

6-6-1988

Academic Council Meeting Agenda and Minutes, June 6, 1988

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TO: Members of Academic Council and University Faculty

FROM: Alphonso L. Smith, Faculty Vice President
Jeanne H. Ballantine, Past Faculty Vice President

Alphonso L. Smith
Jeanne Ballantine

SUBJECT: Agenda for Academic Council Meeting on **Monday, June 6, 1988, at 3:10 p.m.**

Place: 041 University Center

- I. Call to Order
- II. Approval of Minutes of May 2, 1988
- III. Report of the President: Paige Mulhollan
- IV. Report of the Steering Committee: Jeanne Ballantine
- V. Report of Standing and Ad Hoc Committees
 - A. Building & Grounds Utilization & Planning: Carl Maneri
 - B. Curriculum: Charles Funderburk
 - C. Faculty Affairs: Larry Crum
 - D. Library: Rudy Fichtenbaum
 - E. Student Affairs: Fran Landers
 - F. University Budget Review Committee: Richard Williams
 - G. Athletic Council: Richard Williams
- VI. Old Business
 - A. Dates for 1988-89 Academic Council Meetings--Attachment A
 - B. Amendment to Policies and Procedures for Intellectual Property--Attachment B
- VII. New Business
 - A. Revision of Professional Development Leave Policy; Faculty Affairs Committee--Attachment C
 - B. Seating of New Council Members
 - C. Election of New Members of Steering Committee
 - D. Ratification of Committee Appointments for 1987-88
- VIII. Announcements and Special Reports
- IX. Adjournment

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ACADEMIC COUNCIL
MINUTES
June 6, 1988

- I. The meeting of June 6, 1988 was called to order by Jeanne Ballantine, Vice-President of the University Faculty, at 3:10 p.m., in 041 University Center.

Present: G. Alter, J. Ballantine, G. Bernhardt, J. Bramlage, J. Brandeberry, D. Carlson, J. Daily, B. Diederich, R. Fichtenbaum, W. Goulet, C. Hathaway, D. Leach, J. Martin, D. Marshall, R. Millman, C. Nathanson, S. Praeger, J. Rudisill, J. Runkle, J. Sayer, R. Siferd, M. Sirkin, A. Smith, T. Stowe, D. Thomas, D. Uetrecht.

Absent: L. Arlian, T. Daniel, J. Fortman, R. Heterington, P. Mulhollan, R.A. Pendergrass, M. Pryor, K. Scheffler, A. Schroeter, C. Stammen.

- II. A motion was made and seconded to approve the May 2, 1988, minutes as distributed.
- III. Report of the President. There was no formal report.

Charles Hathaway reported that Harold Nixon has accepted the position of Vice-President of Student Affairs.

- IV. Report of the Steering Committee, Jeanne Ballantine reporting:

1. The new and old members of the Steering Committee met and appointed the 1988-89 University Committees. (Attachment A--to be voted upon today under New Business.)
2. Report from the Student Affairs Office on the academic dishonesty cases of 1987-88:
 - a. Nine cases were reported.
 - In seven cases the colleges requested no disciplinary action.
 - In two cases the colleges did request disciplinary action. One case involved a suspension until Summer, 1988, and one case involved strict disciplinary probation until the end of Spring, 1988.

There were two appeals to the Appeals Board in the cases of the disciplinary actions; those were resolved. There was one appeal to the President of the University which resulted in a suspension until the Summer, 1988.

- V. Report of Standing and ad hoc Committees:

- A. Building & Grounds Utilization & Planning, Carl Maneri reporting:

1. The Bicycle Shop and the University Cafeteria are being enlarged over the summer. The Faculty Dining Room will be reconfigured, but the seating capacity will remain essentially the same. These projects are necessitated because of the increased number of on-campus students.

2. The Library addition is proceeding well and is scheduled to open in August, 1988.
3. The Creative Arts building is on budget and will be going out for bids.
4. The Engineering building programming plans are well along.
5. The Nutter Center: The steel bid came in \$2 1/2 million overbid and the concrete bid came in underbid.

B. Curriculum, Charles Funderburk reporting:

Since the last Academic Council meeting the University Curriculum Committee has met to conduct routine course action including:

1. Course Inventory Requests: 10 additions and 2 deletions.
2. Course Modifications: 12

C. Faculty Affairs. No report.

Jeanne Ballantine noted that the Professional Development Leave Policy will be presented today under New Business.

D. Library, Rudy Fictenbaum reporting:

1. Serials: Every department has been asked to reduce their serials by 10% because the prices are rising so rapidly.
2. Additional monies have been provided for furniture in the new addition.
3. The main agenda item for next year's committee will be that of looking at the formula for allocating money to the various departments for the library budgets.

E. Student Affairs, Jeanne Ballantine reporting for Fran Landers:

Agenda items of the 1987-88 committee:

1. Off-Campus Purchases by Students With Financial Aid (specifically with the purchase of books).
2. Use of the Medical Library by Nonhealth-Related Students.
3. Student Evaluation of Instruction.
4. Academic Mediation Policies and Academic Misconduct.
5. Drop Fee and Ranking of Students.
6. Enrollment Management

7. Vice-Presidential Search for Student Affairs
8. Proposed Changes in Food Service and the Bookstore.
9. Photocopy Services

The committee has a continuing interest in many of these items; therefore, they already have a list of priority agenda items to start with next year.

F. University Budget Review Committee, Richard Williams and Jeanne Ballantine reporting:

1. The old UBRC finished out its year by discussing the fringe benefit package and how the University will proceed next year. Last week the Board of Trustees approved the new fringe benefit package for next year. The health and dental carrier is going to be Provident Accident and Life Company. Everyone will receive information by the end of June. The benefits will not change this year, but next year the UBRC will be looking very closely at the package and with the likelihood of continued increases in costs of the health-care package; it may be making recommendations for changes. The disability coverage is with the same company. The new carrier for life insurance is Sun Life of Canada. The total cost of all these benefits is increasing by \$800,000.
2. The new UBRC, chaired by Jeanne Ballantine, has had an organizational meeting. The committee discussed an overall plan for the year and also discussed some items they would be dealing with. The committee has a theme or goal of "Quality of Life at the University." They will establish a list of indicators of the quality of life; i.e., faculty/student ratios, comparative salaries of faculty and staff with external institutions, etc. Don Pabst has agreed to chair the Fringe Benefits subcommittee that will begin work by the middle of summer. Richard Williams will chair a subcommittee on early retirement to look at the cost of that program.

G. Athletic Council, Richard Williams reporting:

At the last meeting the committee received a report from the subcommittee on Academic Performance. The major recommendations of the subcommittee are:

1. A full-time Director of Academic Support Services should be hired to work with the student athletes. The duties would include: providing counseling and advising services; assisting with academic and personal skills development; serving as a liaison between the faculty, administration, and the Athletic Department; monitoring and maintaining athletic progress records of the student athletes; coordinating with coaches and faculty on academic progress; coordinating the tutorial program; career planning, etc.
2. Develop a policy to identify, if possible, at an early point, student athletes who are going to drastically fail to achieve the minimum GPA requirements.
3. Monitor regular class attendance.

4. Supervise the study table--make it more conducive to study.
5. Continue the fifth-year scholarship program.
6. The Academic Support Services should provide tutors for athletes who need them.

VI. Old Business

A. Dates for 1988-89 Academic Council meetings (Attachment A of the June 6, 1988, AC agenda.)

Jeanne Ballantine called attention to the amendment made at the last meeting to change the January, February, and March AC meetings from the first Monday to the first Tuesday of each month at 3:30 p.m.

A motion was made and seconded to approve the amendment. Discussion: The President of the University cannot attend the AC meetings the first Monday of each month because his winter meetings in Columbus fall on the same dates. This amendment would allow him to attend all but approximately one of the AC meetings next year.

The amendment was approved by a voice vote.

The motion to approve the dates for the 1988-89 Academic Council meetings were approved as amended.

B. Amendment to Policies and Procedures for Intellectual Property (Attachment B of the June 6, 1988, AC agenda.)

Jeanne Ballantine pointed out that the "underlined" portion of the attachment is the amendment to the motion: *Net royalties are for this purpose defined as gross royalties received by the University on a licensed invention, minus the following: extraordinary expenses for the development of the invention, and fees for filing, and maintenance of the patent or litigation, interference, or marketing costs directly attributable to the licensed invention.

Discussion: Charles Hathaway reported on the various committees that have subsequently reviewed this document. He also discussed the patent law. He noted that the Board of Trustees may modify this document even if the amendment is approved.

Following discussion, the motion to approve the amendment to the proposal was approved by a voice vote.

VII. New Business

A. Revision of Professional Development Leave Policy, (Attachment C of the June 6, 1988, AC agenda.)

A motion was made and seconded to approve the revision of Professional Development Leave Policy. This will be discussed and voted upon at the October, 1988, AC meeting.

- B. A motion was made, seconded, and approved to suspend the rules in order to consider the next three items on the agenda.

• Seating of New Council Members:

Deans Frederick Gies (1988-91) and Ronald Fox (1988-91)

New Faculty Representatives, 1988-90:

John Blair
Pamela DeClaire
Margaret Dunn
Charles Funderburk
Robert Hiskey
Harry Khamis
Marguerite MacDonald
Anthony Parisi
Manley Perkel
Gerald Sturm

• Election of Steering Committee.

A motion was made, seconded, and approved by a voice vote to elect the new members of the Steering Committee. (Attachment A)

• Ratification of Committee Appointments for 1988-89.

A motion was made and seconded to ratify the university committee appointments for 1988-89. (Attachmewnt A)

VIII. Announcements and Special Reports. None

- IX. Adjournment. The meeting adjourned at 4:15 p.m. The next meeting is scheduled for Monday, October 3, 1988.

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Attachments

- A - 1988-89 University Committees
- B - Building & Grounds Annual Report
- C - Faculty Affairs Annual Report
- D - Student Affairs Annual Report
- E - Graduate Studies Annual Report
- F - Admissions Annual Report
- G - Calendar & Elections Annual Report
- H - University Appeals Board Annual Report
- I - General Education Subcommittee Annual Report
- J - Parking Services and Traffic Appeals Committee