

5-7-1984

Academic Council Meeting Agenda and Minutes, May 7, 1984

James Jacob

Wright State University - Main Campus

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Wright State University
Dayton, Ohio 45435

TO: Members of the Academic Council and University Faculty
FROM: James Jacob, Vice-President of the University Faculty
SUBJECT: Agenda for Academic Council Meeting of Monday May 7, 1984,
at 3:10 p.m. Place: Rear Section of the University Center Cafeteria

AGENDA

- I. Call to Order
- II. Approval of Minutes of April 2, 1984 Meeting
- III. Report of the President
- IV. Report of the Steering Committee: James Jacob
- V. Reports of the Standing Committees
 - A. Budget Review: Charles Hartmann
 - B. Curriculum: Robert Dixon
 - C. Faculty Affairs: John Talbott
 - D. Library: Terry McKee
 - E. Student Affairs: Barbara Denison
- VI. Old Business
 - A. Curriculum Committee
 1. The Curriculum Committee recommends that the Academic Council approve the following policy change:
 - a) Students may drop courses without a grade and without a record of the drop appearing on their transcripts up to two weeks after the first day of classes (the last day for 80% refund of fees).
 - b) Students may drop courses without a grade from the beginning of the third week through the end of the eighth week, but a record of the course registration and drop will appear on their transcripts.

Agenda for Academic Council, May 7, 1984 continued

VI. Old Business continued

B. Curriculum Committee

The Curriculum Committee recommends:

1. The Academic Council approve that
ED 460 Practicum in English Education
be added to the course inventory with P/U grading.
2. The Academic Council approve that
The Financial Services Concentration
be considered on the same level as other programs in the College
of Business and Administration. In particular that it be given
a major number and appear on the students' transcripts.

C. Student Affairs Committee

The Student Affairs Committee recommends that Academic Council adopt the
the following policy:

1. There should be no jogging in the tunnels from 8:00 a.m. to
5:00 p.m. Monday through Friday. Joggers should be single-file
at all times.
2. Skateboarding and bicycling are not permitted in the tunnels.

D. Approval of Dates of Academic Council Meetings for 1984-85

The recommended dates are:

June 4, 1984
October 1, 1984
November 5, 1984
November 26, 1984
January 7, 1985
February 4, 1985
March 4, 1985
April 1, 1985
May 6, 1985
June 3, 1985

VII. New Business

VIII. Adjournment

JJ/dc

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- I. The meeting of May 7, 1984 was called to order by Chairman Michael Ferrari at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: A. Bassett, M. Brownfield, J. Cross, B. Denison, R. Dixon, T. Farrow, M. Ferrari, M. Griffin, E. Harden, J. Hemsy, B. Hutchings, A. Islam, J. Jacob, M. Kapp, C. King, S. King, E. Kmetec, C. Maneri, M. Mazey, P. Moore, G. Palmer, A. Parisi, R. Schosser, R. Schumacher, B. Shepard, J. Stenzel, J. Talbott, C. Taylor, D. Thomas, E. Wetter

Absent: R. Kegerreis, K. Beers, W. Brown, J. Castellano, R. Fox, D. Organisciak

- II. A motion was made, seconded and passed to approve the minutes of the April 2, 1984 meeting with the following amendment:

Page 3, Item V. A. 4: The "Discussion" refers to comments made by President Kegerreis in response to questions from members of the Academic Council.

III. Report of the President

The President was not in attendance of the meeting; therefore there was no report.

IV. Report of the Steering Committee, James Jacob, Chairer, reporting:

- A. The Steering Committee met on April 10 and discussed the following issues:

1. Athletic Council Bylaws & Relationship of Councils. The set of on-going communications between the Steering Committee and the Athletic Council regarding the amendment of their bylaws was discussed. According to C. Benner, the document is currently being rewritten. The Steering Committee also discussed the larger implications of the relationship of the University faculty and the Academic Council to other freestanding councils. It was recommended to Elizabeth Harden that she consider as part of her charge to the new Quadrennial Review Committee, which will be appointed by the next Steering Committee, to consider looking at the relationship of councils as part of the overall question of the constitutional revision for next year.

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2. Parking Services and Building & Grounds. The Parking Services Committee has submitted details of a completed survey of the Zink Road access to campus. The Steering Committee discussed this and a larger issue--which is the question of the way in which decisions are made concerning parking and planning at the University regarding facilities. Both the Building & Grounds Committee and the Parking Services Committee have been made aware that each is to be consulted in detail over decisions of this sort.
 3. Library Committee. The Steering Committee discussed a memo from the Library Committee to the Council of Deans regarding library allocation monies. No action was taken.
 4. Marshal Robes for Commencement. The Steering Committee traditionally serves as marshals for commencement. This year they shall be using their own academic regalia.
 5. Twentieth Anniversary. Included in Elizabeth Hardman's Twentieth planning report was the proposed Wright State University alma mater. Copies of the alma mater will be distributed at the Spring General Faculty Meeting. It will be played on the piano by Thomas Whisson and sung by Sarah Johnson--with appropriate credit for David Garrison who is the author of the words.
 6. December Commencement/NCAA Regional Volleyball Tournament. Regarding the possible change in the date of commencement for the Winter Quarter to permit WSU to successfully bid for the NCAA Regional Volleyball Tournament, the Steering Committee received a report from the Calendar and Elections Committee which had studied this issue. It recommended no change in its policy. The Steering Committee accepted that recommendation and anticipated no further action; however, the Commencement Committee heard a report from Michael Cusak that suggested a possible way to combine commencement with the tournament. Following discussion of the report, the Commencement Committee moved to recommend the commencement be moved from 2 p.m. in the afternoon on the first Saturday in December to 10 a.m. in the morning--thus making it possible for the Athletic Department to host the tournament--if they receive the bid.
- B. The Steering Committee approved the agenda of today's meeting.

V. Reports of the Standing Committees

- A. University Budget Review Committee, Charles Hartmann, Chairer, reporting:
1. Graduate Assistant and Graduate Teaching Assistant Compensation. On Friday, May 11 the Committee will meet with Don Thomas to receive some background information about Wright State University's comparative compensation of Graduate Assistants with other institutions and also the process by which Graduate Assistants and Graduate Teaching Assistants are allocated among the colleges and universities. Central to concern is whether Wright State currently competes effectively in the market for high-quality graduate students.
 2. Summer Teaching Opportunities for All University Faculty. The Committee has begun discussing some of the philosophical differences between the funding of expenses for the summer quarter and the expenses for the other three quarters. Related to these funding questions are other issues, such as the relative paucity of courses offered in the summer quarter, the effects, if any, on students progress toward graduation, and the University's ability to recruit and retain faculty in highly-competitive markets.
 3. Faculty Professional Leave Funding. The University Budget Review Committee is concerned about whether the current level of funding of faculty professional level leaves encourages rigorous scholarship or whether it encourages less sophisticated research projects that can be accomplished in one quarter. Most of the faculty and, hopefully, other Academic Council members know that the level of funding for professional leave currently is full compensation for one quarter, two-thirds compensation for two quarters and one-half compensation for a full academic year.
- B. Curriculum Committee, Robert Dixon, Chairer reporting: The Curriculum Committee's prime business right now is the General Education Policy. A summary has been mailed to everyone. There has been one open hearing and three more are scheduled in the next two weeks. The specific times and dates are outlined in the packet that was mailed. The specific courses for the proposal are not included in the packet, but are available at all the deans and department offices.

C. Faculty Affairs Committee, John Talbott, Chairer, reporting:

1. Professor Emeritus Status. There is a conflict between the early retirement document and the University policy as approved by the Academic Council in regard to the Professor Emeritus Status. A questionnaire (Attachment A) was distributed. After receiving the results the Committee met with the Provost. The consensus was that the Quadrennial Review Committee should judicate the apparent conflict between the early retirement document and the University Emeritus Policy by using the results of the Faculty Affairs questionnaire to adopt a formal policy.
2. Early Retirement Plan. The Faculty Affairs Committee discussed the early retirement plan with the Provost. He will accumulate data concerning the number of participants, etc.

D. Library Committee, Terry McKee, Chairer, reporting:

Update on the Status of the Library Expansion. The Library Committee is currently awaiting legislative appropriation of \$5,000,000, hopefully sometime during the summer. The Regents combined that money somehow with money for the Computer Center. It is unclear whether that will have any effect on the project. A Building Expansion Planning Committee has been formed and an architect should be chosen in May or June. The faculty representatives on that committee are: Lillie Howard, Terry McKee, Mary Lou White and Richard Williams.

Discussion: Mr. Brownfield questioned why there was no student appointed on this committee and would it be considered. Mr. Ferrari responded positively. Mr. Ferrari also offered the following information: The library addition is the number one priority. It was submitted by the University and was accepted by the Regent's planning staff. Because there was also a recommendation for a computer facility, discussions with the Regent's staff resulted in this combined \$8,000,000 project for the library and computer facility. The University is also still facing the 20% reduction in the appropriations which must be made up from our own budget.

E. Student Affairs Committee, Barbara Denison, Chairer, reporting:

1. Physical Education Facilities Survey. The Student Affairs Committee, with the Student Government, will be distributing a questionnaire this week to determine the current and future usage, both times and frequency, of the various physical education facilities. The results should be known by the June Academic Council meeting.

2. Jogging in the Tunnels. Ms. Denison noted that the jogging motion, to be voted upon later in the meeting, could give some protection to the University in the advent of an injury whereby the University might be sued.

VI. Old Business

- A. Drop Courses Without a Grade. Reference Curriculum Committee's motion , Attachment A, page 2, paragraph 1. a) & b), of the March 1984 Academic Council Minutes. Mr. Dixon submitted additional information: (1) The Student Government and the University jointly conducted a survey requested by the students. The results have been distributed prior to this meeting and have also been published in The Daily Guardian. (2) A national survey concerning deadlines for dropping courses is enclosed (Attachment B).

1. Amendment to the Motion. Mr. Brownfield made a motion to amend the Curriculum Committee's motion (Attachment C). Following a lengthy, supportive discussion, the motion was seconded and approved by a voice vote.

The amended motion was unanimously approved by a roll call vote.

B. University Curriculum Committee Recommendations:

1. The motion to approve ED 460 Practicum in English Education be added to the course inventory with P/U grading was approved.
2. Following a lengthy discussion, the motion to approve the Financial Services Concentration be considered on the same level as other programs in the College of Business and Administration; in particular, that it be given a major number and appear on the student's transcript was approved by a roll call vote.

- C. Jogging in the Tunnels. The motion by the Student Affairs Committee to adopt the following policy was placed on the floor: (1) There should be no jogging in the tunnels from 8 a.m. to 5 p.m. Monday through Friday. Joggers should be single-file at all times. (2) Skateboarding and bicycling are not permitted in the tunnels.

1. Carl Maneri made a motion to amend the above motion by replacing both statements with: Jogging, skateboarding and bicycling are prohibited in the tunnels.

Discussion followed with comments that use of the tunnels are inappropriate for exercise activities although there is concern for the dormitory students who need better facilities for exercise activities during the winter months.

The motion was seconded and defeated by a 10 to 14 vote.

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Discussion of the original jogging motion: The Physical Education Facilities Survey being conducted by the Student Affairs Committee and the Student Government should address the concern for the dormitory students need for use of facilities after normal hours and during the winter months.

ROLL CALL VOTE TAKEN. Results:

Voting YES: A. Bassett, M. Brownfield, J. Cross, B. Denison, R. Dixon, t. Farrow, M. Griffin, E. Harden, J. Hemsy, B. Hutchings, M. Kapp, C. King, S. King, E. Kmetec, C. Maneri, M. Mazey, P. Moore, G. Palmer, R. Schosser, B. Shepard, J. Stenzel, J. Talbott, C. Taylor, D. Thomas, E. Wetter, J. Jacob, M. Ferrari

Voting NO: A. Islam

MOTION PASSED.

- D. 1984/85 Meeting Dates of the Academic Council. The motion of recommended 1984/85 meeting dates of the Academic Council (as listed in the April 2, 1984 minutes of the Academic Council) was placed on the floor.

MOTION PASSED by voice vote.

VII. New Business

A. University Curriculum Committee Recommendations:

1. UNI 101 Freshman Seminar: The University Experience (1 credit hour) be approved for P/U grading. That the course be counted for credit except that it may not be used to satisfy the 183 hour University requirement for graduation. (Attachment D)
2. Approval of the completion of a form to be signed by student and faculty member when an "I" grade is given. (An attached form is an example form, but it is not included in the motion). (Attachment D, page 3)
3. Approval of the use of S/U grading in MTH 102 in accordance with the attached proposal (Attachment D, page 4)

- B. Elizabeth Harden announced the following three main items of importance scheduled for the Spring General Faculty Meeting, May 8, 1984.

1. First presentation of the Trustee's Excellence Award
2. The WSU proposed alma mater
3. Election of the Vice-President Elect

VIII. Adjournment: Meeting adjourned at 4:17 p.m.

Date of next meeting: June 4, 1984