

# Best Practices: Public Health Department Accreditation

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# Overview

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## Acknowledgement

## Survey questionnaire

## Five best practices identified

# Acknowledgement

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Ms. Laurie Dietsch, Columbus Public Health, Columbus, Ohio

Dr. Rosemary Chaudry, Delaware General Health District, Delaware, Ohio

Mr. Matt Heyduk, Erie County Health Department, Sandusky, Ohio

Ms. Katie Spaar, Huron County Public Health, Norwalk, Ohio

Mr. Chad Brown, Licking County Health Department, Newark, Ohio

# Acknowledgement

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Ms. Julie Thompson, Mahoning County District Board of Health, Youngstown, Ohio

Mr. Cory Kendrick, Summit County Combined General Health District, Stow, Ohio

Dr. John McAlearney, Culminating Experience Committee Cochair

Dr. Edward Syron, Culminating Experience Committee Co-chair

# Survey Questionnaire

Accreditation Smart Practices Questionnaire	
Number	Question
1	Why did your department decide to get Accreditation?
2	Describe the overall time line (milestone) for your HD's accreditation process?
3	Did you utilize services of any consultant or consulting firm? If Yes or No, explain?
4	How early did you identify the need to hire or designate the Accreditation coordinator in the process?
5	How critical is it for the Accreditation coordinator to get trained? Choose one of the following options: Critical, Important, Not Important
6	Name Three Domains that took the most time to complete?
7	Name Three Standards that took the most to complete?
8	Name Three Domains that took the least time to complete?
9	Name Three Standards that took the least time to complete?
10	What special training needs were identified to complete the Accreditation?
11	How critical is it for a HD to be involved with a support group? Choose one of the following options: Critical, Important, Not Important
12	Suggest three support groups and their purpose?
13	Top three support tools and why?
14	Five best practices identified and used in the process of accreditation?
15	If given an opportunity to assist a HD, what would be your top five suggestions?
16	How critical was the support from PHAB? Choose one of the following options: Critical, Important, Not Important
17	Accreditation is the process to identify gaps and bridge those? What Process was used to identify GAPS?
18	What could have been done differently or any suggestion for other HD's?
19	Do we have your permission to identify you ( name and position) in the acknowledgement section of this research?
20	If we learn something new from other interviewee, is it ok to come back and ask few follow-up questions, mostly through e-mail or phone?

# Five - Six best practices Identified

Mock Drill

Smart Documentation

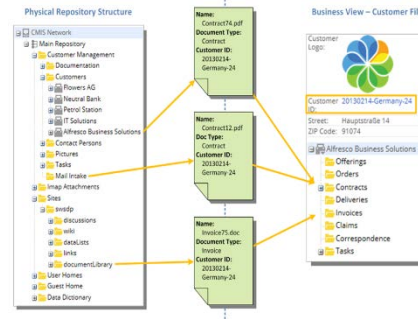
Tools



Program & Process Planning

Leadership & Staff Support

Ask for Help



IT IS  
**OK** TO ASK  
FOR  
HELP

# Mock Drill

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**Mock site visit**

**A dry run**

**A team to evaluate  
your documents**



## **AIM OF MOCK DRILL**

- To evaluate response.
- To improve coordination within departments.
- To identify the efficacy of SOPs.
- To enhance the ability to respond faster.



# Smart Documentation

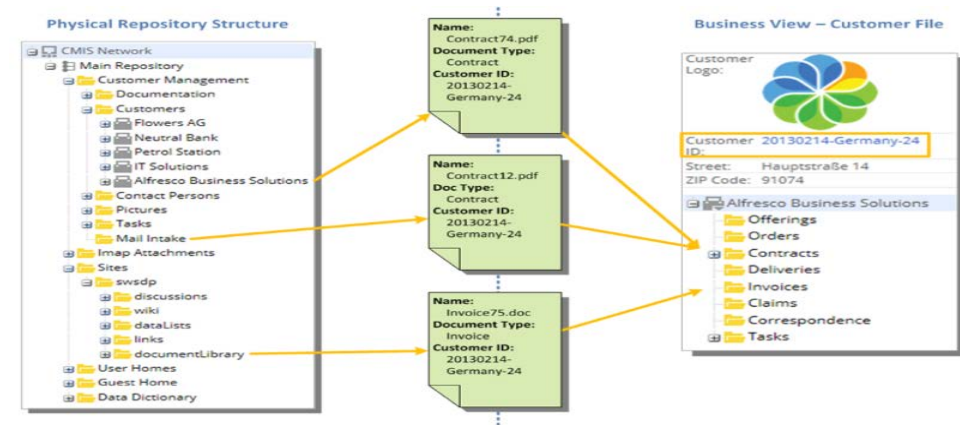
Start early, selection process

Debate on documents used as examples

Create a catalog, use some numbering or identification system

An e-PHAB repository

Documents presentation



The Smart Grid Game

Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7
Get Started	Just Do It	Go Dark	Play!	Make It So		
Intro video	Like Cup	5	20	20		
Cup Secrets	5	5	20	20		
10	15	5	20	30		
20	5	20	20	100		
20	Expired	20	20	X		

Legend:  
Activity (green), Commitment (red), Event (blue), Filler (grey)  
Submitted (checkmark), Approved (checkmark), Rejected (exclamation mark)



# Tools

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Having a consultant, SP, QI and WFD



Other tools: SWOT analysis, PDSA, staff rating & audit tools



Program results and reports



# Program & Process planning

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QI, PM & Nursing

MAPP: Mobilizing for Action  
through Planning and  
Partnerships

Evidence-based Practice



# Leadership & Staff Support

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**Ownership & buy-in**

**Volunteers, accreditation group  
and its leader**



**360 degree involvement**

**Ownership and representation  
from all departments**



# Ask for Help

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Share inform and process

**IT IS**  
**OK** **TO ASK**  
**FOR**  
**HELP**

Attend regional meeting



Reach out to Chad and Laurie

# Review: Six best practices identified

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Mock Drill

Program & Process  
Planning

Smart Documentation

Leadership & Staff  
Support

Tools

Ask for Help

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*Thank  
you*



