

11-6-1995

Academic Council Meeting Agenda and Minutes, November 6, 1995

Donna Schlagheck

Wright State University - Main Campus, d.schlagheck@wright.edu

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Wright State University

Office of the University Faculty
Dayton, Ohio 45435
513-873-2039

TO: Members of Academic Council and University Faculty
FROM: Donna Schlagheck, Faculty President
SUBJECT: Agenda for Academic Council Meeting on
Monday, November 6, 1995, 3:15 p.m., E156 Student Union

- I. Call to Order
- II. Approval of Minutes of October 2, 1995 (Attachment F)
- III. Report of the President: Harley Flack
- IV. Report of the Steering Committee: Donna Schlagheck
- V. Reports of Committees
 - A. Buildings & Grounds Utilization & Planning: Jan La Forge
 - B. Curriculum and Academic Policy: Charles Funderburk
 - C. Faculty Affairs: Rudy Fichtenbaum
 - D. Library: Rai Pujara
 - E. Student Affairs: Michael Williams
 - F. University Budget Review Committee: James Sayer
- VI. Old Business
 - A. Proposed Academic Calendar 1996-97 (Attachment A)
 - B. Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee (Attachment B)

--Attachment C, Faculty Affairs Committee: Rudy Fichtenbaum
Proposed changes to the *Faculty Constitution & ByLaws* by the University Faculty Affairs Committee have been incorporated into Attachment C. Additions are shown underlined and in bold print and also, parts of the document have been reorganized. Please use your *1994 Faculty Handbook* to compare these proposed revisions to the document now in effect.
 - C. Constituency of Promotion and Tenure Committee
 - D. Annual Faculty Evaluation
 - E. Proposed Changes to General Education Requirements--UUCAP (Attachment D)
 - F. Governance Recommendations (Attachment E)
- VII. New Business
 - A. Uniformity in General Education Requirements--Curriculum and Academic Policy--Charles Funderburk. The University Undergraduate Curriculum and Academic Policy Committee recommends adoption of the following policy regarding general education requirements:
Beginning in Fall Quarter, 1997, all Wright State ^{undergraduate} students must complete either the current general education requirements, or in the case of qualified transfers, the requirements of the transfer module.
- VIII. Announcements and Special Reports
 - A. Call for nominations for Honorary Degrees--Call Jacob Dorn, Chair, Commencement Committee (x-2282) or the Faculty Office (x-2039) for Procedures and Documentation of Nominations and Guidelines for Awarding of Honorary Degrees
 - B. Updated Committee Memberships--Handout at Meeting (If you find corrections, please submit them in writing to the Faculty Office, 032 Rike Hall.)
 - C. Report of Faculty Senate Survey--Manley Perkel
 - D. Fall Quarter General Faculty Meeting--Tuesday, November 14, 1995, 3:30 p.m., Med. Sci. Auditorium
 - E. Next Academic Council Meeting--Monday, November 27, E156 Student Union, 3:15 p.m.
 - F. *NCA visit update - Jay Thomas*
- IX. Adjournment

CALL FOR AGENDA ITEMS FOR FALL QUARTER UNIVERSITY FACULTY MEETING, NOVEMBER 14, 1995, 3:30 p.m., Med. School Auditorium--Contact the representative from your constituency on the Agenda Committee* or call the Faculty Office (x-2039) with agenda items by October 30, 1995.

*Donna Schlagheck, LA (Chair); Rudy Fichtenbaum, COBA; Marian Kazimierczuk, Egr. & CS; Eileen Self, CEHS; Paul Serve, S&M; CON&H; Lake Campus; SOM; SOPP

WRIGHT STATE UNIVERSITY
ACADEMIC COUNCIL MINUTES
November 6, 1995

I. The meeting was called to order by University Faculty President Donna Schlagheck at 3:15 p.m. in E156 Student Union.

Present: C. Barbour, A. Bellisari, T. Chavis, C. Chumlea, D. Courtney, J. Coutts, J. Dennison, D. DeStephen, M. Eddy, R. Fichtenbaum, H. Flack, J. Fleischauer, K. Goldenberg, R. Hetherington, A. Islam, M. Kapp, C. King, E. Lipp, M. Low, W. McCormick, R. Mercer, P. Moore, M. Perkel, T. Pinkerton, S. Poelzing, R. Pohlman, W. Rickert, J. Sayer, D. Schlagheck, A. Shaw, R. Siervogel, W. Slonaker, A. Srivastava, J. Thomas, L. Vandecreek, A. Wendt, L. Xu

Absent: B. Campbell, D. David, P. Kleine, G. Mehrotra, S. Pederson

II. The minutes of the October 2, 1995 meeting were approved as written.

III. Report of the President: Harley Flack reporting:

- A. President Flack reported that the NCA (North Central Accreditation) hearings are occurring this week. He encouraged everyone to attend and to encourage their colleagues to attend. The draft document has been made available across the campus. The meetings are November 8 and 9 at 3:00 p.m.
- B. President Flack announced that the NCAA certification visitors are on campus today, tomorrow and Wednesday (November 6, 7 and 8).
- C. Dr. Flack indicated that the visioning as well as the strategic planning processes are underway. There was a good visioning discussion with the Long-Range Planning Committee regarding enrollment issues for the future of WSU. They are moving forward with that schedule and Dr. Flack encouraged anyone who is a part of that to participate.
- D. President Flack reported that procedure has begun regarding the detouring of the former Dean of Education, Dr. Frederick Gies. They are following the Faculty Handbook with regard to procedure.
- E. President Flack reported that for over a year the Presidents (and now the Provosts) from Wright State University, the University of Dayton, Sinclair Community College and Central State University have been meeting regarding a number of issues. One of the items on the agenda is the execution of a covenant that would talk about articulation arrangements among the institutions. They hope to sign that document in December or January. He indicated that the hope was that the covenant would lead to a better articulation of students among the institutions, particularly among the community colleges and the four-year universities.
- F. President Flack reminded everyone that WSU is in the midst of the final weeks of the United Way Campaign. He encouraged everyone to give and to encourage their colleagues to give generously to the campaign. Last week WSU was at 41% of the goal (\$100,000).

IV. Report of the Steering Committee: Donna Schlagheck reporting:

- A. Dr. Schlagheck reported that the Steering Committee had spent most of its time preparing today's agenda.
- B. She asked Faculty Affairs to look for a better time to schedule Academic Council and General Faculty meetings and to develop an attendance policy for Academic Council.
- C. An item was brought to the table with regard to student representation on committees and also with regard to the promotion and tenure criteria and teaching evaluations which was steered to Faculty Affairs, as well. Dr. Schlagheck reported that she had also forwarded to Faculty Affairs and submitted to President Flack several faculty candidates to participate in the faculty leadership component of the Student Servant Leadership Program.

- D. Subsequent to the meeting of the Steering Committee, President Flack also requested the name of a faculty member to participate in an effort led by the Board of Trustees to write a Code of Ethics for Wright State. A draft report should be available for review in winter quarter. President Flack then reported that the target date is the February 2, 1996 meeting.

V. Reports of the Standing Committees

- A. Buildings and Grounds Utilization & Planning: Jan La Forge reporting:

See written report (Attachment A)

- B. Curriculum and Academic Policy: Charles Funderburk reporting:

See written report (Attachment B)

- C. Faculty Affairs: Rudy Fichtenbaum reporting:

1. At the last meeting, the committee approved a final draft of rules for attendance at council meetings and a procedure for replacing members of council who can no longer serve. Both rules were sent to Steering Committee for approval.
2. The proposal from the College of Nursing and Health on the creation of the positions of clinical instructor and clinical assistant professor as two new non-tenure ranks was discussed. The committee asked for some modifications of the proposal which was sent back to the college for their reaction. The proposal should be coming back to the committee soon.
3. The committee is in the process of exploring with the Registrar the possibility of setting up a time during which there would be no scheduled classes for purposes of holding Academic Council meetings and the University Faculty meeting in that time slot with the idea that attendance could be increased.
4. The committee has discussed some issues about the composition of the promotion and tenure committee which will be presented to Academic Council later.

- D. Library: Rai Pujara reporting:

See written report (Attachment C)

- E. Student Affairs:

No report

- F. University Budget Review: James Sayer reporting:

See written report (Attachment D)

VI. Old Business:

- A. *Proposed Academic Calendar 1996-97 (Attachment A to Agenda)*

It was noted that on the proposed calendar under "Exam Days" for the Winter Quarter, the 0 under M (Monday) should be changed to a 1. It was also noted that the dates for final examinations under Winter Quarter should be March 17-22 instead of March 17-21. Dr. Schlagheck instructed everyone to make the indicated changes (See corrected 1996-97 Academic Calendar, Attachment E).

A motion to approve the corrected Academic Calendar for 1996-97 was moved, seconded and, after discussion, approved. The proposed Academic Calendar will be forwarded to the General Faculty Meeting on November 14 for final approval.

- B. *Call for Nominations for Academic Council Representative to University Promotion & Tenure Committee (Attachment B to Agenda)*

Aminul Islam was nominated and has agreed to run; Hans-Dieter Sprohge was nominated and has agreed to run; Marshall Kapp was nominated and has agreed to run; Kuldip Rattan was nominated and it will be verified that he agrees to run. Vote on these nominations will be taken at the next Academic Council meeting (November 27) and one of the four nominees will be elected.

C. *Constituency of Promotion and Tenure Committee (Attachment C to Agenda)*

After discussion, questions were called, debate was closed and the amendment to modify the election of the University Promotion and Tenure Committee was voted on and failed.

D. *Annual Faculty Evaluation (Attachment C to Agenda)*

After discussion, Dr. Manley Perkel's amendment as a substitution for the amendment presented by Faculty Affairs (Attachment E to Agenda) was moved, seconded and accepted.

Dr. Perry Moore proposed an amendment to the second paragraph (see Attachment E to Agenda). After discussion, it was moved, seconded and approved to table the motion.

Dr. Schlagheck asked Dean Moore, Dr. Perkel and Dr. Fichtenbaum to meet regarding the matter and return to the Academic Council a new revised amendment in writing for consideration.

At this point, there was a motion for adjournment. The motion was seconded and approved.

Dr. Schlagheck announced that the next Academic Council meeting would be November 27th for the final meeting of the quarter.

The meeting adjourned at 5:12 p.m.