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Faculty Senate

May 7, 2012, 2:15 p.m., E156 Student Union

1. **Call to Order**
2. **Approval of the Minutes of April 2, 2012**
<http://www.wright.edu/administration/senate/senmin/documents/April12SenMin.pdf>
3. **Report of the University President or Provost**
4. **Report of the Senate Executive Committee**
 - A. Guest Report: Mark Polatajko – Budget Model
 - B. Executive Committee Memo on Graduate Council Membership (Attachment A)
 - C. Ad hoc Academic Integrity Hearing Panel Review Recommendations (Attachment B)
5. **Old Business**
 - A. Master of Cyber Security (MCS) & Master of Science in Cyber Security (MSCS) – Graduate Council
<http://www.wright.edu/administration/senate/senage/documents/CyberSecurityFinalFullProposal22412.pdf>

Items B. through I. - UCAPC

 - B. CECS: Multidisciplinary Engineering BS (and Proposal for Overseas Campuses)
<http://www.wright.edu/ucapc/0012/minutes/MultidisciplinaryEngineeringBS--Proposal.pdf>
<http://www.wright.edu/ucapc/0012/minutes/MultidisciplinaryEngineeringBS.pdf>
 - C. COSM: Biological Sciences BA
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesBA.pdf>
 - D. COSM: Biological Sciences Exercise Biology BS
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesExerciseBiologyBS.pdf>
 - E. COSM: Biological Sciences Clinical Laboratory Science Clinical Year
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesClinicalLaboratoryScienceClinicalYearProgram.pdf>
 - F. RSCOB: Business Minor
<http://www.wright.edu/ucapc/0012/minutes/BusinessMinor.pdf>
 - G. RSCOB: Economic Issues Certificate
<http://www.wright.edu/ucapc/0012/minutes/EconomicIssuesCertificate.pdf>
 - H. CECS: CECS Admission Requirements Policy
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCECS.pdf>

- I. RSCOB: RSCOB Admission Requirements Policy
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsRSCOB.pdf>

6. New Business

- A. Wright Way Policy 1107: Research Conflict of Interest and Financial Disclosure Policy – Research Council (Attachment C)
- B. Policies and Procedures for Promotion to Senior Lecturer – FAC (Attachment D)

Items C. through N. – UCAPC (Links activated May 1, 2012)

- C. Academic Policy: Academic Standing, Probation, Dismissal and Readmission Policy
<http://www.wright.edu/ucapc/0012/minutes/AcademicStandingProbationDismissalandReadmissionPolicy.pdf>
- D. COSM: Applied Mathematics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/AppliedMathematicsCombinedBSMS.pdf>
- E. COSM: Applied Statistics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/AppliedStatisticsCombinedBSMS.pdf>
- F. COSM: Mathematics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/MathematicsCombinedBSMS.pdf>
- G. CECS: Control Minor
<http://www.wright.edu/ucapc/0012/minutes/ControlMinor.pdf>
- H. CECS: DSP Wireless Minor
<http://www.wright.edu/ucapc/0012/minutes/DSPWirelessMinor.pdf>
- I. CECS: Electronics Minor
<http://www.wright.edu/ucapc/0012/minutes/ElectronicsMinor.pdf>
- J. CECS: Microwave Minor
<http://www.wright.edu/ucapc/0012/minutes/MicrowaveMinor.pdf>
- K. CECS: VLSI Minor
<http://www.wright.edu/ucapc/0012/minutes/VLSIMinor.pdf>
- L. CECS: BME Curriculum A Traditional Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedBMECurriculumATraditionalBSMS.pdf>
- M. CECS: BME Curriculum B PreMed Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedBMECurriculumBPreMedBSMS.pdf>
- N. CECS: ISE Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedISEBSMS.pdf>

7. **Written Committee Reports and Attendance** (Attachment E)
 - A. Faculty Budget Priority Committee: Dan Krane
 - B. Faculty Affairs Committee: Cheryl Conley
 - C. Undergraduate Curriculum & Academic Policy Committee: Tom Sav
 - D. Buildings & Grounds Committee: Mateen Rizki
 - E. Information Technology Committee: John Gallagher
 - F. Student Petitions Committee: Kathleen Kollman

8. **Council Reports**

9. **Announcements**
 - A. Next scheduled Faculty Senate meeting: June 4, 2012, 2:15 p.m.,
E156 Student Union.

10. **Adjournment**

April 24, 2012

Wright State University Faculty Senate Executive Committee memorandum regarding membership on the University's Graduate Council

It has come to the attention of the Faculty Senate Executive Committee that language in the Faculty Constitution and By-laws pertaining to membership on the University's Graduate Council could be interpreted in a way that caused an individual to simultaneously be required to be a member of the Graduate Council (as the director of a doctoral program in a college where there is only one such program) and to be prohibited from being a member of the Graduate Council (due to term limits). The relevant language in the Constitution and By-laws is underlined in context below:

"A.3. Membership. The Graduate Council shall consist of the following voting members: (1) three elected members from each graduate degree granting college or school, elected through college election by April 1st by the fully-affiliated graduate faculty of each constituency, from among faculty with regular graduate faculty status; of these, one member will be a doctoral program director (from colleges that have doctoral programs), one will be a graduate program director, if possible, and no more than one may be below the rank of Assistant Professor; eligible voters are Wright State faculty with regular graduate faculty status. Each unit providing a member shall also provide an alternate member using the same criteria and procedures as for the members. Alternate members may always attend Graduate Council meetings but may only vote in the absence of the respective member. The dean of each college/school offering graduate programs, or the associate or assistant dean with primary responsibility for graduate education in that college, the Provost, the Vice President for Research and Graduate Studies, the University Librarian, the Faculty Senate President or designee, a graduate student representative, the doctoral program directors, the Dean of the Graduate School, the assistant and/or associate deans of the Graduate School, and administrative staff of the Dean of the Graduate School shall serve as ex officio non-voting members. The elected members of the council shall serve terms of three years, generally with one-third new members being appointed each year. An elected member who has served two consecutive terms on the council as a voting member may not be renamed to the council until at least one year has elapsed following his or her preceding term. The Dean of the Graduate School shall serve as the chair and the Dean's administrative staff shall serve as the secretary of the Graduate Council."

The Faculty Senate Executive Committee has determined that the intent of this portion of the Faculty Constitution and By-laws is that doctoral program directors from colleges with only one doctoral program shall automatically be members of the Graduate Council and that term limits will not apply for them. In the case of colleges with more than one doctoral program term limits will be in effect.

ATTACHMENT B

Date: April 2, 2012
To: Dr. Dan Krane, President
WSU Faculty
From: Ad Hoc Review Committee
of the Academic Integrity Hearing Panel*
Subject: Report

An Ad Hoc Committee was formed by the Faculty Senate for the purpose of reviewing the Academic Integrity Hearing Panel (AIHP) process. The specific charge of the committee is as follows:

"Evaluate the structure of the Academic Integrity Hearing Panel to determine if it reflects its stated purpose, keeping all stakeholders in mind and to submit a report to the Faculty Senate Executive Committee by the end of March, 2012."

In order to fulfill its charge, various meetings were held:

- (1) the committee met on February 13, 2012 (Mr. Nick Warrington, Vice-President of Student Government, attended in place of Mr. Galen Crawford)
- (2) Dr. Harry Khamis met with Mr. Gary Dickstein, Director of the Office of Community Standards and Student Conduct on February 27, 2012
- (3) a meeting was held among committee members Dr. Harry Khamis, Ms. Jamie Dulle, and Mr. Galen Crawford on March 1, 2012.

As a result of these discussions and upon close scrutiny of the AIHP description, the general consensus of the committee is that the AIHP process is fair, efficient, and effective, and no substantive change in the process is recommended. The only recommendation that the committee makes relates to wording in the description of the process. In particular, we recommend that the following wording be added to the AIHP description:

The function of the AIHP is to serve as the appellate body for Academic Integrity cases in which a resolution cannot be mutually agreed upon during the initial faculty/student meeting. In addition, the AIHP serves as the additional sanctioning body for students who have multiple violations of the Academic Integrity policy, and/or when a faculty member has requested that additional non-academic sanctions be imposed.

We feel that this wording clarifies the function of the AIHP for faculty and students.

*Ad Hoc Review Committee of the Academic Integrity Hearing Panel:
Dr. Harry Khamis, Statistical Consulting Center, Chair
Mr. Galen Crawford, Director of Student Affairs
Ms. Jamie Dulle, Office of Community Standards and Student Conduct
Dr. Robert Rando, Professor, School of Professional Psychology

ATTACHMENT C

Research Conflict of Interest and Financial Disclosure Policy

Policy Number: 1107

Date Issued: New/May, 2011

References:

Authority: Vice President, Research and Graduate Studies

1107.01 INTRODUCTION

The purpose of the policy is to promote objectivity in research by establishing standards that provide a reasonable expectation that the design, conduct, and reporting of research will be free from bias resulting from financial conflicts of interest.

This policy establishes guidelines to assist investigators in managing external professional activities or relationships so as not to interfere with their primary duties to the University nor compromise the educational interests of University students with whom they work.

It is not the intent of this policy to eliminate or prohibit all situations involving potential conflicts of interest. Rather, the policy is intended to enable investigators to recognize situations that may pose a financial conflict of interest, to provide a process for disclosing these situations to the University and for working with the Office of the Vice President for Research and Graduate Studies ([OVPRG](#)) to manage these situations.

The University believes that with clear guidelines and principles, and with appropriate supervision and monitoring, it is possible for interaction between outside entities and the University to take place in a manner that prevents real or perceived bias.

1107.02 APPLICABILITY

This policy applies to all faculty, staff and students at the University.

Specific guidance and requirements regarding Public Health Service (PHS)-funded research are noted in this document (or provided in Appendix A).

1107.03 DEFINITIONS

Investigator means the project director/principal investigator and any other person, regardless of title or position, who is responsible for the design, conduct, or reporting of research, or proposal for funding, including persons who are subcontractors, collaborators, or consultants.

John & Pam Zambenini 4/25/12 5:15 PM

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Comment [1]: Added to establish the purpose of the policy in the opening paragraph.

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Comment [2]: Additional requirements for PHS-funded researchers are noted in the main document where applicable and spelled out in detail in Appendix A.

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Deleted: Should Public Health Service (PHS) funds be subcontracted by the University to a subrecipient institution without a conflict of interest policy, the University's policy shall apply to the subrecipient.

Financial Interest means anything of monetary value or potential monetary value held by the Investigator, the Investigator’s spouse and/or dependent children.

Management Plan means a written plan developed to manage conflicts by eliminating or reducing the Financial Conflict of Interest so that the design, conduct or reporting of research is free from bias or the appearance of bias.

Significant Financial Interest means, except as otherwise specified in this definition:

1. A financial interest consisting of one or more of the following interests of the Investigator (and/or those of the Investigator’s spouse and/or dependent children) that reasonably appears to be related to the Investigator’s institutional responsibilities:
 - a. With regard to any publicly traded entity, a *significant financial interest* exists if the value of any remuneration received from the entity in the twelve months preceding the disclosure and the value of any equity interest in the entity as of the date of the disclosure, when aggregated, exceeds \$5,000. For purposes of this definition, remuneration includes salary and any payment for services not otherwise identified as salary (e.g., consulting fees, honoraria, paid authorship, travel reimbursement). Equity Interests includes any stock, stock option, or other ownership interest, as determined through reference to public prices or other reasonable measures of fair market value.
 - b. With regard to any non-publicly traded entity, a *significant financial interest* exists if the value of any remuneration received from the entity in the twelve months preceding the disclosure, when aggregated, exceeds \$5,000, or the Investigator (or the Investigator’s spouse or dependent children) holds **any** equity interest.
 - c. Intellectual property rights and interests (e.g., patents, copyrights), upon receipt of income related to such rights and interests.
2. For PHS-funded investigators, any reimbursed or sponsored travel (i.e., that which is paid on behalf of the investigator so that the exact monetary value may not be readily available) related to their institutional responsibilities.
3. The term *significant financial interest* **does not** include the following types of financial interests:
 - a. Salary, royalties, or other remuneration paid by the University to the investigator if the investigator is currently employed or otherwise

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Comment [3]: Added the definition of the Management Plan.

Christian LaMantia 12/5/11 12:40 PM
Deleted: Intellectual property rights (e.g., patents, copyrights), royalties from such rights, and agreements to share in royalties related to such rights.

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Comment [4]: Revision based on language change in the PHS Final Rule.

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Comment [5]: New. Defines another “significant financial interest” for PHS researchers.

appointed by the University, including intellectual property rights assigned to the University and agreements to share in royalties related to such rights; income from investment vehicles, such as mutual funds and retirement accounts, as long as the investigator does not directly control the investment decisions made in these vehicles;

- b. Income from seminars, lectures, or teaching engagements sponsored by a Federal, state or local agency, an Institution of higher education, an academic teaching hospital, a medical center, or a research institute that is affiliated with an Institution of higher education;
- c. Income from service on advisory committees or review panels for a federal, state or local government agency, an Institution of higher education, an academic teaching hospital, a medical center, or a research institute that is affiliated with an Institution of higher education.
- d. For PHS-funded investigators, travel, that is reimbursed or sponsored by a Federal, state, or local government agency, an Institution of higher education, an academic teaching hospital, a medical center, or a research institute that is affiliated with an Institution of higher education.

Institutional Responsibilities means an investigator's professional responsibilities on behalf of the University including, research, consultation, teaching, professional practice, and service.

Research means a systematic investigation designed to develop or contribute to generalizable knowledge. It includes basic and applied research and product development. It includes activities sponsored through a research grant, career development award, center grant, individual fellowship award, infrastructure award, institutional training grant, program project or research resources award.

1107.04 FINANCIAL CONFLICT OF INTEREST

A financial conflict of interest (FCOI) means a significant financial interest that could directly and significantly affect the design, conduct or reporting of research. Examples include, but are not limited to, the following:

- Investigator (and/or an Investigator's spouse and/or dependent children) entering into a paid consultancy with an outside entity that has an interest in the investigator's University-based research;
- Using students or employees of the University to perform services for an outside entity in which an investigator (and/or an Investigator's spouse and/or dependent

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Comment [6]: Clarifying language from the PHS Final Rule.
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Comment [7]: Clarifying language from the PHS Final Rule.
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Comment [8]: Clarifying language from the PHS Final Rule.
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Comment [9]: New. Special requirement for PHS-funded researchers from the PHS Final Rule.
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Comment [10]: Simplified the language.
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children) has an ownership interest or from which he/she receives any remuneration;

- Investigator (and/or an Investigator’s spouse and/or dependent children) receiving royalties or non-royalty payments related to ongoing research;
- Investigator (and/or an Investigator’s spouse and/or dependent children) having an equity interest (e.g., stocks, stock options, warrants) related to ongoing research;
- Serving as an officer, director, or in any other fiduciary role for an outside entity that is financially interested in the investigator’s University-based research, whether or not remuneration is received for such service.

This policy addresses individual financial conflicts of interest; however, the University may also have conflicts of interest in research whenever the financial interests of the University, or of a University official acting within his or her authority on behalf of the University, might affect - or reasonably appear to affect - University processes for the conduct, review, or oversight of research. If institutional conflicts of interest are identified via the disclosure process described below, they will normally be addressed in a manner that is consistent with this Policy.

1107.05 INVESTIGATOR RESPONSIBILITIES

Investigators are responsible for the following:

- Reading and understanding this policy;
- Disclosing significant financial interests to the University by completing appropriate forms on or before a specified date or before submission of the grant/contract application;
- Completing any training in a timely manner as required by the sponsor or University;
- Updating disclosure statements as changes occur, so that the statement on file is current and accurate at all times when an award is pending or in force; and
- Complying with any and all Management Plan provisions and monitoring requirements, as applicable.

1107.06 DISCLOSURE

Each year an investigator must disclose in writing all significant financial interests (SFIs) that are relevant to an investigator’s institutional research responsibilities or within 30 days after he/she becomes aware of new SFI or after a financial conflict of interest has been eliminated. Investigators are required to complete the annual disclosure form even if they have no financial interests to report. Transactional disclosure is also

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required at the time a research proposal is submitted to the Office of Research and Sponsored Programs and when a protocol is submitted to an external Institutional Review Board (IRB), the University's IRB or the University's Laboratory Animal Care and Use Committee (LACUC).

For PHS-funded investigators, any reimbursable or sponsored travel, as required by the sponsor, must be disclosed. The disclosure must include the purpose of the trip, the identity of the sponsor/organizer, the destination, and the duration. The University will review this disclosure and determine whether further information is needed to ascertain whether travel constitutes an FCOI with PHS-funded research. Disclosure of travel must occur no more than 30 days after the last day of the trip.

1107.07 REVIEW

The OVPRG conducts an initial review of all disclosures. If necessary, the OVPRG obtains additional information from the investigator and other individuals to help determine whether the SFI disclosed is related to a proposed or existing sponsored project or program. Barring unforeseen circumstances, the process of information collection and review will be carried out in an expeditious manner. The OVPRG then formally identifies activities that require further review and refers such cases to the Outside Interest Committee (OIC).

The OJC will review the collected information to determine whether a financial conflict of interest exists by considering the following:

- Impact on integrity of research data;
- Risks to rights and safety of animal and/or human research subjects;
- Risks to the rights of students and trainees participating in research; and
- Appearance of conflict of interest.

If a financial conflict of interest is identified, the OIC will determine whether the research can be undertaken with appropriate University management.

1107.08 OUTSIDE INTEREST COMMITTEE

The OIC is a small standing University committee that works with investigators and the OVPRG to resolve potential or apparent financial conflicts of interest by implementing reasonable controls. It also provides oversight for the implementation of this policy and makes recommendations for all future modifications.

The "core" committee will be composed of three faculty members of the university's Research Council and the OVPRG. Ad hoc members with subject matter expertise may be appointed by the OVPRG, as needed. Ex-officio membership may include

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Comment [11]: New language for PHS-funded researchers.

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Comment [12]: Relocates a sentence and uses the "OVPRG" acronym to replace "designee."

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Comment [13]: Moves the determination factors from the end of the old section.

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Comment [14]: Eliminates two levels of review.

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representatives from the Office of General Counsel, the Office of Technology Transfer and Development, the Institutional Review Board (IRB), and the Laboratory Animal Care and Use Committee (LACUC), when appropriate.

In addition to this policy, OIC actions shall be in accordance with formal administrative procedures that are typically reviewed and approved by the Provost in consultation with the Faculty Senate. However, any revision to this policy that affects the terms and conditions of employment of Bargaining Unit Faculty requires instead the approval of the University and of AAUP-WSU. All such revisions become effective upon their receiving the required approvals.

1107.09 MANAGEMENT

Management means to take action to address a financial conflict of interest, which includes reducing or eliminating the financial conflict of interest, to ensure that the design, conduct or reporting of research is free from bias or the appearance of bias. Typically, written Management Plans are developed according to the nature of the conflict of interest and of the sponsored research, and whether the investigator is conducting bench, animal or human subject research. The OIC will work with the OVPRG, the investigator, and the investigator's supervisor to resolve potential or apparent financial conflicts of interest and finalize the Management Plan. The final, formal Management Plan will be signed by the investigator, the investigator's supervisor, and the OVPRG.

These Plans will be developed collaboratively and examples of conditions or restrictions that may be employed to manage conflicts include:

- Public disclosure of significant financial interests (e.g., when presenting or publishing the research), if appropriate to the discipline;
- Disclosure of significant financial interests directly to participants involved in human research;
- Appointment of an independent monitor capable of taking measures to protect the design, conduct, and reporting of research;
- Modification of research plan;
- Change of personnel or personnel responsibilities or disqualification from participation in all or a portion of the research;
- Reduction or elimination of the financial interest (e.g., sale of an equity interest);
- Severance of relationships that create the actual or potential conflict of interest; or
- If it proves impossible to reach an acceptable Management Plan, funds will be returned to the sponsor.

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Boilerplate Management Plan language will be made available on a publicly accessible website. The investigator, his/her chair and the appropriate dean or senior official will be given a copy of the final Management Plan. Any questions or concerns about the Management Plan should be forwarded to the OIC for consideration. **1107.10**

MONITORING

Investigator compliance with Management Plans will be regularly monitored by the University to assure compliance and provide appropriate institutional oversight. The frequency of monitoring will be dictated by sponsor requirements, as well as Management Plan provisions.

1107.11 VULNERABLE POPULATIONS

Human Subject Research

Special precautions must be taken to protect human subjects who participate in University research. The IRB must review and approve any Management Plan for human subject research to proceed.

Students and Trainees

Students and trainees, hereafter referred to as "students," may perform research related to an investigator-owned company only through a written sponsored research agreement or formal internship agreement through the University. Such agreements shall not limit a student's normal right to intellectual property and research data, allow for inappropriate publication delays, or hinder the normal progress of attainment of the applicable degree.

Special provisions for students employed by a company or outside entity where an investigator has a financial interest will be specifically called out in the investigator's Management Plan.

1107.12 APPEAL

If an investigator wishes to appeal the Management Plan, an appeal may be made to the OIC within 10 business days of receipt of the final plan. Should the investigator not file a written appeal with the OIC by such time, then the investigator shall be considered to have waived his/her right to appeal that and the determination of the OIC shall be final. If the investigator's appeal is denied by the OIC, then he/she may make a subsequent appeal to the Provost. The Provost shall notify the investigator within 10 days as to whether the appeal is granted or denied. During the pendency of any appeal

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Comment [18]: Previously addressed working with the investigator to develop the Plan.

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Comment [19]: New.

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Comment [20]: Level 1 and Level 2 eliminated.

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Deleted: At either Level 1 or Level 2 review, the proposed Management Plan will be made available to the appropriate dean or senior official. If the dean or senior official is unable to agree to the terms of the Management Plan, the matter will be referred to the Provost. The Provost's decision will be final.

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Comment [21]: Simplified.

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Deleted: The IRB may also require additional safeguards.

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to the OIC or Provost, the investigator must either (a) agree to abide by the initial recommendations of the OIC; or (b) remove himself/herself from the research; or (c) not expend any funds under any award from a sponsor for the conduct of the research at issue. The Provost’s decision will be final.

1107.13 RECORD RETENTION

The University will maintain records of all financial disclosures and all actions taken by the University with respect to each financial conflict of interest for at least three years after the termination or completion of the award, and in the case of federally funded research, at least three years from the date of submission of the final expenditures report.

1107.14 REGULATORY AND LEGAL OBLIGATIONS

Investigators should be aware that as a result of their financial interest or fiduciary role in an outside entity/company they may have additional obligations under various state and federal laws, in addition to this policy. These laws include, but are not limited to, the following:

State

- Ohio Revised Code (Sections 102.03, 2921.42 and 2921.43)

Federal

- Public Health Service (PHS) 42 CFR, part 50, subpart F and 45 CFR Part 94
- National Science Foundation (NSF) Grantee Conflict of Interest Policies
- U.S. Food and Drug Administration (FDA) 21 CFR 54
- Federal Office of Management & Budget Circular A-21
- Securities and Exchange Commission (SEC)

Investigators should also be aware that research sponsors may have additional requirements regarding financial interests that would be defined in the grant or contract.

1107.15 CONFIDENTIALITY

All information related to the review and management of financial interests is strictly confidential. The information is only made available to the persons within the University charged with the review of an individual case, including the appropriate Dean or administrative official. The University also must release information related to financial conflicts of interest and their management to the sponsor, as required by the sponsor’s regulations or policies.

WSUadm 4/12/12 4:28 PM
Comment [22]: Detailed PHS requirements moved to Appendix A.

WSUadm 4/12/12 4:28 PM
Comment [23]: Renumbered.

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1107.16 ENFORCEMENT

Possible violations of this policy include, but are not limited to, the following:

- Intentionally or recklessly providing incomplete, false, or misleading information on the disclosure form;
- Failing to make required disclosures; or
- Failing to provide information requested by the University to adequately review a financial interest and/or manage an identified conflict of interest.

The University may take appropriate disciplinary action against covered individuals who violate this policy. This disciplinary action may include, but not be limited to:

- Written reprimand
- Suspension
- Non-renewal of appointment
- Involuntary termination of employment

Disciplinary action under this policy for non-bargaining unit faculty shall be consistent with and subject to applicable provisions of the University’s Human Resource Policies or applicable sections of the Faculty Handbook. For bargaining unit faculty, any disciplinary action shall be consistent with and subject to applicable sections of the Collective Bargaining Agreement between AAUP-WSU and the University.

1107.17 POLICY REVISIONS

Any revision of this policy requires the approval of the President, Provost and the Faculty Senate. However, any revision to this policy that affects the terms and conditions of employment of Bargaining Unit Faculty requires instead the approval of the University and of AAUP-WSU. All such revisions become effective upon their receiving the required approvals.

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Comment [26]: Renumbered.

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Comment [27]: Renumbered.

APPENDIX A

PUBLIC HEALTH SERVICE (PHS) FUNDED RESEARCH REPORTING REQUIREMENTS

This Appendix details the requirements for all Investigators engaged in PHS-funded research.

Prior to expenditure of any funds or within 60 calendar days for any interest that the University identifies as conflicting subsequent to the University's initial report under a PHS-funded research project, the University must provide the PHS Awarding Component with a Financial Conflict of Interest (FCOI) report regarding the related FCOI and implemented Management Plan. This report must include the following information:

- Grant/Contract Number
- Project Director/Principal Investigator (PD/PI) or contact PD/PI
- Name of investigator with FCOI
- Nature of the FCOI (e.g., equity, consulting fees, or honoraria)
- Whether the financial interest was managed, reduced or eliminated
- Value of the financial interest
- Description of how FCOI relates to PHS-funded research and the basis for the University's determination that the financial interest conflicts with such research.
- Key elements of the Management Plan

Annual updates are also required for the duration of the research project and must include:

- Status of the FCOI
- Changes to the management plan

If a significant financial interest (SFI) is not disclosed or reviewed in a timely manner, the University must review the SFI, determine if it is related to PHS-funded research; determine whether a financial conflict of interest exists, and, if so:

- Implement a Management Plan for ongoing research;
- Complete a retrospective review of investigator's activities and the PHS-funded research project within 120 days of a non-compliance finding to determine if there was bias in the design, conduct, or reporting of such research; and
- If bias is found, notify the PHS Awarding Component promptly by submitting a mitigation report.

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Public Disclosure

In accordance with PHS regulations, the University will respond to requests regarding financial conflicts of interest by written response within five business days of a request. The response shall include the investigator's name, position relative to the research project, the name of the entity in which the SFI is held, nature of the SFI, approximate dollar value of SFI, or a statement that the value cannot be readily determined.

Subrecipients

For PHS research that involves subcontractors, subgrantees or subawardees (collectively "subrecipients") at other institutions, the University requires written agreement terms from subrecipients that they have a conflict of interest policy that conforms to the requirements of all applicable regulations, including time periods to meet disclosure and/or financial conflict of interest (FCOI) reporting requirements.

If any subrecipient does not have such a conflict of interest policy, then the University shall require that Subrecipient follow the University's (WSU's) policy, and Subrecipient's failure to promptly do so upon request from the University shall be considered to be grounds for immediate termination by the University of any applicable subcontract or subaward. Any written agreement terms required by the University shall contain the provision that subrecipients will report to the University as the awardee Institution, any identified FCOI in sufficient time to allow the University to report the FCOI to meet reporting obligations described above.

Required Training for Investigators

Investigators must complete the University's FCOI training requirements prior to engaging in research related to any PHS-funded grant or contract and at least every four years, and immediately under the designated circumstances:

- This policy changes in a manner that affects Investigator requirements
- An Investigator is new to the University
- The University finds that an Investigator is noncompliant with this policy or their University- approved management plan.

ATTACHMENT D

Search form

Search Wright State

Search Wright State

Search

UniversityCampus LifeEmployee ConnectFaculty **Faculty Rights and Responsibilities**

Policies and Procedures for Promotion to Senior Lecturer

Approved by Faculty Senate May 5, 2008.

Approved by the Provost June 2, 2008.

This policy applies to Lecturers who are eligible for promotion to Senior Lecturer.

I. **Definitions**

A. The **Promotion Document** is the information that the candidate seeking promotion submits to the department chair summarizing his or her case for promotion. It consists of the following items:

1. The candidate review statement (Appendix A)

2. Evidence of outstanding teaching and service during the candidate's career at Wright State University

a. Annual performance evaluations for at least the ~~six~~ five most recent years as a Lecturer

b. Optional additional evidence of outstanding teaching and service

3. Evidence of leadership during the candidate's career at Wright State University

a. List of leadership activities, including dates

b. At least two internal or external letters of support that speak directly to the value of the candidate's leadership contributions

c. Other optional evidence of leadership

4. Other items that may be required or suggested by approved college criteria (see Section II. C)

B. The **Promotion File** consists of the Promotion Document and the following items that are added during the review process.

1. A written statement of the department chair
2. The form shown in Appendix B used to record votes and recommendations
3. A record of the College Senior Lecturer Promotion Committee's vote and recommendation
4. The recommendation of the college dean made in consultation with the provost
5. Rebuttals and supporting material (if any) filed by the candidate

C. **Senior Lecturer Promotion Committees** are composed of Senior Lecturers and tenured faculty members who review promotion cases at the college level and make recommendations to the college dean.

II. **Criteria for Promotion to Senior Lecturer**

A. To be promoted to the rank of Senior Lecturer, a Lecturer must have served six years at the Lecturer rank and during that time have demonstrated a record of:

1. Sustained outstanding performance in teaching and service, as defined in Section B, below.
2. Leadership within the university, the discipline and/or the community as described in Section C, below.

Evidence of the candidate's leadership may come from any time during his or her academic career but must include leadership contributions while a Lecturer at Wright State University.

B. Teaching and Service

Outstanding teaching and service are documented by annual performance evaluations and other available evidence as needed or desired. Teaching and service are evaluated according to criteria governing Lecturers in the departments and the colleges. The amount of recent teaching may be limited, and effective completion of administrative responsibilities may be substituted for service work expected of non-administrative faculty.

C. Leadership

Leadership in teaching, service and scholarship includes either **major initiatives** with substantial and ongoing impact, five or more **significant leadership contributions that form a pattern of continuing engagement**, or an equivalent combination of the two. In addition, individual colleges may develop alternative criteria appropriate to the work in their disciplines. Such criteria for approval must be approved by the Dean of the college, the University Faculty Affairs committee, and the Provost.

The following lists are illustrative only and are intended as a guide to determine whether an individual faculty member has met the requirements for promotion to Senior Lecturer. One item from the **major initiatives** list might in itself be sufficient to confirm the individual's leadership or might only be sufficient if combined with two to four of the items from the **significant leadership contributions** list. Similarly, all items on the lists will not be of equal value. Some factors that might impact the value are:

- -
 - The impact of the effort expended,
 - The relative prestige (of awards, publications, etc.), or
 - The differing levels of responsibility.

The candidate's combined activity and achievement must be of high quality, must exceed routinely assigned teaching and service, and must include demonstrated leadership.

1. **Major initiatives** with substantial and ongoing impact include the following types of activities or the equivalent:

- -
 - Developing and sustaining a study abroad experience for students,

- Obtaining substantial internal or external funding or grant monies,
- Spearheading a major university project,
- Coordinating a major campus event involving several units within the university

and continuing for multiple years,

- Advising a significant organization or student activity that results in regional

and/or national recognition,

- Developing and editing a professional periodical,
- Writing and publishing a text book or ancillary materials adopted by multiple

universities;

- Writing and publishing a scholarly book, article or discipline specific publication.

2. **Significant leadership contributions** should include a *variety* of the following types of activities or the equivalent:

-

-

-
- Developing a new course;
- Developing internships or service learning courses, projects and partnerships;
- Advising an Honors project;
- Obtaining moderate internal or external funding or grant monies;
- Providing formal and substantial faculty mentoring;
- Promoting student success through documented initiation of innovative strategies

or a superior commitment to student advising;

- Receiving a university honor or recognition;
- Directing/coordinating a college or department program;
- Effectively chairing an active college or university committee;
- Actively serving on a college or university committee that is highly active and

productive;

- Coordinating a college, campus or community event or a policy or process

change within the college;

- Promoting alumni relations or engaging in fundraising
- Exercising leadership that draws on professional expertise outside the university
 - Receiving a community honor or recognition;
 - Holding an office in a professional or community organization;
 - Effectively chairing a major government or community board;
 - Effectively serving on a major government or community board that is highly

active and productive;

- Providing professional consultation to community groups, government agencies or businesses;
- Presenting a competitively selected scholarly paper or serving as a reviewer in the competitive selection of scholarly work;
- Guest editing a professional journal.

III. Participants in Decisions of Promotion to Senior Lecturer

All grants of promotion to Senior Lecturer are made by the Wright State University Board of Trustees based on review and recommendations from the following committees and individuals.

- A. Department Committee
- B. The candidate's department chair
- C. A College Senior Lecturer Promotion Committee consisting of the dean as a non-voting member and five voting members
 -
 - Three of the voting members will be of Senior Lecturer rank and will be elected by the college's fulltime, non-tenure track faculty. A college that does not have sufficient Senior Lecturers may staff the committee by first electing Senior Lecturers from another college. When that is not possible, substitutes may be elected from among the tenured faculty within the college. Each substitute must be from a different department. Two of the voting members will be members of the College Promotion and Tenure Committee, chosen by that committee.
 - The voting members of the committee will elect a chair from among the voting members.
- D. The candidate's dean
- E. The provost
- F. The university president

IV. Procedures for Granting Promotion to Senior Lecturer

To initiate the Promotion Process, a faculty member must submit the Promotion Document to the department chair by October 1. The document becomes part of the candidate's Promotion File and may not be altered after the candidate has submitted it, without permission of the candidate and the department chair. Once the promotion process has begun, only the candidate may terminate the process. To do so, the candidate must submit written notice of withdrawal to the dean, who will then convey this information as appropriate.

-
- The Department Chair will forward the Promotion Document to a department committee charged to evaluate promotions to Senior Lecturer. The committee will review the document and prepare a letter recommending for or against the promotion.

- By November 15, the Department Chair will review the Promotion Document and prepare a letter recommending for or against the promotion. The letters from the department committee that reviewed the Document and from the Department Chair will be added to the candidate's Promotion File. The candidate will have twenty (20) working days to add a rebuttal letter to the file.
- By February 1, the College Senior Lecturer Promotion Committee will review the candidate's file and make its written recommendation. If the Committee reviews materials that are not part of the individual's promotion file, the chair of that committee will promptly make such materials available to the candidate. The Promotion Document cannot be altered after it has been voted on by the College Senior Lecturer Promotion Committee.
- The college dean will inform the candidate promptly of the decision and vote of the College Senior Lecturer Promotion Committee. The candidate will have ten (10) working days to add a rebuttal letter to the file.
- By March 15, the college dean in consultation with the provost will review the file and prepare a letter recommending for or against the promotion. The college dean will inform the candidate promptly of the decision and provide the candidate access to his or her file, which will include the department chair and dean recommendations and the Committee's recommendation and vote.
- By March 31, the provost will forward all recommendations for promotion to Senior Lecturer to the university president for consideration and recommendation to the Board of Trustees. The Board of Trustees announces all promotions.

If the candidate disagrees with any of the statements or conclusions in the file, the candidate may submit a letter of rebuttal and supporting evidence at the points in the process indicated above. In addition, the candidate may use a rebuttal to report the acceptance or publication of a work of printed scholarship and/or the awarding of a grant or honor listed in the Document as under consideration. The rebuttal letter(s) and supporting evidence will be added to the candidate's promotion file and will be given full consideration at all subsequent stages of the promotion process. The candidate has the right to view the promotion file at any time during the process and after its completion.

Appendix A

Candidate Review Statement

The Candidate Review Statement specifies items to be included in the Promotion Document

Name of Candidate: _____

Department and College: _____

I hereby submit these materials as my Promotion Document in support of my candidacy for Senior Lecturer. My Promotion Document consists of the following:

Candidate Review Statement (Appendix A)

Candidate Curriculum Vitae

Evidence of outstanding teaching and service

•

-
- Annual performance evaluations for the past ~~six~~ five years
- Other optional materials

Evidence of leadership

•

-
- List of leadership activities, including dates
- At least two internal or external letters of support that speak directly to the value of the candidate's leadership contributions
- Other optional materials

Any other items that may be required or suggested by colleges

Signature of Candidate

Date

Appendix B

Record of Promotion Votes and Recommendations

Name of Candidate: _____

Dept. and College: _____

Date Appointed as Lecturer: _____

Type of Action: Promotion to the rank of Senior Lecturer

Record of Actions	Recommendation		Vote	
	Yes	No	Yes	No
Department Committee				
Department Chair				
College Committee				
Dean's recommendation				

College Committee

Name

Name

Name

Name

Name

Approved by Faculty Senate May 5, 2008.

Approved by the Provost, June 2, 2008.

Transitional Provision for College Senior Lecturer Promotion Committee

Since there will be no senior lecturers for the first year that the policy is operational (2008-2009), the promotion committee will be comprised as follows:

A College Senior Lecturer Promotion Committee will be comprised of the dean of the college as a non-voting member; three voting members elected by the college's full-time non-tenure track faculty from the college's tenured faculty and two voting members from the College Promotion and Tenure Committee chosen by that committee.

For at least five years, the Faculty Affairs Committee will review the Senior Lecturer Promotion process and make recommendations for changes, if needed.

ATTACHMENT E

Senate Committee Reports May 7, 2012

Faculty Budget Priority Committee – Dan Krane

Faculty Affairs Committee – Cheryl Conley

Undergraduate Curriculum & Academic Policy Committee - Tom Sav

UCAPC Report to the Faculty Senate meeting of May 7

<http://www.wright.edu/ucapc/0012/minutes/11minutes.htm>

and

<http://www.wright.edu/ucapc/0012/minutes/12minutes.htm>

Buildings & Grounds Committee – Mateen Rizki

Information Technology Committee – John Gallagher

Student Petitions Committee – Kathleen Kollman

The Undergraduate Petitions Committee met on Friday, April 13, at 9:00 a.m. in room E107 Student Union. Present were the following members:

M. Baumer (UC)	E. Poch (registrar—ex officio)
N. Drake (registrar—ex officio)	L. Pulley (CoNH)
C. Hartwell (RSCoB)	T. Wischgoll (CECS)
J. Howes (CoSM)	S. Young (SGA)
K. Kollman (CoLA—chair)	W. Zhang (Lake)

The committee considered 32 student petitions from 7 entities.

Approved at college and university levels: 11

- CECS: 6	- Lake: 1
- CoLA: 2	- UC: 1
- CoNH: 1	

Denied at college and university levels: 19

- CECS: 4	- CoSM: 2
- CoLA: 2	- RSCoB: 1
- CoNH: 4	- UC: 6

Approved at college level but reversed and denied at university level: 1

- Lake: 1

Denied at college level but reversed and approved at university level: 1

- UC: 1

The meeting was adjourned at 11:00 a.m. The next regularly scheduled meeting is Friday, May 11 at 9:00 a.m. The associated Refund Appeals Committee will next meet on Friday, April 27, for routine business.

**Wright State University
Faculty Senate Minutes
May 7, 2012
2:15 p.m., E156 Student Union**

1. Call to Order

Faculty President Dan Krane called the meeting to order at 2:15 p.m.

- | | | |
|-----------------------|------------------------|-------------------------|
| ✓ Berg, Susan* | ✓ Laforse, Bruce | ✓ Runkle, James* |
| ✓ Brown, Kevin | ✓ Lamping, Sally | ✓ Schieltz, Beverly |
| ✓ Bukovinsky, Dave | ✓ Lee, Miryoung | ✓ Self, Eileen |
| ✓ Chesen, Alan* | ✓ Loranger, Carol* | ✓ Steele-Johnson, Debra |
| ✓ Cubberly, Mark* | ✓ Mejia-LaPerle, Carol | ✓ Stireman, John |
| ✓ Doom, Travis* | ✓ Milligan, Barry | ✓ Williams, Julie* |
| ✓ Flanagan, Erin | ✓ Mirkin, David | |
| ✓ Funderburk, Charles | ✓ Nahhas, Ramzi | ✓ Krane, Dan* |
| ✓ Garber, Fred | ✓ Redko, Cristina | ✓ Hopkins, David |
| ✓ Gray, Bobbe* | ✓ Rizki, Matt | ✓ Angle, Steven |
| ✓ Higgins, Steven | ✓ Roman, Brenda* | ✓ Sav, Tom |
| ✓ Holland, Cindra | ✓ Rooney, Thomas | ✓ Zambenini, Pam |

2. Approval of Minutes of April 2, 2012

Minutes were approved as written.

<http://www.wright.edu/administration/senate/senmin/documents/April12SenMin.pdf>

3. Report of the University President and Provost

President Hopkins

State Focus – We discussed the concept of an enterprise university last spring and fall and while there were some positive elements, a large part of the concept was to reduce our SSI in exchange for more freedom from regulation and state bureaucracy. While we do need deregulation, we don't want funding to be removed. After much hard work with the Chancellor and Governor, I'm pleased to say it appears the enterprise university has met its demise for at least this point in time.

Our State focus now is on degree completion and attainment in the University System of Ohio. Dr. Tom Sudkamp is working with a panel group to help advise the IUC and Dr. Steven Angle is working on an advisory group with the Chancellor on degree completion, so we are well represented. All of us here at the University have been spending time on student success and it is an important conversation.

Student applications for graduation and degree completion are at an all time high which reflects on our increased enrollments and also students striving to complete their degree before the semester transition in the fall. You are encouraged to attend our Commencement ceremony on Saturday, June 9, at 10:00 a.m. to celebrate with our students and their families.

Each year we have a theme and this year it has been community engagement with the slogan, "Changing Lives, Changing Communities", which has tied in with our Presidential Lecture Series. We are currently considering the theme for the coming year and will be coordinating its thrust as we spend the coming fall revitalizing our strategic plan for the coming five-year period.

Provost Angle

Dean searches continue. Our COLA Dean search was unsuccessful and we will re-initiate that search. Linda Caron will serve as the Interim Dean.

The Dean position for the Raj Soin College of Business has been offered to Joanne Li, professor and chair of the Department of Finance at Towson University in Maryland. An open forum will be held for RSCOB faculty on Wednesday, May 9.

The Boonshoft School of Medicine Dean search is in its final stages.

The Vice President of Multicultural Affairs and Community Engagement search is on target to interview finalists before summer.

Henry Limouze

Dr. Limouze, Associate Provost for Faculty and Staff Affairs, reported that the Non-bargaining Unit Faculty Workload Document that was passed by Faculty Senate on April 2, 2012 cannot be accepted as written.

(<http://www.wright.edu/administration/senate/senage/documents/NonBUFMFAcultyWorkloadFinal2-24-12withamendment.pdf>)

A new Interim Policy for Semester Workload For Non Tenure-Eligible Faculty was presented to Senate and is available at:

<http://www.wright.edu/administration/senate/senage/documents/NTEFWorkloadInterimPolicy.pdf>

4. Report of the Senate Executive Committee

A. Guest Report: Mission Driven Allocation Model – Mark Polatajko

http://www.wright.edu/administration/senate/senage/documents/MissionDrivenAllocationFacultySenate_FINALDRAFT_05072012.pptx

B. Executive Committee Report – Dan Krane

Senate Executive Committee approved a modification to the membership of Graduate Council to accommodate colleges with only one doctoral program. Language as follows will be added to the Faculty Constitution:

Doctoral program directors from colleges with only one doctoral program shall automatically be members of the Graduate Council and term limits will not apply for them. In the case of colleges with more than one doctoral program term limits will be in effect.

The Executive Committee reviewed an ad hoc report on the Academic Integrity Hearing Panel procedures and accepted their suggestion of additional language (which will be added to the Faculty Handbook) to include:

The function of the AIHP is to serve as the appellate body for Academic Integrity cases in which a resolution cannot be mutually agreed upon during the initial faculty/student meeting. In addition, the AIHP serves as the additional sanctioning body for students who have multiple violations of the Academic Integrity policy, and/or when a faculty member has requested that additional non-academic sanctions be imposed.

5. Old Business

A. Master of Cyber Security (MCS) & Master of Science in Cyber Security (MSCS) – Graduate Council

<http://www.wright.edu/administration/senate/senage/documents/CyberSecurityFinalFullProposal22412.pdf>

1. Moved and Seconded to consider Item A. as two separate Items for today's Agenda.
2. Approved.

Discussion ensued regarding the Master of Cyber Security (MCS). Areas of concern included substance of the degree, admission criteria, use of adjunct faculty.

3. Moved and Seconded to Approve the Master of Cyber Security (MCS).
4. Motion Failed.

5. Moved and Seconded to Approve the Master of Science in Cyber Security (MSCS).
6. Master of Science in Cyber Security (MSCS) Approved.

- B. CECS: Multidisciplinary Engineering BS (and Proposal for Overseas Campuses) - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/MultidisciplinaryEngineeringBS--Proposal.pdf>
<http://www.wright.edu/ucapc/0012/minutes/MultidisciplinaryEngineeringBS.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- C. COSM: Biological Sciences BA - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesBA.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- D. COSM: Biological Sciences Exercise Biology BS - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesExerciseBiologyBS.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- E. COSM: Biological Sciences Clinical Laboratory Science Clinical Year - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/BiologicalSciencesClinicalLaboratoryScienceClinicalYearProgram.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- F. RSCOB: Business Minor - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/BusinessMinor.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- G. RSCOB: Economic Issues Certificate - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/EconomicIssuesCertificate.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- H. CECS: CECS Admission Requirements Policy - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsCECS.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

- I. RSCOB: RSCOB Admission Requirements Policy - UCAPC
<http://www.wright.edu/ucapc/0012/minutes/AdmissionRequirementsRSCOB.pdf>
 1. Moved and Seconded to Approve.
 2. Approved.

6. New Business

- A. Wright Way Policy 1107: Research Conflict of Interest and Financial Disclosure Policy – Research Council (Attachment C)
 - 1. Moved and Seconded to Old Business.
- B. Policies and Procedures for Promotion to Senior Lecturer – FAC (Attachment D)
 - 1. Moved and Seconded to Old Business.

Items C. through N. – UCAPC

- C. Academic Policy: Academic Standing, Probation, Dismissal and Readmission Policy
<http://www.wright.edu/ucapc/0012/minutes/AcademicStandingProbationDismissalandReadmissionPolicy.pdf>
 - 1. Motion to Amend “Academic Standing” portion of the document from six semester hours to twelve semester hours.
 - 2. Moved and Seconded to Approve Amendment.
 - 3. Approved with Amendment.
 - 4. Moved and Seconded to Suspend the Rules and Approve as Old Business.
 - 5. Approved as Old Business.
- D. COSM: Applied Mathematics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/AppliedMathematicsCombinedBSMS.pdf>
 - 1. Moved and Seconded to Old Business.
- E. COSM: Applied Statistics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/AppliedStatisticsCombinedBSMS.pdf>
 - 1. Moved and Seconded to Old Business.
- F. COSM: Mathematics Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/MathematicsCombinedBSMS.pdf>
 - 1. Moved and Seconded to Old Business.
- G. CECS: Control Minor
<http://www.wright.edu/ucapc/0012/minutes/ControlMinor.pdf>
 - 1. Moved and Seconded to Old Business.
- H. CECS: DSP Wireless Minor
<http://www.wright.edu/ucapc/0012/minutes/DSPWirelessMinor.pdf>
 - 1. Moved and Seconded to Old Business.
- I. CECS: Electronics Minor
<http://www.wright.edu/ucapc/0012/minutes/ElectronicsMinor.pdf>
 - 1. Moved and Seconded to Old Business.
- J. CECS: Microwave Minor
<http://www.wright.edu/ucapc/0012/minutes/MicrowaveMinor.pdf>
 - 1. Moved and Seconded to Old Business.
- K. CECS: VLSI Minor
<http://www.wright.edu/ucapc/0012/minutes/VLSIMinor.pdf>
 - 1. Moved and Seconded to Old Business.

- L. CECS: BME Curriculum A Traditional Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedBMECurriculumATraditionalBSMS.pdf>
 - 1. Moved and Seconded to Old Business.

- M. CECS: BME Curriculum B PreMed Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedBMECurriculumBPreMedBSMS.pdf>
 - 1. Moved and Seconded to Old Business.

- N. CECS: ISE Combined BS MS
<http://www.wright.edu/ucapc/0012/minutes/CombinedISEBSMS.pdf>
 - 1. Moved and Seconded to Old Business.

7. Committee Reports

- A. See Attachment E to the May 7, 2012 Senate Agenda.
<http://www.wright.edu/administration/senate/senage/documents/SenAgnMay12.pdf>

8. Council Reports

9. Special Reports

10. Announcements

- A. President Hopkins will host a reception for all incoming and retiring Senators beginning at 1:30 p.m. prior to the June 4 Senate meeting in the Skylight Lounge outside the Senate meeting rooms.

- B. All faculty are encouraged to attend the June 9, 2012 Commencement Ceremony at 10:00 a.m. at the Nutter Center as we celebrate our graduates.

11. Adjournment

The meeting adjourned at 4:20 p.m. The next meeting will be on Monday, June 4, 2:15 p.m., in E156 Student Union.

/pz