

2-4-1985

## Academic Council Meeting Agenda and Minutes, February 4, 1985

Elizabeth Harden

*Wright State University - Main Campus*

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Wright State University  
Dayton, Ohio 45435

TO: ~~Members~~ Members of the Academic Council and University Faculty  
FROM: ~~Elizabeth Harden~~ Elizabeth Harden, Vice President of the University Faculty  
SUBJECT: Agenda for Academic Council on Monday, February 4, 1985,  
3:10 p.m. Place: Rear Section of the University  
Center Cafeteria

#### AGENDA

- I. Call to Order
  - II. Approval of Minutes of January 7, 1985
  - III. Report of the President
  - IV. Report of the Steering Committee: Elizabeth Harden
  - V. Report of the Standing Committees
    - A. Budget Review: Jim Jacob
    - B. Curriculum: Peter Bracher
    - C. Faculty Affairs: Stephen Renas
    - D. Library: Terry McKee
    - E. Student Affairs: Judith Davis
  - VI. Old Business
    - A. General Education Proposal -- Peter Bracher, Chairer, University Curriculum Committee
    - B. Salary Inequities Appeals Process -- Stephen Renas, Chairer, University Faculty Affairs Committee
    - C. Faculty Evaluation Proposal -- Stephen Renas, Chairer, University Faculty Affairs Committee -- Judith Davis, Chairer, University Student Affairs Committee
    - D. Division I -- Motion to approve Wright State's reclassification from Division II to Division I in Intercollegiate Athletics .
  - VII. New Business
  - VIII. Adjournment
- EH/dc

ACADEMIC COUNCIL  
MINUTES  
February 4, 1985

- I. The meeting of February 4, 1985, was called to order by Chairman Michael Ferrari at 3:10 p.m. in the Cafeteria Extension of the University Center.
- Present: C. Barbour, D. Barr, A. Bassett, K. Beers, S. Bowen, W. Brown, D. Carlson, J. Castellano, D. Cullman, B. Denison, R. Dixon, J. Eastep, M. Ferrari, J. Fox, J. Gayer, J. Halki, E. Harden, A. Islam, J. Kane, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, P. Moore, S. Peterson, C. Phelps, S. Renas, R. Schosser, J. Sealander, A. Smith, J. Smith, J. Sullivan, C. Taylor, D. Thomas
- Absent: R. Kegerreis, R. Schumacher
- II. A motion was made, seconded, and passed to approve the minutes of the January 7, 1985 meeting as presented.
- III. Report of the President: There was no report as R. Kegerreis was attending a meeting in Columbus. M. Ferrari reported:
- A. L. Crum, D. Thomas, and M. Ferrari took the proposal for a doctoral program in Computer Science and Computer Engineering to Columbus for State review.
- B. The Governor's recent budget message is very encouraging; the UBRC will be considering a number of aspects associated with that proposal.
- IV. Report of the Steering Committee, Elizabeth Harden, Chairer, reporting:
- A. The Steering Committee has met twice since the January 7 meeting of Academic Council. The agenda for January 10 included:
1. Review of the January 7 Academic Council Meeting:
- a. Faculty Evaluation Policy. Steering agreed, within the context of Council's discussion and in response to the Faculty Affairs and Student Affairs Committees' requests for suggestions, that the policy should include a flexible implementation procedure so that the policy can be finalized and implemented beginning 1985-86.
- b. Division I in Athletics. Steering requested that the secretary of Academic Council take responsibility for distributing the Division I proposal to the General Faculty.
- c. General Education. Steering members agreed to encourage faculty in their constituencies to express opinions by writing letters to the University Times and The Daily Guardian and by holding open hearings.
2. Committee Updates
- a. R. Dixon reported that a subcommittee from UBRC and the Faculty Affairs Committee is drafting a proposal for optional fully-funded professional development leaves.

- b. B. Denison noted that the Admissions Committee had not reached an agreement on the English for Non-Native Speakers.
  - c. The chairer announced that UBRC has endorsed Wright State University's move to Division I in Intercollegiate Athletics; that UBRC is discussing the Report of the Task Force on Medical Services; that R. Adams is working actively to finalize discussion and negotiations on the Administrative Review Document.
3. Smoking Policy. Steering expressed general support for this document and agreed to its distribution at the February 4 Academic Council meeting. (Attachment A)

NOTE: Joseph Hamel, Vice President for Administration, was in attendance at the Council meeting to answer questions concerning the smoking policy document. Being none, E. Harden requested that each member read the document and provide responses, reactions, and judgments by the March 4 Academic Council meeting.

- B. At the January 17 meeting, the Steering Committee approved the agenda for today's meeting; in addition, the committee requested Security conduct a survey of lighting in the tunnels.
- C. Other meetings:
  1. Committee Chairers' Meeting - January 15. Attended by chairers of ad hoc and standing committees. They reviewed and evaluated their work in progress and speculated about what could be accomplished during the remainder of the academic year.
  2. Meeting with Joseph Czarnecky and Millie Waddell - January 17. The meeting focused on how to increase faculty participation in the development process, in general, and on the Scholarship Campaign, in particular.
  3. The monthly meeting with the Administration - January 25. Discussed: General Education, Improving Faculty and Professional Development Leaves, and the Proposed Move to Division I in Intercollegiate Athletics.
- D. Ms. Harden asked that everyone review the most recent Faculty Line and urged them to attend the next General Faculty meeting, Tuesday, February 12, 1985, 3:30-5 p.m., in the Medical School Amphitheater.

V. Report of the Standing Committees

A. Budget Review Committee, James Jacob, Chairer, reporting:

1. Agenda items considered by the UBRC during the Winter Quarter 1985:
  - a. Revisions in the Faculty Leave Policy. A joint subcommittee of the UBRC and the Faculty Affairs Committee has been working with the Provost's Office to develop a recommended set of improvements in the existing professional development leave policy. The subcommittee has unanimously endorsed a recommendation that will be carried to both the Faculty Affairs and the Budget Review committees; following consideration by the committees, Mr. Jacob will report on the details of the recommended changes in the leave policy to the Academic Council at the March 4 meeting.

- b. Salary Inequities Appeals Process. This was introduced earlier to the Academic Council; suggestions made by the Council were taken back to the FAC and the revised proposal will be introduced as Old Business today.
  2. Faculty Professional Leave. The joint subcommittee between the UBRC and the FAC is considering this issue. The FAC, at today's meeting, will be making some suggestions for revisions of the proposal.
- D. Library Committee, Terry McKee, Chairer, reporting:
1. Extended Library Hours During Finals Week. The Library Committee has recommended, the following:
    - a. Open earlier - 7 a.m. on mornings of 8 a.m. finals.
    - b. Close later - 12 midnight on nights preceding finals
    - c. Open on Saturday evening before finals.

The University Library has agreed to these extensions and they will be in effect this quarter.

2. Student Study Space Needs. The Library Committee realizes the above hours are not as liberal as the Computer Center's and that they do not satisfy the need, but it is unreasonable to keep the entire library open for a relatively small number of students using it as a studyhall. In addition, there are other sorts of study desired to be removed from the library proper. Namely, group studying and tutoring which involves noise, also everything which involves food or drink. The Library Committee recommends that space be dedicated to such special student study needs from space in the basement of the present library building as it is vacated by the Computing Center in its expansion project. This recommendation was forwarded to the Vice Provost for Planning and it has been referred to the Student Affairs and Buildings and Grounds committees.
  3. Computing Center/Library Expansion. The Computing Center Expansion Committee has decided against proceeding with a separate building. That project has been recombined with the library expansion. The expansion will still be off the southwest side of the building toward Health Sciences. The basement and half of the first floor will be for the Computing Center. The other half of the first floor and the second and third floors will be for the library. This combination of projects seems advantageous to the university as a whole and should not negatively affect the library expansion at all.
- E. Student Affairs Committee, Judith David, Chairer, reporting:
1. The Student Affairs Committee has had one meeting since the January Academic Council meeting. Agenda items:
    - a. An agreement was reached on the Faculty Evaluation Proposal which will be presented under Old Business today.
    - b. The Committee is exploring the area of university parking for students.

- b. Division I. The UBRC heard a recommendation from the Director on intercollegiate athletics to consider moving to Division I status in NCAA competition. Based on the cost figures that have also been shared with the Academic Council, and after discussions of various ramifications of this move, the UBRC unanimously endorsed the move to NCAA Division I status (Attachment B).
- c. Fringe Benefits. Cost of fringe benefits was discussed with Executive Vice Provost for Planning & Budgeting, W. Hutzel, and the Director of Insurance & Employee Benefits, Richard Johnson. The UBRC heard a detailed projection from Mr. Johnson regarding possible increases in the fringe benefits to faculty and staff. The UBRC is continuing this discussion at its February meeting.
- d. Halki Committee Report. The UBRC considered the recommendations made by the Halki Committee Report that was submitted to faculty government last year. Noted was a number of very positive suggestions in the area of improved health care on the campus. The UBRC recommended to the administration possible areas for adoption; the UBRC expects to be hearing from the administration regarding implementation of some of those recommendations in the near future.
- e. 1985-86 Budget. The discussion for the 1985-86 budget will begin this week with the UBRC and with the administration in the areas of salary and fringe benefits, along with a number of other items of concern to the university community.

B. Curriculum Committee, Peter Bracher, Chairer, reporting:

1. The Curriculum Committee had no new business for the Council.
2. Matters presently being reviewed by the UCC that are of concern to the university community:
  - a. Since the January Academic meeting, the UCC received a recommendation from the Recruitment and Retention Committee relating to scholastic regulations--specifically, pp 35-36 in the Undergraduate Catalog. Course repeats, the question of probation and academic standing generally, and the problem of dismissal are some of the related matters that have been raised by the recommendation.
  - b. A request was also received from the University Division on Career Explorations. This course also raises some issues. For example: Credit given that does not count toward the degree; the question of courses sponsored by nonacademic units in the university; and the kind of course content the university desires for degree credit.

C. Faculty Affairs Committee, Stephen Renas, Chairer, reporting:

1. The FAC has two items on the agenda for today:
  - a. Student Evaluation to Faculty Teaching Performance. This is a joint proposal between the Student Affairs Committee and the Faculty Affairs Committee. Earlier this year the FAC surveyed the faculty as to its sentiments about the evaluation. The document includes those features recommended by the faculty; therefore, it is consistent with the responses that the FAC received from the faculty and the survey instrument distributed in the fall quarter.

VI. Old Business

A. General Education Proposal, Peter Bracher, Chairer, University Curriculum Committee reporting:

1. As a result of the open hearings last spring the UCC did not perceive a serious objection to the preliminary proposal that had been circulated to the University; therefore, it was not restructured in any dramatic way. The UCC felt very strongly that it was important to follow the model that was established in 1984 and in the Articulation Policy deliberations and that implementation be clearly separated from the proposal itself. Although a statement of implementation follows the description of the proposal, it is not regarded as part of the proposal; the specifics of implementation should be delayed until later.

Discussion: Clarification--The document to be voted upon is located on pp 1-4, "General Education at Wright State University: A Proposal."

2. A motion was made and seconded to approve G. Skinner's proposed amendment: Add the following sentence on page 2, last paragraph, under Program Description:

"It is understood that some alternatives to the specific courses listed below will be necessary to meet the needs of students in certain program areas, of students with special backgrounds, abilities and interests, and of transfer students."

Discussion: G. Skinner's rationale: In the implementation section there is a statement about certain program areas and transfer students, but there is nothing there to suggest that students with special backgrounds, abilities and interests would be able to have any flexibility within this program other than exactly what is stated. Mr. Skinner felt that a statement should be within the general policy part of the document since the implementation part is not being approved by Council.

The UCC opposed Mr. Skinner's original motion and also this motion because the committee does not wish to put implementation into the proposal itself. Other opposition felt the amendment might weaken the control of the sentence in the Implementation Issues section of the document which states: "The burden of proof will be on the academic unit making the request."

The motion was defeated by a voice vote.

3. A motion was made and seconded to amend the General Education Proposal that "the requirement in Western Civilization be three courses."

After discussion, the motion was passed by a voice vote.

4. Following discussion of the amended General Education Proposal, a roll call vote was taken. Results:

Voting YES: C. Barbour, D. Barr, K. Beers, S. Bowen, W. Brown, D. Carlson, J. Castellano, B. Denison, R. Dixon, M. Ferrari, J. Halki, E. Harden, A. Islam, J. Kane, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, P. Moore, S. Peterson, C. Phelps, S. Renas, R. Schosser, J. Sealander, A. Smith, J. Smith, J. Sullivan, C. Taylor, D. Thomas

Voting NO: D. Cullman, J. Eastep, J. Gayer, J. Fox

ABSTAIN: A. Bassett

ABSENT: R. Kegerreis, R. Schumacher

MOTION PASSED.

- B. Salary Inequities Appeals Process, Stephen Renas, Chairer, University Faculty Affairs Committee, reporting:

Mr. Renas reviewed the Revised Salary Inequities Appeals Process, Approved by FAC, January 14, 1985 (Attachment C).

Discussion: There was concern that the University Office of Legal Affairs review this document regarding confidentiality issues.

ROLL CALL VOTE TAKEN. Results:

Voting YES: C. Barbour, D. Barr, A. Bassett, K. Beers, S. Bowen, W. Brown, J. Castellano, B. Denison, R. Dixon, M. Ferrari, J. Halki, E. Harden, A. Islam, J. Kane, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, P. Moore, S. Peterson, C. Phelps, S. Renas, R. Schosser, J. Sealander, A. Smith, J. Smith, J. Sullivan, C. Taylor, D. Thomas

Voting NO: None

ABSTAIN: J. Eastep, J. Gayer, J. Fox

ABSENT: D. Carlson, D. Cullman, R. Kegerreis, R. Schumacher

MOTION PASSED.

- C. Faculty Evaluation Proposal, Judith Davis, Chairer, University Student Affairs Committee, reporting:

This proposal was given to the Student Affairs Committee and the Faculty Affairs Committee from Academic Council in the 1983/84 year. It was tabled at the first Academic Council meeting because the FAC wanted to poll the faculty for their opinions on the issue. Both committees have reviewed the proposal and had many meetings over this. The joint committee sent forth recommendations to the Academic Council that each department or college shall develop and administer it's own evaluation instrument and that it should attempt to measure performance, as well as accessibility of faculty to students outside the classroom. At the end of each quarter, each course will be subject to independent evaluation.



The student evaluations of faculty teaching may be utilized in decisions relating to promotion, tenure, and merit pay; each college or school will insure the integrity of the evaluation procedure.

Discussion: S. Renas noted that in the faculty survey the majority was in favor of having controlled evaluation in every class every quarter with the proviso that the evaluation instruments were written at the departmental or college level. This document embodies those issues. Clarification by M. Ferrari: This proposal is a substitution for the June 1984 motion. A lengthy discussion ensued.

ROLL CALL VOTE TAKEN. Results:

Voting YES: C. Barbour, D. Barr, A. Bassett, K. Beers, S. Bowen, W. Brown, J. Castellano, B. Denison, R. Dixon, M. Ferrari, J. Halki, E. Harden, A. Islam, J. Kane, B. Kintner, T. Knapke, J. Lancaster, C. Maneri, J. Fox, P. Moore, S. Peterson, C. Phelps, S. Renas, J. Sealander, A. Smith, J. Sullivan, C. Taylor, D. Thomas

Voting NO: J. Eastep, J. Smith

ABSTAIN: Robert Schosser

ABSENT: D. Carlson, D. Cullman, J. Gayer, R. Kegerreis, R. Schumacher

MOTION PASSED.

D. Division I.

At the January Academic Council meeting, a motion was made and seconded that the report by the UBRC that Wright State University's reclassification from Division II to Division I in intercollegiate athletics be approved.

Discussion: The original motion made by the UBRC recommendation was based on (1) the accuracy of the financial figures contained in the report that was distributed to the Academic Council, (2) the guarantee by the administration that the cost of going to Division I would be financed, now and in the future, exclusively from students' general fees and not from monies taken from the academic or instructional budget and (3) assurances from the student body that they have supported this move.

Following a lengthy discussion, a roll call vote was taken. Results:

Voting YES: C. Barbour, D. Barr, A. Bassett, K. Beers, S. Bowen, W. Brown, J. Castellano, B. Denison, R. Dixon, M. Ferrari, J. Eastep, J. Halki, E. Harden, A. Islam, B. Kintner, T. Knapke, J. Lancaster, J. Fox, P. Moore, S. Peterson, S. Renas, R. Schosser, J. Sealander, J. Smith, J. Sullivan, D. Thomas

Voting NO: J. Kane, C. Manerie, C. Phelps, A. Smith, C. Taylor

ABSENT: R. Kegerreis, D. Carlson, D. Cullman, J. Gayer, R. Schumacher

MOTION PASSED.

IX. New Business

A. Delay of Implementation of Articulation Policy, Paul Merriam, Chairer, ad hoc Task Force Committee on Implementing the Articulation Policy, reporting:

1. The ad hoc committee requests reconsideration by the Academic Council and the General Faculty of the implementation date which was originally approved as part of the policy--Fall 1986. It is requested the date be delayed to Fall 1987. The primary reason is that as deliberations continue, it becomes apparent that making up some of the deficiency of the articulation is related to the final configuration of the General Education Program. The Committee would like to have the two programs implemented at the same time.

A motion was made and seconded to suspend the rules in order to vote on this request. Motion was approved by voice vote.

A motion was made and seconded to delay the implementation of the Articulation Policy to Fall 1987. Following a brief discussion, the motion was approved by a voice vote.

X. Adjournment: Meeting adjourned at 5:15 p.m. Date of next meeting: March 4, 1985.

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Attachments