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Faculty Senate Minutes and Agendas

Faculty Senate

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3-11-2013

## Faculty Senate Meeting Agenda and Minutes, March 11, 2013

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# Faculty Senate

March 11, 2013, 2:15 p.m., E156 Student Union

1. **Call to Order**

2. **Approval of the Minutes of February 4, 2013**

<http://www.wright.edu/administration/senate/senmin/documents/SenMinFeb13.pdf>

3. **Report of the University President or Provost**

4. **Report of the Senate Executive Committee**

**Presentation to the Board of Trustees**

<http://www.wright.edu/administration/senate/documents/WSUBoTrpt021513.pptx>

**Capitol Wright Way Policy** (Attachment A)

**Guest Report:** Progress of the Ad hoc Committee on A Three Year Plan to Increase Preparedness of Local High School Students: Cathy Sayer

**Guest Report:** Scale Up Classrooms: Terri Klaus & Chris Roberts

<http://www.wright.edu/administration/senate/senage/documents/FacultySenatepresentation.pptx>

5. **Old Business**

A. Rep Ad hoc ITIE Committee Report/Recommendations

[ITIE Executive Summary \(6 pages\)](#)

[ITIE Full Report \(50 pages\)](#)

B. [Ad hoc Committee For A University Smoking Policy Recommendations](#)

also <http://www.wright.edu/administration/senate/senage/documents/SmokingPolicySlides-2.pdf>

C. [CECS Admission Requirements](#) – UCAPC

D. [Cross-listed Course Policy](#) - UCAPC

~~E. [Three Year Plan For Service Learning/Research Opportunities Recommendations](#)~~

~~Item Withdrawn. A full report was resubmitted as New Business below.~~

## 6. New Business

### A. Ratification of dates for Faculty Senate 2013-14

September 9, 2013  
October 14, 2013  
November 18, 2013  
December 2, 2013

January 13, 2014  
February 24, 2014  
March 17, 2014  
April 21, 2014

### B. Work Load Resolution: Senate Executive Committee (Attachment B)

### C. Excused Absence Policy – UCAPC (Attachment C)

### D. Faculty Constitution – Quadrennial Review

Clean Copy:

<http://www.wright.edu/administration/senate/senage/documents/CleanFacultyConstitution3-4-13.pdf>

Tracked Changes Copy:

<http://www.wright.edu/administration/senate/senage/documents/NewFacConstsilentlycorrectedwithrevisiontracked3-4-13.pdf>

### E. Ad hoc Committee on Student Recruitment Resolutions: Kuldip Rattan, Chair

[http://www.wright.edu/administration/senate/senage/documents/recommendations\\_recruitment\\_final.pdf](http://www.wright.edu/administration/senate/senage/documents/recommendations_recruitment_final.pdf)

### F. Three Year Plan For Service Learning and Research Opportunities Resolutions: Kevin Duffy, Chair

<http://www.wright.edu/administration/senate/senage/documents/ServLearnUndergradRschrpt2-5-13.pdf>

### G. Resolution: Renaming of Medical Sciences Building and Math & Microbiological Sciences Building: Linda Ramey, Chair, Buildings & Grounds; Spencer Brannon, Chief of Staff, Student Government

On February 18, 2013, The University Buildings & Grounds Committee here assembled and voiced the recommendation as stated below:

- 1) The name of Medical Sciences should be changed to Orville Hall; the name of Math and Microbiological Sciences should be changed to Wilbur Hall; and the name of the new classroom building should be Katherine Wright Hall in recognition of the endearing spirit of innovation and education that this family brings to the Wright State community;
- 2) That these updated names are recommended only in the event of and so long as there are no donors to the University who might, through otherwise standard procedures, secure naming rights to these buildings; and
- 3) Existing and future buildings on campus should not be named after departments, divisions, or operations contained in that building.

**7. Written Committee Reports and Attendance** (Attachment D)

- A. Faculty Budget Priority Committee: Dan Krane
- B. Faculty Affairs Committee: Sarah McGinley
- C. Undergraduate Curriculum & Academic Policy Committee: Matt Rizki
- D. Buildings & Grounds Committee: Linda Ramey
- E. Information Technology Committee: John Gallagher
- F. Student Petitions Committee: Kathleen Kollman
- G. Commencement Committee: Joan Lumpkin (GET FROM JOAN)

**8. Council Reports**

Research Council – (Attachment E)

**9. Announcements**

- A. Last scheduled Faculty Senate meeting: April 14, 2013, 2:15 p.m., E156 Student Union.

**10. Adjournment**

**ATTACHMENT A**  
**CAPITOL WRIGHT WAY POLICY – DRAFT**

**General Policy**

Wright State University defines a capital project as the constructing, renovating, updating, or changing of physical features of the interior and/or exterior on University property. It is the policy of Wright State University that capital projects be approved by the University Provost and completed in accordance with all applicable state laws and building codes and will align with the University's mission.

**Fiscal Responsibility**

Wright State University recognizes and strives to optimize life-cycle costs for maintaining infrastructure and campus facilities while improving the overall University campus, and will therefore utilize appropriated funds responsibly and in accordance with the best interests of the stakeholders.

**Roles and Responsibilities**

(PS=Project Sponsor; PL=Project Liaison; FPD=Facilities Planning and Development; EC=Engineering and Construction)

Each capital project is unique and will be individualized in many ways. The following generalized roles and responsibilities are applicable to most capital projects. For more a more detailed scope of responsibilities, please refer to the Capital Projects Roles and Responsibilities descriptions available through the Facilities Planning and Development website.

Project Sponsor (PS). The Project Sponsor is the individual who initiates the capital project or is appointed by the Provost to provide project oversight and presides over the budget/funding for the project. The PS, or authorized designee, is responsible for communicating the scope and requirements of the project to Facilities Planning and Development and Engineering and Construction as well as making final design, construction and budgetary decisions.

Project Liaison (PL). The Project Liaison is the individual appointed to serve as the interface between the Project Sponsor, end user(s), stakeholders, Facilities Planning and Development (FPD), and Engineering and Construction (EC). The PL's primary responsibilities are to inform and instruct FPD and EC on behalf the PS and stakeholders on tactical and strategic project decisions. The PL also has the responsibility to communicate decision points and progress of FPD and EC to the PS and stakeholders. The PL is appointed by the PS and these roles may be combined based upon the scope and scale of the project.

Facilities Planning and Development (FPD). Facilities Planning and Development is the initial receiver of capital project requests. This department is responsible for advising on feasibility, providing cost estimates, establishing timelines, initial planning, and completing final phases of each capital project. FPD, as a service unit, facilitates interaction with and between the PS, PL, EC, and external agencies and contractors to ensure the PS and stakeholders' building requirements are met and to successfully complete each capital project.

Engineering and Construction (EC). Engineering and Construction manages and coordinates physical construction and related processes for each capital project. This department communicates with and regularly supplies project progress updates to FPD, the PS, the PL, and external agencies and contractors to successfully complete each capital project.

## **Process**

Capital projects have the potential to impact part or all of the campus and its stakeholders. With this understanding, the campus community will be notified of and engaged in the project planning process beginning in its earliest stages.

- All capital projects will be initiated through the <Capital Projects Initiation Form> and will require proper approval (i.e., Provost, Vice President for Business and Fiscal Affairs, and Director of Facilities Operations and Management) and funding verification prior to the commencement of any further activity.
- The PS may appoint a PL to assist in the discovery, translation, and implementation phases of each project as described in the <Roles and Responsibilities> and <Capital Projects Process Maps>.
- FPD will provide an estimated project timeline and cost to the PS. In the event that timely information on a project cannot be provided, FPD will provide the PS/PL with alternatives for obtaining this information.
- Projects will follow a general process flow as mapped <here>, with allowances for some variation dependent upon specific project requirements.
- For all projects greater than \$500,000, a copy of the Project Initiation Form will be presented to the Faculty President's office upon execution to ensure that faculty are engaged early and proactively in major capital projects.
- The University Building and Grounds Committee will be updated at regularly scheduled meetings regarding each capital project's status by a representative of FPD.

## **Standards**

Wright State University has adopted uniform design standards to maintain consistency and aid stakeholders with respect to capital improvements. The design standards document can be accessed <here>. Exceptions to established standards must be requested by the PS from the Provost.

## **Communication**

The success of capital projects is dependent on clear, two-way communication among all constituents from the inception to completion of the project, with consideration of academic and non-academic calendars and scheduled events. Initiation of capital projects will be communicated through submission of the <Capital Projects Initiation Form>. Following approval, basic project information will be posted to the FPD website, including scope and purpose, Architect/Engineering firm, contracts, and estimated completion date. Project meeting minutes will be disseminated to the PS/PL for review and feedback. Information and materials for the project website link and other project communication tools will be collaboratively generated and provided to the PS/PL who will serve as the communication hub throughout the process, providing input to FPD and EC, and share updated project information to stakeholders on progress.

## **Conflict Resolution**

In the event of conflicts arising during the capital project process, the PS, as the budgetary authority for the project, will hear supporting arguments and view documentation from the PL and a representative from FPD or EC to determine the course of action. Should disagreement continue where the potential exists for significant negative impacts on the campus community, the Provost will hear arguments, view documentation, and serve as final authority over all university capital project and space management decisions.

**ATTACHMENT B**  
**WORKLOAD RESOLUTION**

Whereas, the University of Toledo is increasing teaching loads for all full time tenure track faculty to four courses each semester, without consideration of variations in departmental missions or individual faculty responsibilities;

And, whereas language proposed by HB 59 to be included in the state budget would mandate that any increase in teaching loads by a public institution of higher education in Ohio be across the board to all faculty at that institution without consideration of variations in departmental missions or individual faculty responsibilities;

And, whereas the effects of these on-going and proposed increases in teaching loads will have substantial and severe negative effects on all other non-classroom duties and responsibilities of faculty members, such as the mentoring of individual students, research and university/college and community service;

And, whereas the effects of these changes in faculty workload will have substantial negative effects on the reputations of universities and colleges due to the diminished ability to recruit top faculty with substantial research, grant and contract abilities and records; the possible loss of accreditation of many programs, and diminished faculty participation in community activities;

And, whereas the effects of these workload changes will be particularly severe on untenured faculty in research intensive (PhD and MA) departments and diminish their chances for tenure and promotion and their future career opportunities;

And, whereas faculty have had no opportunity to participate in policies regarding workload changes in a manner consistent with accepted principle of "shared governance";

Therefore: Be it resolved that the Faculty Senate at Wright State University is deeply concerned about the impact of these workload changes for both the faculty and for the institutions of higher education in the State of Ohio;

And, Be it further resolved that institutions of higher education should adhere to the following principles when developing workload policies or changes to current workload policies (as Wright State University has done for our current workload policies):

1. Workload policies be consistent, based on written, transparent rules;
2. Workload policies allow flexibility by college, department or unit and individual faculty to take into account difference in missions, duties, and responsibilities;
3. That base workloads be established for each department or unit based on mission, and that reasons for workload increase above that base- for the department/unit as a whole, or individual faculty- be clearly stated in writing and the need for increases justified;
4. That formal and consistent mechanisms be established that allow individual faculty to request reduction in their workload to engage in institutionally appropriate activities, such as, but not limited to, funded external research and institutional and community service;
5. That workload policies and changes be consistent with the department/unit, college and institution's established guidelines for faculty retention, tenure, and promotion (RTP), guidelines merit raises, collectively bargained and contractual employment clauses, all other guidelines for faculty evaluation;
6. That faculty participate in the development of workload policies and changes from the initial stage of development through implementation and have the ability and voice to evaluate the effects of implementation.
7. That faculty participation in the development of workload policies and changes be through recognized faculty governance bodies, such as faculty or academic senates, or, where appropriate, faculty unions; that faculty participation be in every way consistent with the 1940 and 1970 statements on "shared governance."

## ATTACHMENT C

### Wright State University Excused Absence Guidelines

While students are expected to attend all scheduled class meetings, the University Faculty recognize that there are legitimate and verifiable circumstances that may cause students to occasionally be absent from class or fail to participate in a scheduled class activity. These absences may occur as the result of a planned activity or an unexpected event. It is the responsibility of students to plan their schedules to avoid excessive conflict with course requirements and communicate with faculty prior to planned absences or as soon as possible following an unplanned absence.

Faculty members establish their own course attendance policies and these guidelines do not remove or supersede that prerogative. Faculty members are encouraged to work with students who experience legitimate and verifiable absences in such a way that both the faculty and students' educational goals are met. The faculty member determines if an accommodation is feasible and the appropriate form of alternative work or education experiences. In some cases, the only viable option is for the student to withdraw from the course. Nothing in these guidelines supersedes policies or procedures established by individual faculty in their course syllabi or the Wright State University Collective Bargaining Agreement.

#### Military Duties and Obligations

The Wright State University faculty recognizes that students in the military have duties which may interfere with their ability to attend classes. Eligible students are those currently serving (Active Duty), including those in the National Guard, Reserves, and Inactive Ready Reserves, who miss classes as a result of deployment, temporary duty assignments (TDYs), lockdowns, and mandatory overtime. In general, any military service or duty that is mandatory and outside of the student's control or reasonable ability to have anticipated may be considered an excused absence.

#### NCAA Varsity Intercollegiate Athletics

Participation in NCAA varsity intercollegiate athletics may be considered an excused absence. It is the student athlete's responsibility to provide the instructor with a team schedule during the first week of the semester and notify their instructors of participation in post-season tournaments as soon as such schedules are available.

#### Other Types of Excused Absences

When other circumstances cause an unavoidable absence, it is the student's responsibility to inform their instructor as soon as possible. The student should consult with their instructor to determine if and how any unfinished work may be completed.



**ATTACHMENT D**

**Senate Committee Reports  
March 11, 2013**

**Faculty Budget Priority Committee – Dan Krane**

**Faculty Affairs Committee – Sarah McGinley**

**Undergraduate Curriculum & Academic Policy Committee – Matt Rizki**

**Buildings & Grounds Committee – Linda Ramey**

**Information Technology Committee – John Gallagher**

**Student Petitions Committee – Kathleen Kollman**

<http://www.wright.edu/administration/senate/documents/StuPetMin3-1-13.docx>

**Commencement Committee – Joan Lumpkin**

<http://www.wright.edu/administration/senate/documents/CommenceMin2-1-13.docx>

Commencement Committee is pleased to announce that it has recommended, and the Board of Trustees has accepted, the nomination of General Janet Wolfenbarger as the Honorary Degree recipient for 2013.

## ATTACHMENT E

### RESEARCH COUNCIL REPORT TO FACULTY SENATE FALL SEMESTER 2012

#### ***Research and Sponsored Programs (RSP) Report***

Research Council members were provided the fiscal year end update of external funding. WSU's funding for FY12 topped the \$100M mark, compared to \$86M in FY11. It was noted that almost half of the WSU funding comes from federal agencies. Because FY12 funds awarded to the Wright State Research Institute (\$12M) and OhioLINK (\$14M) flow through the Office of the Vice President for Research, that area led in funding by campus unit. Student Services followed with more than \$25M in Financial Aid funding. The three most highly funded Colleges/Schools are: BSoM (\$18.2M); CECS (\$14.3M); and CoSM (\$8.3M). Basic and applied research funding increased from \$34M in FY11 to \$43M in FY12. WSU's external awards have more than doubled in the past ten years—from \$46.2M in FY03 to \$100.2M in FY12. The FY12 award numbers for Facilities and Administrative (F&A) costs hit \$10M versus a little over \$8M for the previous fiscal year.

Research Council members are given a report of cumulative grant and contract funding at each meeting. Preliminary numbers for October 31, 2012 were provided at the November 1, 2012 meeting. At that time, grants and contracts awarded totaled nearly \$41.4M compared to \$54.2M through October 31, 2011. Preliminary numbers (October 2012) for basic and applied research funding are at \$10.5M, a decrease from the same time last year (\$13.8M). Grant expenditures were reported for September 2012 and were slightly up, at \$34.3M compared to this same time period (September 2011) with \$29.7M. The Board of Regents is moving OhioLink into the OHTech organization, and WSU will no longer serve as the fiscal agent (Ohio State University will assume the fiscal agent duties). This move will impact WSU's award numbers in the future.

Council members were provided with data on unexpended funds for closed awards and were asked to share the information at the respective College level.

The Vice President for Research emphasized the importance of stimulating the growth of research funding, as these dollars are a major contributor to the University's Facilities and Administrative (F&A) revenue.

The implementation of InfoEd, the integrated software solution for research administration, continues on track. Mr. Mark Wysong of the Wright State Research Institute is working closely with Research and Sponsored Programs to roll out the modules for Sponsored Programs Information Network (SPIN), including the SMARTS component, Proposal Development and Proposal Tracking. Training opportunities are available and will be announced on the listserv.

#### ***WSRI***

The Wright State Research Institute moved to its new headquarters on October 29, 2012. The Institute continues to work successfully with the Air Force.

#### ***Environmental Health and Safety***

Mr. Steve Farrell, Director of Environmental Health and Safety, is a regularly invited guest at Research Council meetings and provides updates on relevant regulations and potential problems related to laboratory health and safety. His updates promote awareness of the implications of errors in laboratories, the importance of laboratory dress codes and proper laboratory procedures. Mr. Farrell

refers to the guidance in the Wright Way Policy as another valuable resource for the University community.

***Fee Remission for Graduate Research Assistants Policy***

Council reviewed and approved a new policy that revised the monthly stipend level for eligibility for fee remission for graduate research assistants paid on research grants that collect full research F&A to \$850/month. It was noted that federal rules do not permit the use of grant funds for tuition for undergraduate research assistants, thus those students are not covered by the policy.

RSP and Student Employment are developing a policy to simplify the process of hiring undergraduate research assistants working on contracts.

***Campus-Wide Incentive Program***

A subcommittee was formed to address campus-wide incentives based on a key recommendation of the Statewide Commercialization Task Force report that encourages universities to look at ways to better incentivize their faculty to be entrepreneurs and to commercialize their intellectual property. The subcommittee will look at how WSU can incentivize its faculty to be more active and productive researchers, including increasing the number of proposals submitted (resulting in increased funding).

***Central Support of Core Equipment Maintenance Contracts***

Campus unit representatives responded to a survey of core equipment, which will be used for a future discussion of central support of maintenance contracts.

***Intellectual Property***

Because universities will be expected to increase commercialization efforts, Ms. Elana Wang, the new Director of the Office of Technology Transfer presented an overview of the role of her Office and the services available to faculty. The presentation covered the basics of technology transfer, the types of intellectual property (i.e. patents, copyrights, trademarks and trade secrets/know-how), inventions, and related agreements. Ms. Wang is available to meet with departments and/or faculty to answer questions and provide guidance regarding intellectual property and technology transfer. It is extremely important to meet with her prior to any public disclosures. Ms. Wang may be reached at extension 4245 or *via* e-mail at [elana.wang@wright.edu](mailto:elana.wang@wright.edu).

***Council on Governmental Relations (COGR)***

Major topics of discussion at the October 2012 COGR meeting included commercialization strategies and financial conflict of interest.

***Hanover Grants***

Representatives from Hanover Grants visited campus in October to gather data for the University's Institutional Profile and to conduct grantsmanship workshops in Arts and Humanities, Education, Health Professions and STEM. Requests for use of Hanover Grants for proposal writing assistance should be sent to the Vice President for Research.

**Wright State University**  
**Faculty Senate Minutes**  
**March 11, 2013**  
**2:15 p.m., E156 Student Union**

**1. Call to Order**

Faculty President Dan Krane called the meeting to order at 2:15 p.m.

- |                             |                        |                         |
|-----------------------------|------------------------|-------------------------|
| ✓ Berberich, Steven         | ✓ Mejia-LaPerle, Carol | ✓ Self, Eileen          |
| ✓ Brewer, Tracy (MB Kaylor) | ✓ Milligan, Barry      | ✓ Steele-Johnson, Debra |
| ✓ Brown, Kevin              | Mirkin, David          | Vadeboncour, Yvonne     |
| Bukovinsky, Dave*           | Naidu, Sirisha         | Williams, Julie*        |
| Cubberly, Mark*             | ✓ Petkie, Doug         | Wilson, Sean            |
| ✓ Doom, Travis*             | ✓ Pollock, Sean        |                         |
| ✓ Garber, Fred              | ✓ Ramey, Linda         | ✓ Krane, Dan*           |
| ✓ Gillig, Paulette          | ✓ Redko, Cristina      | ✓ Hopkins, David        |
| ✓ Harris, Andrea            | ✓ Rizki, Matt          | ✓ Sudkamp, Tom          |
| ✓ Holland, Cindra*          | ✓ Roman, Brenda*       | ✓ Sav, Tom              |
| ✓ Kollman, Kathleen         | ✓ Rooney, Thomas*      | ✓ Zambenini, Pam        |
| ✓ McGinley, Sarah*          | ✓ Schneider, Tamera    |                         |

**2. Approval of Minutes of February 4, 2013**

Minutes were approved as written.

<http://www.wright.edu/administration/senate/senmin/documents/SenMinFeb13.pdf>

**3. Report of the University President and Provost**

**President Hopkins**

We have concluded our Provost search and will welcome the Dean of the College of Engineering and Computer Science, Dr. Sundaram Narayanan, as the new Provost. He will begin his new position on March 18. Our thanks to our Interim Provost, Tom Sudkamp, who has served us so well. We will be rethinking how we move forward and coordinate our resources.

At our Commencement ceremony on April 27, we will bestow an honorary Doctor of Humane Letters degree on General Janet Wolfenbarger. She is the commander of the Air Force Materiel Command at Wright Patterson Air Force Base and a graduate of Beaver Creek High School. At a recent speaking engagement, General Wolfenbarger stated that had she not attended the Air Force Academy she would have attended Wright State.

For the fourth consecutive year, Wright State University was named to the President's Higher Education Community Service Honor Roll for its support of volunteering, service-learning, and civic engagement. Wright State was listed on the President Obama's Honor Roll with Distinction for its strong institutional commitment to service and campus-community partnerships that produce measurable results for the region.

On March 12, Wright State will receive national television coverage when our basketball team participates in the Horizon League playoffs and I hope you watch.

### **Interim Provost Sudkamp**

The Course Signals software that the university purchased to help us identify at-risk students and provide intervention is in the kick-off phase. A number of courses have been identified and faculty involved in teaching those courses have been offered the opportunity to participate in two workshops, which will be offered on Tuesday, March 18, from 11:30-2:00 p.m. and Wednesday, March 20, from 8:30-10:45. Please participate and take this to your departments so that we can reach more students.

I have been privileged to share this head table at the Faculty Senate meetings with David Hopkins and Dan Krane for these past months and especially to share it with you. The future brings many challenges in funding, decreased enrollment, student recruitment, student success and other issues. In this challenging environment, there are difficult decisions that need to be made and necessary changes may not always be comfortable. Your agenda today addresses many of the issues we are facing. We need to actively highlight the quality of our academic programs, the skills and abilities of our graduates, and what differentiates an education at Wright State from alternative providers of higher education. In particular, we need to be integral to and integrated with our community: through our contributions to the arts, to the economy, and to an informed citizenry. I am confident that Wright State's leadership and faculty will work together to meet the current challenges facing public higher education.

### **President Hopkins**

Tomorrow, the Inter-University Council will be meeting and will discuss an issue regarding the Senate's budget bill and faculty workload. The bill basically states that should faculty workloads be changed then the language in the bill to increase faculty workloads would automatically come into play. I am sure that the IUC will be addressing this language and will come forward with a statement.

## **4. Report of the Senate Executive Committee**

Faculty President Dan Krane reported to Senate on his presentation to the Board of Trustees regarding Massive Open Online Courses or MOOCs

<http://www.wright.edu/administration/senate/documents/WSUBoTrpt021513.pptx> and also gave the Capitol Wright Way Policy Progress Report which is available as Attachment A to the March 11, 2013 Senate Agenda at <http://www.wright.edu/administration/senate/senage/documents/Mar13SenAgn.pdf>.

Guest Report – Cathy Sayer gave a progress report on the Ad hoc Committee on a Three Year Plan to Increase Preparedness of Local High School Students, saying that committee membership was fulfilled mid-November. The committee is blessed to have the input of members with tremendous expertise and is striving to accommodate schedules. The committee will be conducting an inventory of developmental English and Math courses and has asked Institutional Research to look at all students (prior to the semester conversion) who did not place into or pass their developmental English or Math courses. They will analyze what high schools those students are coming from and develop a three-year plan to engage those schools, begin dialogue and put a plan in place to place master teachers there to work with them to improve academic

achievement. The committee asked for an extension so they may base their plan on good information.

Guest Report – Terri Klaus & Chris Roberts from CTL gave a presentation on the Flipped Classroom <http://www.wright.edu/administration/senate/senage/documents/FacultySenatepresentation.pptx>

Annette Miller, the Classroom Building architect, also joined the discussion along with Vicky Davidson, Vice President of Facilities Planning. Drawings were presented to the Senate for review [http://www.wright.edu/administration/senate/senmin/documents/WSU\\_Classroom\\_FacultyMtg\\_03\\_11\\_13.ppt](http://www.wright.edu/administration/senate/senmin/documents/WSU_Classroom_FacultyMtg_03_11_13.ppt). It was noted that the drawings demonstrated the Faculty Senate's wish that there be no windows of any kind in spaces intended for use as active learning environments. Even small windows in those areas are also unacceptable.

Members of Senate voiced two specific concerns, 1) the lack of storage space in the classrooms that allow for them to transition between subjects/topics; and the non-rectangular, and therefore non-traditional, shape of the classrooms, thus rendering them inflexible for repurposing into other types of space over the course of the life of the building.

Two versions of drawings of the interior of the auditorium were provided, one with north facing windows and one without. It was not known if windows on the north auditorium wall will have a significant impact on acoustics, heating and cooling costs, maintenance and control of light in the room. The Senate would like to reiterate that Dr. Linda Ramey and the Buildings & Grounds Committee should determine what constitutes "significant" and be the deciding force.

The Senate recognized that Linda Ramey, as the chair of the Buildings and Grounds Committee, should carry on the charge to represent the desires of the faculty to the architect and administration pertaining to the Classroom Building and that the desire of the faculty regarding the design of the instructional spaces outweighs aesthetics and student desires.

## 5. **Old Business**

### A. Ad hoc ITIE Committee Report/Recommendations

[ITIE Executive Summary \(6 pages\)](#)

[ITIE Full Report \(50 pages\)](#)

1. Moved and Seconded to Approve.
2. Approved.

### B. [Ad hoc Committee For A University Smoking Policy Recommendations](#)

<http://www.wright.edu/administration/senate/senage/documents/SmokingPolicySlides-2.pdf>

There was discussion of the maternalistic nature of the policy and the differences between smoke-free and tobacco-free and the intent of the recommendations. It was determined that it would be impossible to enforce a nicotine-free campus and that users often utilize substitute products during smoking cessation. The idea of the policy is to promote health and although it would be implemented in increments the ideal has been presented.

1. Moved and Seconded to remove the words "adoption, implementation and" from Recommendation #2.
2. Moved and Seconded to Strike Recommendation #3.

3. Moved and Seconded to Table the Recommendations, Remand to the Ad hoc Committee For A University Smoking Policy and reconsider in April.

C. CECS Admission Requirements – UCAPC

1. Moved and Seconded to Approve.
2. Approved.

D. Cross-listed Course Policy - UCAPC

1. Moved and Seconded to Approve.
2. Approved.

**6. New Business**

A. Ratification of dates for Faculty Senate 2013-14

September 9, 2013

October 14, 2013

November 18, 2013

December 2, 2013

January 13, 2014

February 24, 2014

March 17, 2014

April 21, 2014

1. Moved and Seconded to Old Business.

B. Work Load Resolution: Senate Executive Committee (UPDATED – Attachment A to these Minutes)

1. Moved and Seconded to substitute an updated version of the Resolution that was distributed to Senate at the meeting.
2. Moved and Seconded to suspend the rules and move the substituted version to Old Business for a vote today.
3. Moved and Seconded to Approve the substituted version.
4. Substituted version Approved as Old Business.

C. Excused Absence Policy – UCAPC

(Attachment C to the March 14 Senate Agenda at

<http://www.wright.edu/administration/senate/senage/documents/Mar13SenAgn.pdf>)

1. Moved and Seconded to Remand the Policy to UCAPC to develop a more comprehensive policy for consideration at the April meeting.
2. Approved.

D. Faculty Constitution – Quadrennial Review

Clean Copy:

<http://www.wright.edu/administration/senate/senage/documents/CleanFacultyConstitution3-4-13.pdf>

Tracked Changes Copy:

<http://www.wright.edu/administration/senate/senage/documents/NewFacConstsilentlycorrectedwithrevisionstracked3-4-13.pdf>

1. Moved and Seconded to Old Business.

E. Ad hoc Committee on Student Recruitment Resolutions

[http://www.wright.edu/administration/senate/senage/documents/recommendations\\_recruitment\\_final.pdf](http://www.wright.edu/administration/senate/senage/documents/recommendations_recruitment_final.pdf)

1. Moved and Seconded to Old Business.

F. Three Year Plan For Service Learning and Research Opportunities Resolutions

<http://www.wright.edu/administration/senate/senage/documents/ServLearnUndergradRschrpt2-5-13.pdf>

1. Moved and Seconded to Old Business.

G. Renaming of Medical Sciences Building and Math & Microbiological Sciences Building - It was noted that the Resolution was revised prior to the meeting. The name Orville Hall was changed to Orville Wright Hall, Wilbur Hall was changed to Wilbur Wright Hall, and the spelling of Katherine was corrected to Katharine Wright Hall.

- 1) The name of Medical Sciences should be changed to Orville Hall; the name of Math and Microbiological Sciences should be changed to Wilbur Hall; and the name of the new classroom building should be Katharine Wright Hall in recognition of the endearing spirit of innovation and education that this family brings to the Wright State community;
- ~~2) That these updated names are recommended only in the event of and so long as there are no donors to the University who might, through otherwise standard procedures, secure naming rights to these buildings; and~~
- ~~3) Existing and future buildings on campus should not be named after departments, divisions, or operations contained in that building.~~
  1. Moved and Seconded to Suspend the rules and consider this item as Old Business today.
  2. Approved.
  3. Moved and Seconded to Strike item three from the Recommendations.
  4. Approved to Strike Item three.
  5. Moved and Seconded to Strike item two from the Recommendations.
  6. Approved to Strike item two.
  7. Moved and Seconded to Approve the Resolution with Approved Changes.
  8. Approved with Changes.

**7. Committee Reports**

- A. Attachment D to the March 11, 2013 Senate Agenda.  
<http://www.wright.edu/administration/senate/senage/documents/Mar13SenAgn.pdf>

**8. Council Reports**

- A. Attachment E to the March 11, 2013 Senate Agenda.  
<http://www.wright.edu/administration/senate/senage/documents/Mar13SenAgn.pdf>

**9. Special Reports**

None

**10. Announcements**

- A. President Hopkins will host a reception for Senators prior to the April 14 meeting.

**11. Adjournment**

The meeting adjourned at 4:40 p.m. The next meeting will be on Monday, April 14, 2:15 p.m., in E156 Student Union.



ATTACHMENT A

**OHIO FACULTY COUNCIL**

**DRAFT RESOLUTION ON FACULTY WORKLOAD POLICIES**

March 2013

Whereas, the Ohio Faculty Council (OFC) is recognized by the chancellor and the Ohio Board of Regents and represents the faculty at all of the four-year public colleges and universities in the State of Ohio;

And whereas, the OFC espouses strong and consistent faculty influence at the state level on issues and policies related to higher education and addresses concerns common to faculty members of the four-year public colleges and universities and issues crucial to the citizens of Ohio related to higher education;

And whereas, the OFC is charged with presenting a faculty perspective on major issues affecting higher education to the chancellor, the Ohio Board of Regents, officials of the State of Ohio, the administrations of four-year public institutions of higher education, and the general public;

And, whereas the recently proposed HB 59 prescribes an increase in teaching load without consideration of variations in institutional or departmental missions or individual faculty responsibilities;

And, whereas these increases in teaching loads will have severe negative effects on other, non-classroom duties and responsibilities of faculty members, such as the mentoring of individual students, research, and university/college and community service;

And, whereas these changes in faculty workload will result in a substantial loss of external research funding to those institutions,

And, whereas these changes in faculty workload will have substantial negative effects on the reputations of universities and colleges due to the diminished ability to recruit top faculty with substantial research, grant and contract abilities and records; the possible loss of accreditation of many programs, and diminished faculty participation in community activities;

And, whereas the effects of these workload changes will be particularly severe on untenured faculty in research intensive (PhD and MA) departments and diminish their chances for tenure and promotion and their future career opportunities;

And, whereas OFC recognizes the right of faculty to participate in developing, revising, implementing, and evaluating policies regarding workload in a manner consistent with the accepted principle of "shared governance";

Therefore: Be it resolved that the Chancellor and the Ohio Board of Regents charge institutions of higher education and their boards of trustees to adhere to the following principles when developing or changing current workload policies:

1. Workload policies and changes should be consistent with the department/unit, college and institution's established guidelines for faculty retention, tenure, and promotion (RTP) guidelines merit raises, contractual employment clauses, all other guidelines for faculty evaluation;
2. Faculty should participate in the development of workload policies and changes from the initial stage of development through implementation and have the opportunity to evaluate the effects of the policies as implemented.
3. Faculty participation in the development of workload policies and changes should be through recognized faculty governance bodies, such as faculty or academic senates and, where appropriate, faculty unions; and that faculty participation be in every way consistent with the 1940 and 1970 statements on "shared governance."
4. The application of workload policies should be consistent and based on written, accessible rules;
5. Workload policies should allow flexibility for colleges, departments or other units, and to individual faculty, to take into account difference in missions, duties, and responsibilities;
6. Base workloads should be established for each department or unit based on mission, and that reasons for workload changes above that base – for the department/unit as a whole, or for individual faculty – should be clearly stated in writing and the need for increases justified;
7. Formal and consistent mechanisms should be established that allow individual faculty to request reduction in their workload to engage in institutionally appropriate activities, including but not limited to funded external research and institutional and community service.