

6-2-1986

## Academic Council Meeting Agenda and Minutes, June 2, 1986

Richard Williams

*Wright State University - Main Campus*

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Wright State University  
Dayton, Ohio 45435

TO: Members of Academic Council and University Faculty *REN*  
FROM: Richard Williams, Vice President of the University Faculty  
SUBJECT: Agenda for Academic Council Meeting on Monday, June 2, 1986,  
at 3:10 p.m. Place: Rear Section of the University  
Center Cafeteria

- I. Call to Order
- II. Approval of Minutes of May 5, 1986
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Richard Williams
- V. Report of the Standing Committees
  - A. Student Affairs: Judith Davis
  - B. Faculty Affairs: Jeanne Ballantine
  - C. Curriculum: Peter Bracher
  - D. Library: Larry Kurdek
  - E. University Budget Review Committee: Elizabeth Harden
- VI. Old Business
  - A. General Studies Honors Scholar--Peter Bracher, Curriculum Committee
  - B. General Education Courses--Peter Bracher, Curriculum Committee
  - C. General Education Review Committee Document--Peter Bracher, Curriculum Committee
  - D. Copyright Policy--Jeanne Ballantine, Faculty Affairs Committee
  - E. Promotion & Tenure Revisions--Jeanne Ballantine, Faculty Affairs Committee
  - F. Ethical Standards Document--Jeanne Ballantine, Faculty Affairs Committee
- VII. New Business
  - A. Approval of CHI 111, Essentials of Chinese--Peter Bracher, Curriculum Committee (a suspension of the rules will be asked)
  - B. Revised Academic Standards and Requirements--Peter Bracher, Curriculum Committee
  - C. Full Time Non-Tenure Track Policy--Jeanne Ballantine, Faculty Affairs Committee
  - D. Seating of New Council Members
  - E. Election of New Members of Steering Committee
  - F. Ratification of Committee Appointments for 1986-87
- VIII. Announcements and Special Reports
- IX. Adjournment

RW/dc

ACADEMIC COUNCIL  
MINUTES  
June 2, 1986

- I. The meeting of June 2, 1986 was called to order by Richard Williams, Vice-President of the University Faculty, at 3:10 p.m. in the cafeteria extension of the University Center.

Present: C. Barbour, D. Beelick, D. Bertke, C. Denman, P. Engle, J. Fox, W. Goulet, J. Halki, N. Hassan, W. Hutzel, R. Iddings, T. Knapke, L. Kurdek, J. Lancaster, B. Mann, K. McNamara, P. Moore, P. Mulhollan, C. Nathanson, M. Perkel, S. Peterson, S. Renas, J. Sealander, L. Shupe, A. Smith, M. Steck, J. Sullivan, S. Willin, R. Williams.

Absent: D. Barr, D. Carlson, G. Coffee, C. Gaw, J. Kane, B. Mathies

- II. A motion was made, seconded and passed to approve the minutes of the May 5, 1986 meeting as distributed.

III. Report of the President

A. Housing Project. A student housing project adjacent to the WSU campus is under construction by a private entrepreneur. The builder is committed to three buildings (could possibly be 12 buildings) each housing 100 students; the first building should be available for occupancy at the beginning of Fall Quarter 1986. The university's only relationship to that housing project is the granting of a 45' wide easement through university land for about 100' which would allow tenants to enter and to leave the project through university property. Professor James Runkle, the principle user of the Biological Reserve, investigated the area and in his opinion there was nothing rare or endangered. However, he did find a rare and endangered botanical area located on the private property; the builder agreed to save that portion of the property designated as having a botanical significance.

B. Approval of a New Conditions of Employment Document for Unclassified Staff. The Board of Trustees approved new conditions of employment for the unclassified staff. The principle changes:

1. Increases the notification period prior to termination to which unclassified staff are entitled, particularly after they have served for substantial terms on continuous appointment at the university.
2. In certain instances unclassified staff will be eligible for leaves under somewhat the same circumstances as applied to sabbatical leaves for the faculty.

C. New Five-Year Contract with Service America.

The university is negotiating a new five-year contract with Service America. As part of that contact they will undertake substantial renovation and improvements in the cafeteria area, not only in the aesthetics of the entrance to it, but also in the service area itself where some changes will be made that will result in a scatter system rather than a line system that prevails now.

- D. Faculty Emeritus Appointments. The Promotion & Tenure Committee recommended and the Board of Trustees approved the emeritus appointments for the following faculty: Catherine Custenborder, Associate Professor of Education, WSU Lake Campus; Robert Earl, Professor of Education; Paul Kezdi, Professor of Medicine; Gordon Skinner, Professor of Chemistry; Martha Wurtz, Professor of Music. Emeritus appointment becomes effective upon their retirement July 1, 1986.
- E. WOBC/WSU Lake Campus - Name Change. The Board of Trustees acted upon a recommendation from the faculty and the administration at the Branch Campus, concurred in by the Western Ohio Educational Foundation, that it's name be changed. "Western Ohio Branch Campus (WOBC)" has gone out of existence and hereafter should be referred to in all official documents, correspondence, and common parlance as "Wright State University Lake Campus." Signs, stationery, etc. will be changed accordingly in the earliest possible time.
- F. 1986 Summer Enrollment. Reports emerging from the Registrar's Office and the Admission's Office regarding summer enrollment were not very optimistic. The State's subsidy to the university for instruction productivity is based on enrollment during the fall quarter and the summer quarter. So, it was suggested that faculty encourage currently enrolled students to take advantage of classes being offered during the summer months.
- G. Inauguration Week Appreciation. President Mulhollan expressed personal appreciation on behalf of his wife and himself to the many persons who participated actively in the various events of the inauguration week in making them successful.

IV. Report of the Steering Committee, Richard Williams reporting:

The Steering Committee met primarily to choose new committee members for the 1986-87 year. These committees will be appointed after the new Academic Council members have been seated at the end of the meeting today.

V. Report of the Standing Committees

- A. Student Affairs, Judith Davis reporting:  
(Annual Report - Attachment A)

The Student Affairs Committee finished the review of the Faculty Evaluation Procedure and reported a compilation of it's findings in the annual report. The report has been forwarded to W. Hutzel for review and with the recommendation to pass it on to next year's committee to review the procedure then as three colleges are putting forward new faculty evaluation forms.

- B. Faculty Affairs, Jeanne Ballantine reporting:  
(Annual Report - Attachment B)

In summary, the main issues the committee has been working on are the issues before the Academic Council today: The Copyright Policy, the Promotion & Tenure Revisions, the Ethical Standards Document, and the issue to be presented as new business today: Full-time Nontenure Track Policy.

C. Curriculum, Peter Bracher reporting:  
(Annual Report - Attachment C)

1. Main issues of the UCC: General Education Courses, General Education Review Committee Document, General Studies Honors Scholar, and the Revised Academic Standards and Requirements.
  - a. Several minor programs to be approved in Anthropology, History and Political Science will be presented to the Council in the fall.
  - b. Open hearings were held on the Revisions of the Academic Standards. Following revision, the tentative schedule for the document is to circulate it to the Council in September and to put it on the table at the October meeting in order to meet the catalog deadline.
  - c. Extensive revision will be made in the front matter of the undergraduate catalog --reformatting, etc., as well as changes in content.
2. The General Review Committee will assume the major responsibility for general education and supervision for the rest of the implementation process which means that the UCC will not be very involved with general education next year. Two issues the UCC should be aware of: (1) The problem of articulation with two-year feeder institutions, and (2) Credit by Examination and related matters.

D. Library, Larry Kurdek reporting:  
(Annual Report - Attachment D)

The Library Committee has met once since the last Academic Council meeting and the only issue remaining, Faculty Status for Librarians, was tabled.

E. University Budget Review, Elizabeth Harden reporting:  
(Annual Report - Attachment E)

1. The UBRC met once since the last Council meeting; it was devoted primarily to discussions with R. Edwards and R. Fenning:
  - a. Richard Edwards presented an overview of University Development. The charter and policies of the University Foundation are being solidified and foundation priorities are being clarified.
  - b. R. Fenning reviewed a draft working mission statement which incorporated suggestions of the deans and senior staff; he also noted a number of areas identified for future study and planning which had been discussed at the Board of Trustees planning retreat. Specific concentrated efforts are being made to articulate the university's overall mission in an effort to clarify its future direction.
2. At the UBRC's final meeting of the 1985/86 year, President Mulhollan will review the classification and compensation plan for classified/unclassified staff and discuss implementation of the campus master plan.

F. Calendar and Elections, Gordon Constable reporting:  
(Annual Report - Attachment F)

1. G. Constable distributed and discussed a report on scheduling 3, 4, and 5-hour classes (Attachment G).
2. An agenda item for consideration by next year's committee: Streamline election procedures for the Academic Council and other councils.

VI. Old Business

A. General Studies Honors Scholar, Peter Bracher, Curriculum Committee:

A motion was made and seconded to amend the motion. Reference attachment C of the May 5 Academic Council Agenda, paragraph 2:

"To graduate with the distinction 'General Studies Honors Scholar,' students must complete eight Honors courses with a grade of 'B' or better and have attained an overall grade point average of 3.4 or better."

Discussion: P. Bracher noted that the UCC and the Honors Program would have no objection to such a change.

Question called. The amendment was approved by a voice vote.

Being no further discussion of the original motion, question was called. The amended motion was approved by a voice vote.

B. General Education Courses, Peter Bracher, Curriculum Committee: (Attachment D, May 5 AC Agenda).

P. Bracher reminded the Council that the UCC was not asking for a formal vote on the document that was presented, but on the courses themselves. The document had gone through a May 26 correction and will probably go through one or two more corrections before submission to the undergraduate catalog.

Question called. The motion was approved by a voice vote.

C. General Education Review Committee Document, Peter Bracher, Curriculum Committee: (Attachment C, May 5 AC Minutes).

Question called. The motion was approved by a voice vote.

D. Copyright Policy, Jeanne Ballantine, Faculty Affairs Committee: (Attachment O)

The Faculty Affairs Committee studied documents from other institutions and consulted with several experts on copyright and decided they had three choices: (1) Leave the issue alone--do nothing, (2) Have a detailed legal document that would specify what the university would do and what copyright issues might be considered, and (3) Have a copyright statement of policy (statement of principle on copyright). The committee decided on the copyright statement of policy (Attachment O).

Question called. A roll call vote was taken.

Voting YES: Ballantine, Barbour, Beelick, Bertke, Denman, Engle, Fox, Goulet, Hassan, Hutzel, Iddings, Knapke, Kurdek, Lancaster, Mann, McNamara, Moore, Mulhollan, Nathanson, Perkel, Peterson, Renas, Sealander, Shupe, Smith, Sullivan, Williams

Voting NO: None

Absent: Barr, Carlson, Coffee, Steck, Gaw, Halki, Kane, Mathies, Willin

The motion was approved.

E. Promotion & Tenure Revisions, Jeanne Ballantine, Faculty Affairs Committee:  
(Attachment F, May 5 AC Agenda)

Discussion: Most of the changes in the document are word changes and changes brought about by the division of the College of Science & Engineering. One phrase eliminated on the top of page 20, item B, the last sentence: "In no sense should the specifications outlined herein be construed a publish or perish policy." (Attachment P.) It was suggested that editorial changes be made to incorporate the name change of the WSU Lake Campus and also to make language changes to conform with the university's nondiscriminatory language policy.

Question called. A roll call vote was taken.

Voting YES: Ballantine, Barbour, Beelick, Bertke, Denman, Engle, Fox, Goulet, Hassan, Hutzel, Iddings, Knapke, Kurdek, Lancaster, Mann, McNamara, Moore, Mulhollan, Nathanson, Perkel, Peterson, Renas, Sealander, Shupe, Smith, Steck, Sullivan, Williams, Willin

Voting NO: None

Absent: Barr, Carlson, Coffee, Gaw, Halki, Kane, Mathies

The Motion was approved.

F. Ethical Standards Document, Jeanne Ballantine Faculty Affairs Committee:  
(Attachment A, May 5, 1986 AC Minutes)

Discussion: J. Ballantine reviewed the editorial changes: (Attachment Q.) Page 1, paragraph 2, line 7d: "appropriate credit is given for each individual's contributions.," and on page 3, paragraph V. A.: "The report shall be forwarded to the Academic Vice President. ~~who shall retain the right of review~~" and page 3, paragraph V. B., paragraph 2, line 2: "members, excluding Deans, with knowledge of who know about the area in which the...."

Question called. A roll call vote was taken.

Voting YES: Ballantine, Barbour, Beelick, Bertke, Denman, Engle, Fox, Gaw, Goulet, Hassan, Hutzel, Iddings, Knapke, Kurdek, Lancaster, Mann, McNamara, Moore, Mulhollan, Nathanson, Perkel, Peterson, Renas, Sealander, Shupe, Smith, Steck, Sullivan, Williams

Voting NO: None

Absent: Barr, Carlson, Coffee, Daniels, Halki, Kane, Mathies

The motion was approved.

VII. New Business

A. Approval of CHI III, Essentials of Chinese, Peter Bracher reporting:

A motion was made, seconded, and approved to suspend the rules in order to consider the approval of CHI 111.

This course provides instructions to the students who are preparing to go to China; it parallels the Japanese and Portuguese courses that WSU offers and also carries the P/U option.

A motion was made, seconded and approved by a voice vote to approve CHI III, Essentials of Chinese.

- B. Revised Academic Standards and Requirements. Withdrawn.
- C. Full-time Nontenure Track Policy, Jeanne Ballantine, Faculty Affairs Committee. (Attachment R)

A motion was made, seconded, and approved by a voice vote to approve the Full-time Nontenure Track Policy.

This has been on the committee's agenda all year and has gone through a long process to evaluate what, if anything, other institutions do and how they handle the issue of full-time nontenure track faculty. There are some departments with faculty members who are excellent instructors but they must be let go, depending upon the departmental policy, in three to seven years. The committee is looking at the possibility of creating some mechanism to keep excellent teachers at the university.

This will appear as old business at the October meeting.

- D. Seating of New Council Members

Faculty members elected for a one-year term, 1986-87:

Constituency C - Martha Sammons  
Constituency I - Larry Crum

Faculty members elected for a two-year term, 1986-88:

Constituency A - R. A. Pendergrass  
Constituency B - James Daily  
Constituency C - David Leach  
Constituency D - John Martin  
Constituency D - James Runkle  
Constituency E - James Sayer  
Constituency F - Marshall Kapp  
Constituency F - Mary Pryor  
Constituency G - David Uetrecht  
Constituency H - Susan Praeger

- E. Election of New Members of Steering committee

A motion was made, seconded, and approved by a voice vote to suspend the rules in order to elect new members of the Steering Committee.

A motion was made, seconded, and approved by a voice vote to elect the new members of the Steering Committee. (Attachment S; new members are identified by asterisks.)



F. Ratification of Committee Appointments for 1986-87

A motion was made, seconded, and approved by a voice vote to suspend the rules for the purpose of the ratification of university committee appointments for 1986-87.

A motion was made and seconded to ratify the university committee appointments for 1986-87 (Attachment S).

The motion was approved by a voice vote.

VIII. Announcements and Special Reports - None

IX. Adjournment. The meeting adjourned at 4:45 p.m. The next meeting is scheduled for Monday, October 6, 1986.

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Attachments

- A - Student Affairs Committee Annual Report
- B - Faculty Affairs Committee Annual Report
- C - Curriculum Committee Annual Report
- D - Library Committee Annual Report
- E - Budget Review Committee Annual Report
- F - Calendar and Elections Committee Annual Report
- G - Report on Scheduling 3, 4, and 5-Hour Classes
- H - Admissions Committee Annual Report
- I - Appeals Board Annual Report
- J - Bookstore Committee Annual Report
- K - Graduate Studies and Graduate Council Annual Report
- L - Honors Committee Annual Report
- M - Obscenity Guidelines Review Committee Annual Report
- N - Parking Services and Traffic Appeals Committee Annual Report
- O - WSU Copyright Policy
- P - Tenure Status of Faculty Members - Revised 6-2-86
- Q - WSU Policy Regarding Maintenance of High Ethical Standards
- R - Proposal for a New Full-time Nontenure Track Position
- S - 1986-87 University Committee Membership