

12-2-1991

## Academic Council Meeting Agenda and Minutes, December 2, 1991

Gregory Bernhardt

*Wright State University - Main Campus*

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# Wright State University

Office of the University Faculty  
Dayton, Ohio 45435  
513/873-2039

TO: Members of Academic Council and University Faculty  
FROM: Gregory Bernhardt, Faculty Vice President   
SUBJECT: Agenda for Academic Council Meeting on  
Monday, December 2, 1991, 3:10 p.m., 155 A. B. & C--University Center

- I. Call to Order
- II. Approval of Minutes of November 4, 1991 (Attachment C)
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Gregory Bernhardt
- V. Report of Standing and Ad Hoc Committees
  - A. Buildings & Grounds Utilization & Planning: Stephen Frederick
  - B. Curriculum: Susan Praeger
  - C. Faculty Affairs: Marguerite MacDonald
  - D. Library: Gordon Welty
  - E. Student Affairs: Lewis Shupe
  - F. University Budget Review Committee: Rudy Fichtenbaum
- VI. Old Business
  - A. Course Inventory Requests-Modifications-- BCH 421 & BCH 423 (add Pass/Unsatisfactory): Susan Praeger, Curriculum Committee
  - B. Motion Regarding University Library: Matt Melko  
The Academic Council recommends that the University Library institute a coordinated serials management program with other area universities, particularly the University of Dayton, Wittenberg and Antioch libraries. This program should include a cooperative approach to serials cancellation, to new subscriptions, to determining what should be held institutionally and what can be held regionally, and to parceling out the responsibility for regional holdings.
- VII. New Business
  - A. Revised 1992-93 Academic Calendar and Proposed 1993-94 Academic Calendar (Attachments A & B): Mary Ellen Mazey, Calendar & Elections Committee
  - B. Course Additions--AVI 202, 203, 303, & 304 (Pass/Unsatisfactory): Susan Praeger, Curriculum Committee\*
- VIII. Announcements and Special Reports
  - A. Athletic Council Report: David Reynolds, Academic Council Rep. to Athletic Council--with guest Charles Hartmann reporting on NCAA Legislation
  - B. Scott Markland, Chair of Student Government--Invitation to tour Residence Halls
  - C. Next Academic Council: Monday, January 6, 1992, 3:10 p.m.
- IX. Adjournment

\*A suspension of the rules will be asked by the CEHS to allow these items to be voted on at today's meeting.

**WRIGHT STATE UNIVERSITY  
ACADEMIC COUNCIL MINUTES  
DECEMBER 2, 1991**

- I. The December meeting was called to order by University Faculty Vice President Greg Bernhardt at 3:10 pm, in 155 A, B, and C University Center.

Present: G. Bernhardt, J. Brandeberry, W. Carmichael, L. Caron, L. Crum, D. Engebretson, R. Fichtenbaum, I. Fritz, B. Hale, M. Hammonds, N. Hassan, B. Hull, K. Kovac, J. Lucot, M. MacDonald (Sergeant at Arms), R. Markert, S. Markland, M. Melko, P. Moore, P. Mulhollan, M. Perkel, R. Pohlman, J. Rafferty, W. Rickert (Parliamentarian), E. Rutter, N. Shepelak, J. Swart, M. Turton, J. Vance, D. Voss, A. Wendt

Absent: D. Carlson, P. Dadras, M. Duhart, A. Faghri, D. Fitch, B. Fowler, R. Gordon, W. Hanks, C. Hathaway, M. Olsen, H. Sprohge, J. Steinberg, G. Sturm, J. Thomas

- II. The minutes of November 4, 1991, were approved as written.

III. Report of the President, Paige Mulhollan reporting:

The president reported on the state of the economy in Ohio. He noted that there was a shortfall of \$68 million in sales tax income. The sales tax income for December would not be in until early January. At that time it may be possible to determine if the state of the economy in Ohio is going to turn the corner.

He reported that the Board of Trustees will be asked to approve at their next meeting a 4% increase in salary across the board by rank, effective January 1, 1992, if economic circumstances remain the same or become better.

An early retirement package will be available to all personnel January 1, 1992, through June 30, 1993, with a maximum buy-out of three years, and will have no limit on the number of people to receive the benefit. He noted a new package would not be implemented until the trustees can see how this one worked.

There ensued discussion on the salary increases and on early retirement.

IV. Report of the Steering Committee, Greg Bernhardt reporting:

At the November 14, 1991, meeting of the Steering Committee, today's agenda was prepared. Mr. Bernhardt reported that Susan Praeger received a six month fellowship at University of Cincinnati; therefore, will be stepping down as Chair of the Curriculum Committee. Daniel Voss will become Chair of the Curriculum Committee, Carol Holdcraft will be the School of Nursing representative to the Curriculum Committee, and Marguerite MacDonald will be the faculty representative to the Board of Trustees Academic Affairs Committee.

He noted that the Chair of Student Government asked that consideration be given to assigning a student representative to the University Faculty Affairs Committee. This consideration was referred to the Faculty Affairs and Student Affairs committees for a recommendation.

## V. Report of Standing and ad hoc Committees

### A. Building & Grounds Utilization & Planning, Stephen Frederick reporting:

At the last meeting of the Building and Grounds Committee (B&G) they discussed: (1) the charge of the committee, (2) a description of current issues, (3) a plan of operation for the rest of the year, and (4) a common meeting time.

Since B&G issues come from a wide range of sources, and since there is a need to keep all of our constituents informed, the committee decided that the best plan of action would be to assign two committee members to meet regularly with key B&G groups or individuals. Members will also meet regularly to inform their constituents of current issues. The committee will meet once a month to discuss issues and form recommendations for Academic Council.

### B. Curriculum, Susan Praeger reporting:

Among items considered at the past meeting was a review of the Graduation With Honors Policy and a report from the Catalog Committee.

### C. Faculty Affairs, Marguerite MacDonald reporting:

The committee met with Drs. Hathaway, Lindower, and Hutzel to discuss the issue of fully-affiliated faculty status in the School of Medicine and the School of Professional Psychology--in particular, the category of auxiliary faculty in the two schools. The committee also considered the revised proposal to award academic letters. These items will appear on the winter agenda of Academic Council.

This fall the Faculty Affairs Committee appointed a Salary Inequity Appeals Process Subcommittee which will report back to the committee by the end of winter quarter.

The committee continues to discuss modifications in the due process procedure and clarification of the promotion and tenure process as described in the Faculty Handbook.

### D. Library, Gordon Welty reporting:

Among items considered was a recommendation by the task force on library organization that suggested a matrix reporting relationship for the Fordham Health Science Library. This recommendation takes effect immediately; the library is beginning to implement the recommendations.

The committee discussed the status of the serials cancellation project. Mr. Welty also noted that there were extended student hours in the library during examination week.

The committee unanimously endorsed a motion regarding a coordinated serials management program (see VI., Old Business, Item B, of today's minutes).

**E. Student Affairs, Lewis Shupe reporting:**

1. A preliminary review of the three interim policies pertaining to Prohibited Discrimination and Discriminatory Conduct, Demonstrations and Marches, and Designation and Use of a Speaker's Corner has been completed by the legal consultant in Washington, D.C. The consulting attorney has requested to review the response to the policies from the State of Ohio Attorney General's office. A final report will be forthcoming following the review of any issues identified by the Ohio Attorney General's Office.
2. Action will be completed at the 12/6/91 meeting of the Student Affairs Committee review of the Graduating with Honors Policy that is being reconsidered in conjunction with the University Curriculum Committee.
3. Discussion has begun on the question of eligibility requirements for commissioning in the university ROTC programs. Meetings have been scheduled with program directors in order for the committee members to hear concerns from all representatives.
4. The proposal for awarding academic letters has been revised and will be forwarded to Academic Council as new business for the January meeting.

**F. University Budget Review, Rudy Fichtenbaum reporting:**

Among the items discussed at the last University Budget Review Committee were: (1) the proposal for a 4% salary increase starting in January, 1992, (2) look at the cuts in personnel, and (3) appointment of a Fringe Benefits Committee to look at medical, dental, and early retirement policies. The committee was also proposing to ask for a report on revenue and costs of the Nutter Center.

**VI. Old Business**

**A. Course Inventory Requests - Modifications--BCH 421 & BCH 423 (Add Pass/Unsatisfactory), Susan Praeger, Curriculum Committee.**

The motion to approve BCH 421 & BCH 423 (Pass/Unsatisfactory) passed.

**B. Motion Regarding University Library: Matt Melko.**

"The Academic Council recommends that the University Library institute a coordinated serials management program with other area universities, particularly the University of Dayton, Wittenberg and Antioch libraries. This program should include a cooperative approach to serials cancellation, to new subscriptions, to determining what should be held institutionally and what can be held regionally, and to parceling out the responsibility for regional holdings."

**Discussion:** It was noted that the Air Force Institute of Technology should be included in the serials management program. It was also noted that not only management of serials should be considered, but also access to the serials.

The motion passed.

VII. New Business

A. Revised 1992-93 Academic Calendar and Proposed 1993-94 Academic Calendar (Attachments A & B 12-2-91 AC Agenda)

The following changes were made on attachment A of the 12-2-91 AC agenda:

On the approved Academic Calendar 1992-93, Fall Quarter 1992, it should be: "October 6, Tuesday, last day to drop a class without a grade," rather than October 7.

On the Summer Quarter 1993, on July 8, Thursday, it should be: "Last day for a freshman to drop A class with a grade of W."

A motion was made to modify the 1992-93 calendar and to approve the 1993-94 calendar. There was discussion as to the number of class meeting times by day per quarter, to the pros and cons of beginning fall quarter on a Monday or a Wednesday, and whether the day before Thanksgiving should be a holiday. The motions will be voted on at the January Academic Council meeting.

B. Course Additions--AVI 202, 203, 303, & 304 (Pass/Unsatisfactory):  
Susan Praeger, Curriculum Committee

A motion was made to suspend the rules so that the items could be considered at this meeting. The motion was approved.

A motion was made and seconded; the courses were **approved**.

VIII. Announcements and Special Reports

A. Athletic Council Report: David Reynolds, Elizabeth Harden and Charles Hartmann reporting.

Mr. Hartmann reported that the Academic Council was a very proactive rather than a reactive group. He noted that the NCAA has been proposing reform legislation with the aim of placing central authority of athletics in the Office of the President rather than in faculty or athletic offices. It was noted that President Mulhollan has taken a very positive stand for reform legislation.

B. Invitation to tour Residence Halls. Scott Markland, Chair of Student Government, invited members of the Academic Council to take the tour of residence halls. He announced the tour will begin at 2 pm at the information office in Allyn Hall on January 6\*, 1992, just prior to the Academic Council meeting of that day. \* (Please note: The visitation date has been changed to February 3, 1992.)

C. Next Academic Council Meeting: Monday, January 6, 1991, 3:10 pm.

IX. Adjournment: 5:20 pm.