our visits have been focused on student success, quality, and a new budget allocation model (RCM). While we continue to see disinvestments in higher education, we are being freed from regulations that can be very costly.

We hosted the Science Olympiad Invitational with 1,800 students from different states and 170 student, faculty and staff volunteers to make it a success. We will host the National Olympiad in May 2013 with every state represented.

Over the last decade, Indiana University has been conducting a National Survey of Student Engagement for hundreds of universities and colleges. They have chosen Wright State University as one of eight universities to visit in order to understand why we have seen such consistent progress on engaging our students in the learning process. We should all be very proud of this type of recognition of our success on student engagement.

## **Provost Angle**

Robert Fyffe was selected as our new Vice President for Research and Graduate Studies.

Three Dean searches continue. It is our goal that interviews for the COLA Dean position will begin by the end of March, with interviews for the Dean of RSCOB to occur early in April, followed by interviews for the BSOM Dean in mid-April.

## **4. Report of the Senate Executive Committee**

The Executive Committee last met on January 23 with nine items on the agenda. Due to our full Senate agenda today, four will be highlighted.

Beginning in fall 2012, lending times for library materials will be increased to one semester with the ability to renew. The Executive Committee was pleased with the updated policy and will look forward to faculty receiving this announcement from Dr. Foster.

Student Government requested the process of the Academic Integrity Hearing Panel be revisited. An ad hoc committee was formed with a charge to: "Evaluate the structure of the Academic Integrity Hearing Panel to determine if it reflects its stated purpose, keeping all stakeholders in mind and to submit a report to the Faculty Senate Executive Committee by the end of March, 2012." The ad hoc committee will be composed of a faculty member chair, a member of the Faculty Senate, a student appointed by the President of Student Government, and an individual appointed to represent the Office of Community Standards and Student Conduct.

The Executive Committee received a report from the Ad hoc Student Success Committee resulting in discussion on its merits and also giving some suggestions. The Senate will consider the report as part of New Business today.

The Commencement Committee submitted nominal changes to the Honorary Degrees Policy to make calendar accommodations for the semester transition.

## **5. Old Business**

### **A. Faculty Handbook Changes – Executive Committee**

[http://www.wright.edu/administration/senate/senage/documents/FacHandbookChanges1-9-12\\_002.pdf](http://www.wright.edu/administration/senate/senage/documents/FacHandbookChanges1-9-12_002.pdf) Also try: <http://www.wright.edu/administration/senate/senage/>)

1. Moved and Seconded to Approve.
2. Approved.

### **B. Academic Policy: Fresh Start - UCAPC**

<http://www.wright.edu/ucapc/0012/minutes/FreshStartSemesterPolicyApplication.pdf>

1. Moved and Seconded to Approve.
2. Approved.

### **C. CEHS Semester Program: Rehabilitation Services Minor - UCAPC**

<http://www.wright.edu/ucapc/0012/minutes/RehabilitationServicesMinor.pdf>

1. Moved and Seconded to Approve.
2. Approved.

## 6. New Business

### A. Ad hoc Student Success Report

[http://www.wright.edu/administration/senate/senage/documents/2012ReportOfTheAdHocCommitteeOnStudentSuccess-1\\_002.pdf](http://www.wright.edu/administration/senate/senage/documents/2012ReportOfTheAdHocCommitteeOnStudentSuccess-1_002.pdf)

1. Moved and Seconded to Old Business.

### B. Non-Bargaining Unit Faculty Workload Policy – FAC (Attachment A)

1. Moved and Seconded to Table the Item.
2. Item Tabled.

**NOTE:** Open Forums on this issue will be held on Wednesday, February 8 from 3:00-5:00 p.m. in E156A Student Union and on Thursday, February 23 from 3:00-5:00 p.m. in E156A/B Student Union.

### C. COLA: TESOL Endorsement Certificate - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/TESOLEndorsementCertificate.pdf>

1. Moved and Seconded to Old Business.

### D. COSM: Physics Combined BS-MS Program - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/PhysicsCombined-BS-MS.pdf>

1. Moved and Seconded to Old Business.

### E. ROTC: ROTC Minor - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/ROTCMinor.pdf>

1. Moved and Seconded to Old Business.

### F. COLA: COLA Admission Requirements Policy - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCOLA.pdf>

1. Moved and Seconded to Old Business.

### G. CONH: CONH Admission Requirements Policy - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCONH.pdf>

1. Moved and Seconded to Old Business.

### H. CEHS: CEHS Admission Requirements Policy - UCAPC

<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCEHS.pdf>

1. Moved and Seconded to Old Business.

## 7. Committee Reports

### A. See Attachment B to the February 6, 2012 Senate Agenda.

<http://www.wright.edu/administration/senate/senage/documents/Fac12SenateBinder.pdf>

- The Faculty Budget Priority Committee continues to meet regularly. Most recently we met with Mark Polatajko and Keith Ralston and will do so again on February 7.
- A resolution regarding course management systems is forthcoming from the Information Technology Committee.

## 8. Council Reports

### A. See Attachment C to the February 6, 2012 Senate Agenda.

<http://www.wright.edu/administration/senate/senage/documents/Fac12SenateBinder.pdf>

9. **Special Reports**

10. **Announcements**

11. **Adjournment**

The meeting adjourned at 4:15 p.m. The next meeting will be on Monday, March 5, 2012, 2:15 p.m., in E156 Student Union.

/pz